



ACADEMIC COUNCIL MEETING MINUTES November 18, 2010

Members:

Council Chair:

Ms. Gwen Hoyseth

Council Vice-Chair:

Mr. Erwin Vhal

President:

Mr. Don Gnatiuk

Vice-President Academic:

Ms. Susan Banskrove

Deans:

Dr. Kazem Mashkournia

Ms. Jean Nordin

Dr. Jerry Petryshyn | **Notice of Absence**

Dr. Rik Vandekerkhove | **Notice of Absence**

Academic Staff Association:

Ms. Pat Caulfield Fontaine

Ms. Christine Frattini

Ms. Nancy Fraser | **Absent**

Dr. Rene Gadacz

Ms. Deena Honan

Ms. Gwen Hoyseth

Mr. Loren Jacula

Ms. Dianne McDonald | **Notice of Absence**

Ms. Dalyce Sather McNabb

Ms. Annie Smith

Ms. Theresa Suderman

Mr. Erwin Vhal

Students' Association:

Mr. Dalen Chmilar | **Absent**

Mr. Tobi Higgins | **Absent**

Ms. Lisa Hildebrand | **Absent**

Ms. Morgan Krause

Mr. Chris Scheller | **Absent**

Mr. Eric Smashnuk | **Absent**

Employees' Association:

Ms. Allison Chisholm | **Notice of Absence**

Ms. Sheila Lock

Mr. Gordon Pellerin

Ms. Joanne Porta | **Notice of Absence**

Community Members:

Ms. Jacquie Aiken-Gaboury | **Notice of Absence**

Ms. Terri Scott

3538 CALL TO ORDER

The Chair called the meeting to order at 4:06 p.m.

3539 APPROVAL OF AGENDA

MOVED by Ms. Scott; **SECONDED** by Ms. Honan that the agenda of November 18, 2010 be approved as presented.

CARRIED

3540 MINUTES OF OCTOBER 14, 2010

MOVED by Ms. Honan; **SECONDED** by Dr. Gadacz that the minutes of October 14, 2010 be approved as presented.

CARRIED

3541 ACADEMIC COUNCIL ELECTIONS

A slate of nominees was received from the Nominating Committee.

CURRICULUM COMMITTEE

The nominees for the Curriculum Committee are: David Gregg and Ross Young.

MOVED by Mr. Pellerin, **SECONDED** by Ms. Scott that Council approve the members of the Curriculum Committee for 2010-2011 as David Gregg and Ross Young.

CARRIED

DISTANCE EDUCATION COMMITTEE

The nominees for the Distance Education Committee are: Lane Borstad and Jenna Backer.

MOVED by Ms. Honan, **SECONDED** by Ms. Frattini that Council approve the members of the Distance Education Committee for 2010-2011 as Lane Borstad and Jenna Backer.

CARRIED

NOMINATING COMMITTEE

The nominee for the Nominating Committee is: Morgan Krause.

MOVED by Ms. Honan, **SECONDED** by Mr. Vhal that Council approve the member of the Nominating Committee for 2010-2011 as Morgan Krause.

CARRIED

PROGRAM REVIEW COMMITTEE

The nominee for the Program Review Committee is Daniela Ungurean.

MOVED by Mr. Pellerin, **SECONDED** by Ms. Scott that Council approve the member of the Program Review Committee for 2010-2011 as Daniela Ungurean.

CARRIED

STUDENT AWARDS COMMITTEE

The nominee for the Student Awards Committee is: Robin Watson.

MOVED by Ms. Scott, **SECONDED** by Mr. Jacula that Council approve the member of the Student Awards Committee for 2010-2011 as Robin Watson.

CARRIED

3542 2010-2011 ACADEMIC SCHEDULE AND POLICY

Academic Council received the 2010-2011 Academic Schedule and policy

MOVED by Ms. Nordin, **SECONDED** by Ms. Bangrove that the Guidelines for Academic Schedule Policy be approved as presented.

CARRIED

MOVED by Ms. Nordin, **SECONDED** by Mr. Pellerin that the 2010-2011 Academic Schedule be approved as presented.

CARRIED

3543 COMMITTEE REPORTS*NOMINATING COMMITTEE*

Academic Council received the proposed Nominating Committee Terms of Reference.

MOVED by Ms. Bangrove, **SECONDED** by Dr. Mashkournia, that Academic Council accept the Nominating Committee Terms of Reference as presented.

