



ACADEMIC COUNCIL MEETING MINUTES APRIL 30, 2015

Members:

Council Chair:

Dr. Ali AL-Asadi

Council Vice-Chair:

Mr. Erik Derose

President:

Mr. Don Gnatiuk | **Notice of Absence**

Vice-President Academics and Research:

Ms. Susan Banskrove

Deans:

Mr. Chris Laue

Ms. Jean Nordin

Dr. Shirley Pasieka

Academic Staff Association:

Dr. Ali AL-Asadi

Dr. Charles Backman | **Notice of Absence**

Ms. Joan Cawthorn | **Notice of Absence**

Dr. Rene Gadacz | **Notice of Absence**

Ms. Sheryl Heikel

Ms. Cara Leaf | **Notice of Absence**

Mr. Darcy Moss

Ms. Cibylla Rakestraw | **Notice of Absence**

Mr. Brian Redmond

Mr. Raymond Savage | **Notice of Absence**

Ms. Theresa Suderman

Mr. Jim Wohlgemuth

Dr. Chris Mizzy for Ms. Karlee Worobetz

Students' Association:

Ms. Sara Armstrong | **Notice of Absence**

Ms. Tracy Barnsdale

Mr. Chance Davies | **Notice of Absence**

Mr. Erik Derose

Ms. Samara Drewe

Ms. Kristen George

Ms. Mona Grace

Mr. Bryce Kuechle | **Notice of Absence**

Mr. Thomas Petersen | **Notice of Absence**

Employees' Association:

Ms. Megan Ryan-Walsh

Ms. Shawna Boyd

Ms. Cate Sazwan | **Notice of Absence**

Alberta Union of Provincial Employees:

Ms. Monica Macdonald

Community Members:

Ms. Brenda Beaulieu | **Notice of Absence**

3798. CALL TO ORDER

The Chair called the meeting to order at 4:00 p.m.

3799. APPROVAL OF AGENDA

The Committee approved the agenda of April 30, 2015 as submitted.

CARRIED

3800. APPROVAL OF MINUTES

The committee approved the minutes from February 12, 2015 as submitted.

CARRIED

3801. ACADEMIC COUNCIL AUTHORITY AND BYLAWS WORK IN PROGRESS (WIP)

MOVED by Ms. Nordin; **SECONDED** by Ms. Bangrove; that Academic Council accept the Academic Council Authority and Bylaws WIP.

CARRIED

3802. COMMITTEE REPORTS

RESEARCH PLANNING COMMITTEE

Academic Council received the Intellectual Property and Ownership Policy for approval.

MOVED by Ms. Suderman; **SECONDED** by Mr. Wohlgemuth; that Academic Council accept the Intellectual Property and Ownership Policy as presented.

CARRIED

Academic Council received the College Involvement in Commercialization Policy for approval.

MOVED by Ms. Boyd; **SECONDED** by Dr. Pasiaka; that Academic Council accept the College Involvement in Commercialization Policy as presented.

CARRIED

CURRICULUM COMMITTEE

Academic Council received the revised Curriculum Committee minutes of January 13, 2015 for approval.

MOVED by Ms. Nordin; **SECONDED** by Dr. AL-Asadi; to approve the amended minutes of January 13, 2015 correction of error for approval.

CARRIED

In approving the January 13, 2015 recommendations of the Curriculum Committee, the following motions were approved:

1.1 PE2200 Introduction to Personal Physical Fitness

Motion: Recommend that Academic Council accept the addition of PE2200 Introduction to Personal Physical Fitness 3(3-0-1) 60 Hours 15 Weeks UT Pending to course offerings in the PEAK department.

Moved: R. Thomson

Seconded: S. Pasieka

Discussion: This course keeps our program offerings in line with changes being made at the U of A.

CARRIED

Academic Council received the Curriculum Committee minutes of March 25, 2015 for approval.

Moved by Ms. Nordin; **Seconded** by Ms. Boyd; to approve the Curriculum Committee minutes of March 25, 2015.

