



## ACADEMIC COUNCIL MEETING MINUTES November 17, 2011

### **Members:**

Council Chair:

Ms. Gwen Hoyseth

Council Vice-Chair:

Ms. Jenna Backer

President:

Mr. Don Gnatiuk | **Notice of Absence**

Vice-President Academics and Research:

Ms. Susan Bansgrove

Deans:

Mr. Chris Laue

Ms. Jean Nordin

Dr. Kazem Mashkournia

Academic Staff Association:

Mr. Matthew Bain | **Absent**

Mr. Brian Carreau

Dr. George Ding

Ms. Linda Duval

Dr. Rene Gadacz

Ms. Gwen Hoyseth

Ms. Cara Leaf

Ms. Dianne McDonald

Mr. Jeff Nutting

Dr. Tanvir Sadiq | **Notice of Absence**

Ms. Sukhvir Sandhu

Students' Association:

Ms. Jenna Backer

Mr. Dalen Chmilar

Ms. Lisa Hildebrand

Ms. Amy Lamarche | **Notice of Absence**

Ms. Keslin Park

Mr. Evan Paul

Mr. Tony Penton

Ms. Megan Reid (guest)

Ms. Lydia Sadiq

Ms. Serena Starrett

Ms. Janaiya Wouters

Employees' Association:

Ms. Sheila Lock

Mr. Gordon Pellerin | **Notice of Absence**

Ms. Joanne Porta | **Notice of Absence**

Alberta Union of Provincial Employees:

Ms. Monica Macdonald

Community Members:

Mr. Dwight Logan  
Ms. Terri Scott

Guest:

Dr. Bruce Rutley

**3582 CALL TO ORDER**

The Chair called the meeting to order at 4:06 p.m.

**3583 APPROVAL OF AGENDA**

**MOVED** by Dr. Gadacz; **SECONDED** by Mr. Ding that the agenda of November 18, 2011 be approved as presented.

**CARRIED**

**3584 MINUTES OF OCTOBER 13, 2011**

**MOVED** by Mr. Penton; **SECONDED** by Mr. Paul that the Minutes of October 13, 2011 be approved as presented.

**CARRIED**

**3585 ORIENTATION TO ACADEMIC COUNCIL**

Ms. Nordin provided orientation to members of Academic Council.

**3586 ACADEMIC CALENDAR IMPORTANT DATES**

Discussion occurred regarding the 2012-2013 calendar dates.

**MOVED** by Ms. Hildebrand; **SECONDED** by Ms. Nordin that this item be **TABLED** until the December meeting.

**CARRIED**

**3587 INTELLECTUAL PROPERTY POLICY**

The draft Intellectual Property Policy was presented by Dr. Rutley for information and discussion only.

**3588 CURRICULUM COMMITTEE MINUTES**

Academic Council received the Curriculum Committee minutes of October 27, 2011 for approval.

**MOVED** by Ms. Nordin; **SECONDED** by Dr. Mashkournia that Academic Council accept the Curriculum Committee minutes of October 27, 2011 as presented

**CARRIED**

In approving the October 27, 2011 recommendations of the Curriculum Committee, the following motions were approved:

Minutes from April 20, 2011, June 10, 2011 Fast Track and August 29, 2011 Fast Track received for information.

Correction needed to minutes from June 10, 2011:

Item 2.1 Professional Bookkeeping Diploma motion is incorrect.

**Original motion is:** Recommend Academic Council approve a change in the Professional Bookkeeping Diploma removing OA2410 and OA2420 from required courses and

replacing them with BA1020 and an additional (3) credits of approved options, effective September 2011 pending AET approval, if necessary.

**Motion should read:** Recommend Academic Council approve a change in the Professional Bookkeeping Diploma removing OA2410 and OA2420 from required courses and replacing them with **BA1120** and an additional (3) credits of approved options, effective September 2011 pending AET approval, if necessary.

Application for Academic Changes form received for information and discussion. A new Program change form will be designed for use when there is a change/addition of a new program.

Academic Upgrading

**SL0090 5(5-0-0) 75 Hours Social Studies Grade 9 Equivalent**

**Motion:** Recommend that Academic Council approves the addition of new course SL0090 5(5-0-0) 75 Hours Social Studies Grade 9 Equivalent for offering in the Academic Upgrading Department.