CARRIED

PROGRAM REVIEW COMMITTEE

Academic Council received the proposed Program Review Terms of Reference.

MOVED by Ms. Bangrove, **SECONDED** by Ms. Frattini, that Academic Council accept the Program Review Committee Terms of Reference as presented.

CARRIED

CURRICULUM COMMITTEE

Academic Council received the proposed Curriculum Committee Terms of Reference for approval.

MOVED by Ms. Nordin, **SECONDED** by Ms. Honan, that Academic Council accept the Curriculum Committee Terms of Reference as presented.

CARRIED

Academic Council received the Curriculum Committee minutes of October 19, 2010 for approval.

MOVED by Ms. Nordin, **SECONDED** by Dr. Gadacz, that Academic Council accept the Curriculum Committee minutes of October 19, 2010 as presented.

CARRIED

In approving the October 19, 2010 recommendations of the Curriculum Committee, the following motions were approved:

Curriculum Committee Meeting Schedule

Meeting calendar received for information.

Discussion: There seem to be faculty members who have volunteered to be on this committee that are unable to attend meetings that are scheduled for 8:30am. Suggestion was made to consider changing meeting time. Consensus was that there is not going to be a time that is good for everybody and we should leave the time as it is. Departments will have to ensure that if they are bringing an item forward that they have representation at the meeting.

Transfer Credit Evaluations as of October 12, 2010

Listing of courses recently approved for transfer was received for information. Some of these agreements go back as far as 1996. This is most likely due to receiving institutions having made changes to their courses and re-approving our courses based on re-submitted course outlines.

Business Administration

BA2500 3(3-0-2) 75 Hours Computerized Applications for Accounting

Motion: Recommend Academic Council approve a change to the course description for BA2500.

Moved: P. Coristine **Second:** R. Gadacz

Discussion: The department is requesting deletion of the "Note" on this course that states "Credit may not be granted for both BA2500 and BA2550". The content of these courses has been changed and there is no longer any significant overlap of information covered.

CARRIED

BA2550 3(3-0-2) 75 Hours Computer Applications for Marketing

Motion: Recommend that Academic Council approve a change to the course description for BA2550.

Moved: P. Coristine **Second:** R. Gadacz

Discussion: The department is requesting deletion of the "Note" on this course that states "Credit may not be granted for both BA2500 and BA2550". The content of these courses has been changed and there is no longer any significant overlap of information covered.

CARRIED

Business Administration & Office Administration articulation agreement

Motion: Recommend Academic Council approve the internal articulation agreement between Office Administration and Business Administration.

Moved: P. Coristine **Second:** J. Petryshyn

Discussion: The departments of OA and BA are requesting this new agreement that states:

Office Administration students completing both the Standard Certificate (30 credits) and one of the OA Diplomas – Computerized Accounting Assistant, Legal Secretary Specialist, or MicroComputer Specialist – (30 + 30 credits) with an overall GPA of 2.5 or better will be given advances standing in the Business Administration Diploma program for 8 courses (24 credits).

Based on completion of a 60 credit OA Diploma, the student will be deemed to have covered the material in BA1010, BA1020, BA 1110, BA1150 and 4 non-specified Business options.

In the past, advanced standing has been applied on a course-by-course basis. Depending on the courses chosen for an OA diploma, an OA grad may have been granted Advanced Standing for as few as 12 or 15 credits (4 or 5 courses) in the BA Diploma program.

Students wishing to pursue this option will be advised on an individual basis.

Nursing Education/Health Studies

Bachelor of Science in Nursing

Motion: Recommend that Academic Council approve the change to the Math requirements for admission into the Bachelor of Science in Nursing Program.

Moved: B. Hessler **Second:** S. Bangrove

Discussion: Alberta Education has made changes to the Math curriculum in high schools. The Department is asking to change the admission requirements from “...one of Mathematics 31 or Pure Mathematics 30 (or their equivalent)...” to “One of Mathematics 30-1 or Mathematics 30-2 (or their equivalents)”.

Suggestion was made to leave the previous requirements also as this change will not affect students requesting admission until 2013. B. Hessler will take this back to the department for further discussion and clarification.

MOTION TO TABLE

Moved: G. Pellerin **Second:** B. Hessler

CARRIED

Discussion: This addition is in keeping with recent changes to the introductory music courses at the U of A. This course will replace MU2810.