CARRIED

In approving the March 25, 2015 Curriculum Committee minutes the following motions were approved:

- 1.0 Agenda approved by consensus with addition of 4.3, 4.4, and an amended version of 5.1.
- 2.0 Minutes from January 13, 2015 brought forward for information. One error was noted: PE2200 should be (3-0-1) 60 Hours.

3.0 Animal Health Technology

3.1 AH445 Pharmacy and Pharmacology

Motion: Recommend that Academic Council approve the deletion of the corequisite of AH442 for AH445 Pharmacy and Pharmacology.

Moved: C. Mizzi **Seconded:** S. Bansgrove

Discussion: The corequisites is no longer necessary due to overall changes to prerequisites on AHT courses.

CARRIED

4.0 Arts and Education

4.1 FR1100 Niveau Intermediaire I: Expression Orale

Motion: Recommend that Academic Council approve a change to the course numbering to FR1100.

Moved: K. Mashkournia **Seconded:** J. Nutting

Discussion: This change will allow this course to be found online with FR word search.

CARRIED

4.2 FR1110 Niveau Intermediaire II: Expression Ecrit

Motion: Recommend that Academic Council approve a change to the course numbering to FR1110.

Moved: K. Mashkournia **Seconded:** J. Nutting

Discussion: This change will allow this course to be seen on line with FR word search.

CARRIED

4.3 FR3720 French Phonetics

Motion: Recommend that Academic Council approve the addition of FR3720 French Phonetics to course offerings.

Moved: B. Galenza **Seconded:** C. Sanderson

Discussion: This course name and number was used previously and cannot be reused unless the department wishes to bring this forward as a change from the course that was last offered in 1978.

Motion to TABLE**4.4 Aboriginal Administration Diploma**

Motion: Recommend that Academic Council approve changes to the Aboriginal Administration Diploma removing all AFOA courses and adding AN2500 and AN2550 as options.

Moved: B. Galenza

Seconded: S. Bansgrove

CARRIED

5.0 Fine Arts

5.1 DR1220 Mainstage Production

Motion: Recommend that Academic Council approve the addition of DR1220 Mainstage Production to course offerings.

Moved: J. Murray

Seconded: K. Mashkournia

Discussion: Question raised as to what hours are lecture and how many are lab per week. Course outline differ from curriculum request. Credits may be affected if lecture hours removed.

Motion to TABLE

6.0 Business Administration

6.1 Administration Certificate

Motion: Recommend that Academic Council approve the deletion of the Administrative Certificate from program offerings.

Moved: J. Nutting

Seconded: S. Pasieka

CARRIED

7.0 Office Administration

7.1 OA1430 Simply Accounting for Small Business

This item was received for editorial information. The course name has been changed to Sage 50 for Small Business as the software name has changed.

7.2 OA2440 ACCPAC for Corporations

Motion: Recommend that Academic Council approve the removal of corequisites for OA2440 and a change to the calendar description to “This course will apply corporate accounting concepts and their relationship to Sage 300 (formerly ACCPAC for Corporations) so that students can transition from textbook to real world transactional analysis. Students will complete corporate practical applications modules including: systems manager, general ledger setup, chart of accounts, opening balances, daily transactions, periodic processing, statement design, accounts payable, bank services, tax services, payments, account receivables, customer maintenance, receipt processing period batch processing and year-end procedures.”

Moved: G. Finlay

Seconded: S. Pasieka

Discussion: The course name for OA2440 was also changed to Sage 300 for Corporations as an editorial change as the software name has been changed.

CARRIED

7.3 Professional Bookkeeping Specialist

Motion: Recommend that Academic Council approve the addition of OA1430 to options for the Professional Bookkeeping Specialist Diploma.

Moved: G. Finlay

Seconded: C. Sanderson

CARRIED

8.0 General Discussion

Forms

The form for curriculum agenda items will be updated. Suggestions for improvement:

- Effective date: ability to select a date from drop down – variety of July 1st dates available
- Fill in all sections of “Current” and only fill in changes under “proposed” so that changes are more easily identifiable.