**Moved:** S. Heikel

**Second:** L. Bombier

**CARRIED**

**WS0100 5(0-0-5) 75 Hours Workplace Essential Skills**

**Motion:** Recommend that Academic Council approves the addition of new course WS0100 5(0-0-5) 75 Hours Workplace Essential Skills for offering in the Academic Upgrading Department.

**Moved:** S. Heikel

**Second:** K. Mashkournia

**Discussion:** This change will allow students to improve their skills and to enter programs that will improve their employment/income prospects. This course is designed to meet the needs of students sponsored through AB Employment and Immigration; they are often required to obtain additional employability skills and 18 contact hours per term.

**CARRIED**

Human Services

**CD1045 3(0-2-9) 124 Hours Practicum I**

**Motion:** Recommend that Academic Council approve the change to pre-requisites and co-requisites from CD1011, CD1000, and CD1050 to CD1000, CD1050, and CD1330.

**Moved:** C. Carter

**Second:** S. Elliott

**CARRIED**

**CD1350 3(3-0-0) 45 Hours Supporting Children's Play**

**Motion:** Recommend that Academic Council approve the change to pre-requisites from CD1011 to CD1011 and CD1330.

**Moved:** C. Carter

**Second:** G. Whittall

**CARRIED**

**CD1145 5(0-2-32) 272 Hours Practicum II**

**Motion:** Recommend that Academic Council approve the change to pre-requisite from CD1045, CD1020, CD1100, CD1350, CD1370, CD2070 or consent of the Department to CD1045, CD1020, CD1100, CD1350, CD1370 or consent of the Department.

**Moved:** C. Carter **Second:** S. Heikel

Note: C. Carter changed the original proposed academic change and left out CD1000, CD1050 and CD1330 from the listing of proposed pre-requisites as they are already pre-requisites for the other courses listed.

**CARRIED**

Nursing Education & Health Studies

**Post RN Certificate in Perioperative Nursing**

**Motion:** Recommend that Academic Council approve the change in Admission requirements to include the statement “In lieu of one year of nursing experience, the student must provide a letter of recommendation from a nursing manager/clinical educator in support of program enrolment”. Further recommend a change to the Academic progression criteria from a grade of C- to a grade of B (75%) and approve the calendar description changes as presented.

**Moved:** S. Elliot **Second:** C. Carter

**Discussion:** The majority of the calendar changes represent inclusion of additional program information which will support student understanding of perioperative course succession and individual course processes, thus the additional information is intended to further facilitate student decision making regarding potential program registration. The changes articulate and elevate transparency of program processes for clarification and informed decision making for students. Also, ORNAC perioperative registered nursing core curriculum (Jan 2011) requires a minimum passing grade of B (75%) for all perioperative registered nursing courses. This change aligns with current best practice in nursing specialty education programs and ORNAC approval requirements. In addition, the calendar change represents more flexibility re: admissions. As per Operating Room Nurses Association of Canada (ORNAC) perioperative nursing core curriculum, new registered nurses are not excluded from perioperative nursing practice. Broadening the GPRC perioperative nursing program registration and also recruitment of RN’s to perioperative nursing practice.

**CARRIED**

Science

**PC1300 3.8(3-0-1.5) UT 67.5 Hours Wave Motion, Optics and Sound**

**Motion:** Recommend that Academic Council approve the addition of one seminar hour.

**Moved:** D. Gregg **Second:** K. Mashkournia

**Discussion:** The addition of the seminar hour will allow students to receive tutorial assistance.

**CARRIED**

**EG 2100 3.5(2-1-3) UT 90 Hours Engineering Graphics**

**Motion:** Recommend that Academic Council approve the change to the course code from EG 2100 to EG2650 and further recommend changing the calendar description as presented.

**Moved:** D. Gregg **Second:** S. Elliott

**Discussion:** The change is to match the course numbering at the U of A for which it transfers.

**CARRIED**

**CS2050 3(1-0-2) UT 45 Hours Network Systems, Management and Security**

**Motion:** Recommend that Academic Council approve the increase in lab hours from 2 hours to 3 hours.

**Moved:** D. Gregg **Second:** K. Mashkournia

**Discussion:** The current arrangement does not provide the students with enough time for them to work on lab assignments.