CARRIED

MU2830 3(3-0-0) 45 Hours Western Art Music History

Motion: Recommend that Academic Council approve the addition of MU2830 3(3-0-0) 45 Hours Western Art Music History to the course offerings at GPRC effective September 1, 2011.

Moved: B. Howey **Second:** B. Hessler

Discussion: This addition is in keeping with recent changes to the introductory music courses at the U of A. This course will replace MU2820.

CARRIED

i. **MU2810 3(3-0-0) 45 Hours Music History I: Antiquity to 1750**

ii. **MU2820 3(3-0-0) 45 Hours Music History II: 1750 – Present**

Motion: Recommend that Academic Council approve the deletion of MU2810 and MU2820 from course offerings at GPRC.

Moved: B. Howey **Second:** p. Coristine

Discussion: MU2810 will be discontinued as of December 31, 2010 and MU2820 will be discontinued as of August 31, 2011. These courses are being replaced by MU2800 and MU 2830 to better reflect the course offerings at the U of A.

CARRIED

Science

CS1000 3.8(3-0-2) UT 75 Hours Computer Programming for Engineers

Motion: Recommend that Academic Council approve changing the programming language in CS1000 from C/C++ to MATLAB.

Moved: K. Mashkournia **Second:** S. Bansgrove

Discussion: This change is in keeping with changes made at the U of A.

CARRIED

EG2090 3(2-0-2) UT 60 Hours Intermediate Computer Aided Design

Motion: Recommend that Academic Council approve the deletion of EG2090 3(2-0-2) UT 60 Hours Intermediate Computer Aided Design from course offerings at GPRC.

Moved: K. Mashkournia **Second:** R. Gadacz

Discussion: The U of A is deleting this course therefore eliminating the need for GPRC to offer it.

CARRIED

MA1140 3(3-1.5-0) UT 67.5 Hours Elementary Calculus I

Motion: Recommend that Academic Council approve the deletion of MA1140 3(3-1.5-0) UT 67.5 Hours Elementary Calculus I from course offerings at GPRC.

Moved: K. Mashkournia **Second:** C. Carter
Discussion: This course has not been offered in some time and students' needs are being met by MA1130.

CARRIED

3544 ACADEMIC POLICIES

RESPONSE TO THE DEATH OF A STUDENT POLICY

The Response to the Death of a Student was presented by Ms. Nordin for approval.

MOVED by Ms. Nordin, **SECONDED** by Ms. Krause to approve the Response to the Death of a Student Policy as presented.

CARRIED

STUDENT MISCONDUCT – NON-ACADEMIC OFFENCES POLICY

The Student Misconduct – Non-Academic Offences Policy was presented by Ms. Nordin for approval.

MOVED by Ms. Nordin, **SECONDED** by Ms. Frattini to approve the Student Misconduct – Non-Academic Offences Policy as presented.

CARRIED

3545 INSTRUCTOR EMERITUS

Ms. Diane Kinderwater

The Office Administration Department submitted a nomination to Academic Council for the designation of Instructor Emeritus for its former colleague, Ms. Diane Kinderwater.

MOVED by Mr. Jacula, **SECONDED** by Dr. Mashkournia, that Ms. Diane Kinderwater be granted Instructor Emeritus of Grande Prairie Regional College.

CARRIED

Mr. Evans Forsyth

The Office Administration Department submitted a nomination to Academic Council for the designation of Instructor Emeritus for its former colleague, Mr. Evans Forsyth.

MOVED by Mr. Jacula, **SECONDED** by Dr. Mashkournia, that Mr. Evans Forsyth be granted Instructor Emeritus of Grande Prairie Regional College.

CARRIED

Ms. Judy Johnstone

The Office Administration Department submitted a nomination to Academic Council for the designation of Instructor Emeritus for its former colleague, Ms. Judy Johnstone.

MOVED by Mr. Jacula, **SECONDED** by Ms. Nordin, that Ms. Judy Johnstone be granted Instructor Emeritus of Grande Prairie Regional College.

CARRIED

3546 APPOINTMENT OF TENURED FACULTY FOR LIBRARY FACULTY EVALUATION COMMITTEE

MOVED by Ms. Nordin; **SECONDED** by Ms. Bangrove that L. Nock and L. Jacula be approved as tenured faculty members to sit on the Library Faculty Evaluation Committee.

CARRIED

3547 ADJOURNMENT

The meeting was adjourned at 4:42 p.m.

Ms. Gwen Hoyseth, Chair

Ms. Barb Johnston, Records

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