Communication

Please be sure to communicate with Student Services regarding changes. We can help to ensure that the information necessary is provided to help avoid items being tabled. This is especially important with new courses but we are available to assist with any changes. S. Boyd is first point of contact and will redirect to appropriate people as necessary.

Program Changes

Deadline for program changes to be submitted is December prior to the September in which the program would be offered. There is a diagram outlining the steps for program approval. This document will be sent out and reviewed at the next meeting.

Roles and Responsibilities of Committee Members

This committee is an important committee and members should take their role seriously. Ask questions. Going forward, the first meeting each year will include an orientation of sorts to inform new members of roles, responsibilities and expectations.

Meeting Times

Meeting times for the Curriculum Committee will be third Tuesday of each month from 2:30 – 4pm. Members should be selected by departments to ensure teaching schedules do not conflict.

Meeting Adjourned at 3:50pm

Next Meeting: April 15, 2015

3:00pm

E211 / FAC136

Deadline for submissions: April 3, 2015

Academic Council received the Co-Curricular minutes of April 6, 2015 for approval.

MOVED by Ms. Nordin; **SECONDED** by Mr. Wohlgemuth; to approve the minutes of April 6, 2015 for approval.

CARRIED

1. Co-Curricular Activity Recognition Application

The Circle of Aboriginal Students submitted an application for Co-Curricular Activity Recognition.

Motion: Recommend that Academic Council “Circle of Aboriginal Students – Executive” as an approved Co-Curricular Activity with the signing authority “Aboriginal Liaison Coordinator”.

Moved: M. Bain

Second: Ali Al-Asadi

Discussion: It was requested that the requirements for recognition be adjusted to read “Full participation in minimum three events, minimum 20 hours, over the academic year as acknowledged by GPRC’s Aboriginal Liaison Coordinator” and the rationale be adjusted to read “The CAS is involved in many activities both on campus and in the community. These students volunteer many hours at events including, but not limited to, Spirit Seekers, Sisters in Spirit, Grande Prairie Friendship Elder dinners, and GPFC Awards events.”

CARRIED

2. Terms of Reference

Motion: Recommend that Academic Council approve changes to the terms of reference for the Co-Curricular Recognition Committee as presented.

Moved: C. Dodd

Second: T. Petersen

CARRIED

3. ADJOURNMENT

Academic Council received the Co-Curricular Recognition of April, 2015 for approval.

MOVED by Ms. Nordin; **SECONDED** by Ms. Boyd; to approve the Co-Curricular Recognition of April, 2015 for approval.

CARRIED

PROGRAM REVIEW COMMITTEE

Academic Council received the Program Review minutes of March 3, 2015 for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Mr. Wohlgemuth; to approve the minutes of March 3, 2015 for approval.

CARRIED

Academic Council received the Program Review minutes of March 6, 2015 for approval.

MOVED by Ms. Bansgrove; **SECONDED** by Ms. Boyd; to approve the minutes of March 6, 2015 for approval.

CARRIED

3803. OPEN DISCUSSION

Ms. Nordin reminded the Academic Committee members that convocation will be held on Saturday May 2, 2015.

Ms. Boyd thanked Academic Council members for all their hard work and attendance during the 2014/2015 Academic year.

Dr. Ali AL-Asadi acknowledged and thanked Academic Council members for the allowing him to serve as Chair.

3804. ADJOURNMENT

The meeting was adjourned at 5:00p.m.

Dr. Ali AL-Asadi
Chair

Ms. Laryssa Haycock
Records

3798.	CALL TO ORDER.....	2936
3799.	APPROVAL OF AGENDA	2936
3800.	Approval of minutes	2936
3801.	Academic Council Authority and Bylaws WIP.....	2936
3802.	COMMITTEE REPORTS.....	2936
	CURRICULUM COMMITTEE	2937
	Program Review Committee	2942
	RESEARCH PLANNING COMMITTEE	2936
3803.	OPEN DISCUSSION	2943
3804.	ADJOURNMENT	2943