**CARRIED**

**MA1200 3(3-1-0) UT 60 Hours Linear Algebra I**

**Motion:** Recommend that Academic Council approve the change to the course description as presented.

**Moved:** D. Gregg **Second:** J. McLean

**CARRIED**

**MA2010 3(3-0-1) UT 60 Hours Differential Equations**

**Motion:** Recommend that Academic Council approve the deletion of MA2010 from the calendar.

**Moved:** D. Gregg **Second:** L. Bombier

**CARRIED**

**BT2400 3(3-0-3) UT 90 Hours Plant Physiology**

**Motion:** Recommend that Academic Council approve the deletion of BT2400 from the calendar.

**Moved:** D. Gregg **Second:** G. Whittall

**CARRIED**

**Faculty of Agriculture, Forestry and Home Economics (pg 129-130)**

**Motion:** Recommend that Academic Council approve the program name change from "Faculty of Agriculture, Forestry and Home Economics" to "Faculty of Agriculture, Life and Environmental Sciences"

**Moved:** D. Gregg    **Second:** K. Mashkournia

**CARRIED**

**Environmental and Conservation Sciences (pg. 129)**

**Motion:** Recommend that Academic Council approve the change to curriculum from "30 credits chosen from BI070 (3), BI1080 (3), BI2080(3), CH1010(3), CH2610 (3), PC1240(3), PC1260 (3), EC1010(3), EC1020(3) Junior English (6), MA1130 (3) or MA1140(3), ST1510(3)" to "30 credits chosen from BI1080(3), BI2080(3), CH1010 (3), CH2610(3), EC1010(3), EC1020(3), Junior English(6), MA1130(3), ST1510(3), EV2010(3), FO1220(3)".

**Moved:** D. Gregg    **Second:** R. Kardas

**Discussion:** This conforms to the changes instituted by the U of A.

**CARRIED**

**Family Ecology (pg. 130)**

**Motion:** Recommend that Academic Council approve the curriculum from "EC1010(3) and EC1020(3), Junior English(6), Natural Science Option(3), chosen from Biology, Chemistry, Earth Science Natural Science Option(3) chosen from Biology Chemistry, Earth Science, Physics, SO1000(3) and SO2710 (3), ST1510(3), Option (3)" to "EC1010(3) and EC1020(3), Junior English(6), Natural Science Option(3) chosen from Biology, Chemistry, Earth Science, Physics, SO1000(3) and SO2710(3), ST1510(3), PY1040(3), PY1050(3)".

**Moved:** D. Gregg    **Second:** S. Heikel

**Discussion:** This conforms to the changes instituted by the U of A.

**CARRIED**

**Forest Business Management or Forestry (pg. 130)**

**Motion:** Recommend that Academic Council approve the curriculum from "BI1080(3) and BI2080(3), CH1010(3) and CH2610(3), EC1010(3) and EC1020(3), Junior English(6), MA1130 or MA1140(3), ST1510(3)" to "BI1080(3) and BI2080(3), CH1010(3), EC1010(3) and EC1020(3), Junior English(6), MA1130(3), ST1510(3), FO1200(3), FO1220(3)".

**Moved:** D. Gregg    **Second:** R. Young

**Discussion:** This conforms to the changes instituted by the U of A.

**CARRIED**

**Agriculture Business Management (pg. 129)**

**Motion:** Recommend that Academic Council approve the curriculum from “BI1070(3) or BI1080(3), EC1010(3) and EC1020(3), Junior English(6), MA1130 or MA1140(3), ST1510(3), Options(9)” to “BI1070(3) or BI1080(3) or CH1010(3), EC1010(3) and EC1020(3), Junior English(6), MA1130(3), ST1510(3), Options (6) FO1220(3)”.

**Moved:** D. Gregg **Second:** J. McLean

**Discussion:** This conforms to the changes instituted by the U of A.

**CARRIED**

**Crop Science (pg. 129)**

**Motion:** Recommend that Academic Council approve the curriculum from “EC1010(3) and EC1020(3), English(6) recommended, MA1130 or MA1140(3), Science Option(3) chosen from BI1070, BI1080, BI2070, BI2080, BT2400, ES1000, ES1050, Science Options (6) chosen from Organic Chemistry, Inorganic Chemistry or Physics, ST1510(3), Option(3)” to “EC1010(3)and EC1020(3), English(6) recommended, MA1130(3), Science Option(6) chosen from BI1070, BI1080, BI2070, BI2080, BC2000, ES1000, ES1050, Science Options(6) chosen from Organic Chemistry, Inorganic Chemistry or Physics, ST1510(3).

**Moved:** D. Gregg **Second:** K. Mashkournia

**Discussion:** This conforms to the changes instituted by the U of A.

**CARRIED**

**Bachelor of Science in Computing & Information Systems Athabasca University**

**Motion:** Recommend that Academic Council approve the change to the program name to Bachelor of Science Major in Computing & Information Systems Athabasca University Degree Program: 4years, 120 credits

**Moved:** D. Gregg **Second:** R. Kardas

**Discussion:** To reflect changes made by Athabasca University.

**CARRIED**

Arts and Education

**Aboriginal Business and Leadership Diploma Program**

**Motion:** Recommend that Academic Council approve the addition of the new program Aboriginal Business and Leadership Diploma Program.

**Moved:** K. Mashkournia **Second:** D. White

**Discussion:** It was noted that there are no programs similar to this one in Canada. An advisory committee has been working with Arts and Education on this for many months. There are numerous Elders on this committee along with Doug Frattini and Kazem Mashkournia.



The Aboriginal community has wanted a program similar to this one and nothing that has been brought forward has had an approval; approval was noted for this program brought forward to the community.

Members raised concerns as to why the Cree course is a required course and not an option. It was noted there may be hard feelings from tribes outside of the Cree tribe that having to take a Cree language course when their language is not Cree.

L. Bombier noted that she teaches BA2040; she does not feel this course will work for the needs of this program. Lori suggested BA1120 would be a better fit than BA2040 as her course teaches personal investments and BA1120 teaches accounting.

Questions were raised as to the funding for a new program. Kazem explained the makeup of this program will use existing courses and no new funding is required.

Members questioned whether there would be timetabling issues. Doris would need to have a closer look but there is potential for issues to arise. Questions were raised as to why the program has no practicum scheduled. It was noted that none of the Business programs have practicum.

Many members mentioned the need for options for students to take; perhaps making the Cree Language course an option.

Concerns were raised in regards to the title; the courses offered do not give a strong foundation in Leadership.

Committee members noted that they were excited to see a program of this nature brought forward, but felt the concerns needed to be taken back to the advisory committee for further discussion. Kazem and Daryl agree to amend the motion to the following:

**Motion Amendment:** Recommend Academic Council approve in principal the Aboriginal Business and Leadership Diploma program with the understanding that Arts and Education will bring the program back to the committee once the Advisory committee has met to discuss the concerns raised by the Curriculum Committee.

**Moved:** K. Mashkournia

**Seconded:** D. White

**CARRIED**

### **FP1100 3(3-0-1) UT 60 Hours Niveau Intermediaire I:Expression Orale**

**Motion:** Recommend Academic Council approve the change in hours from 60 hours to 75 hours.

**Moved:** D. White

**Seconded:** G. Whittall

**Discussion:** Questions were raised as to whether changing the hours will change the credits; at this time there is no formula in place and the change following current procedures in place.

**Note:** the Academic Change Form indicates a change in pre-requisites but this is an error; the only change is to the hours.

**CARRIED**

**3589 OPEN DISCUSSION**

Ms. Hoyseth expressed appreciation for good attendance and, in particular, for so many students are in attendance.

**3590 ADJOURNMENT**

The meeting was adjourned at 4:35 p.m.

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Ms. Gwen Hoyseth, Chair

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Ms. Dale Kardas, Records

<b>3582</b>	<b>CALL TO ORDER .....</b>	<b>2655</b>
<b>3583</b>	<b>APPROVAL OF AGENDA .....</b>	<b>2655</b>
<b>3584</b>	<b>MINUTES OF OCTOBER 13, 2011 .....</b>	<b>2655</b>
<b>3585</b>	<b>ORIENTATION TO ACADEMIC COUNCIL.....</b>	<b>2655</b>
<b>3586</b>	<b>ACADEMIC CALENDAR IMPORTANT DATES .....</b>	<b>2655</b>
<b>3587</b>	<b>INTELLECTUAL PROPERTY POLICY.....</b>	<b>2655</b>
<b>3588</b>	<b>CURRICULUM COMMITTEE MINUTES .....</b>	<b>2655</b>
<b>3589</b>	<b>OPEN DISCUSSION .....</b>	<b>2662</b>
<b>3590</b>	<b>ADJOURNMENT .....</b>	<b>2662</b>