

Members:

Council Chair:
Council Vice-Chair:

Dr. Julia Dutove
TBD

President:

Dr. Vanessa Sheane

Provost and Vice-President Academic:

Dr. Carly McLeod

Deans:

Dr. Jodi Peebles
Ms. Megan Stone | Notice of Absence

Registrar:

Ms. Megan Slifka | Notice of Absence

Academic Staff Association:

Mr. Misha Albert
Dr. Beatrice Amar | Notice of Absence
Ms. Lesley Brazier | Notice of Absence
Ms. Teresa Evans
Dr. Deena Honan
Ms. Doris LaChance
Mr. Clint Peterson
Dr. Tina Strasbourg
Ms. Carolyn Vasileiou

Alternates:

Dr. Michael Holland
Dr. Shawn Morton
Mr. Nathan Parlee
Dr. Alexander Villafranca
Ms. Lorelle Warr

Students' Association:

Ms. Wendy Anthony
Mr. Kanin Boese | Absent
Ms. Hala Ezzeddine
Ms. Megan Morrison | Absent
Mr. Zander Noppibul | Absent
Ms. Melanie Pack
Ms. Cecily Phelps | Absent
Mr. Jake Rakestraw | Notice of Absence
Mr. Deep Singh | Absent
Mr. Josh Winland | Absent

Employees' Association:

Ms. Marcia Aldred
Ms. Desiree Mearon

Alternate:

Ms. Robin Smith-Wilson

Alberta Union of Provincial Employees:
Alternate:

Ms. Jori Grimm
TBD

Community Members:

Ms. Nancy Gorgichuk
Ms. Penny Rose

Non-Voting Guests:

Ms. Carla Dodd
Mr. Chris Laue
Dr. Brian Redmond

4230 CALL TO ORDER

The In-Person and Zoom Academic Council meeting was called to order at 4:02 pm.

4231 LAND ACKNOWLEDGEMENT

Before beginning the meeting, the Chair provided the following land acknowledgment:

Northwestern Polytechnic acknowledges that our campuses are located on Treaty 8 territory, the ancestral and present-day home to many diverse First Nations, Métis, and Inuit people. We are grateful to work, live and learn on the traditional territory of Duncan's First Nation, Horse Lake First Nation and Sturgeon Lake Cree Nation, who are the original caretakers of this land. We acknowledge the history of this land and we are thankful for the opportunity to walk together in friendship, where we will encourage and promote positive change for present and future generations.

4232 AGENDA

MOVED by H. Ezzeddine, **SECONDED** by M. Pack to approve the agenda as presented with the following change:

Remove 6.1.15 NS3005 Health Policy, Health Care Organizations, Change Management from the list of course changes to approve.

CARRIED

4233 MINUTES OF SEPTEMBER 25, 2023

MOVED by S. Morton, **SECONDED** by D. Honan the Minutes of September 25, 2023 be approved as presented.

CARRIED

4234 RECOMMENDATIONS TO THE BOARD OF GOVERNORS

Academic Policies

Related to Programs

Program Review Policy

Dr. McLeod presented the revised changes to the Program Review Policy. She noted that some of the language has been updated in this policy and the appendices have been removed and will become procedure documents.

MOVED by C. McLeod, **SECONDED** by S. Morton to recommend to the Board of Governors approval of the Program Review Policy as presented.

CARRIED

Board-approved Credentials (from Curriculum Committee)

New Programs

Exceptionalities in the Classroom for Educational Assistants

MOVED by C. McLeod; **SECONDED** by D. Honan to recommend to the Board of Governors the approval of the Exceptionalities in the Classroom for Educational Assistants program, effective Fall 2024, pending Advanced Education approval.

CARRIED

Literacy in the Classroom for Educational Assistants

MOVED by C. McLeod; **SECONDED** by D. Honan to recommend to the Board of Governors the approval of the Literacy in the Classroom for Educational Assistants program, effective Fall 2024, pending Advanced Education approval.

CARRIED

Bachelor of Education

MOVED by C. McLeod; **SECONDED** by H. Ezzeddine to recommend to the Board of Governors the approval of the Bachelor of Education program, effective Fall 2024, pending Advanced Education approval.

CARRIED

University Arts Diploma

MOVED by C. McLeod; **SECONDED** by M. Pack to recommend to the Board of Governors the approval of the University Arts Diploma program, effective Fall 2024, pending Advanced Education approval.

CARRIED

Power Engineering Technology

MOVED by C. McLeod; **SECONDED** by S. Morton to recommend to the Board of Governors the approval of the Power Engineering Technology program, effective Fall 2024, pending Advanced Education approval.

CARRIED

University Sciences Diploma – Biology

MOVED by C. McLeod; **SECONDED** by W. Anthony to recommend to the Board of Governors the approval of the University Sciences Diploma – Biology program, effective Fall 2024, pending Advanced Education approval.

CARRIED

Water and Wastewater Technician

MOVED by C. McLeod; **SECONDED** by W. Anthony to recommend to the Board of Governors the approval of the Water and Wastewater Technician program, effective Fall 2024, pending Advanced Education approval.

CARRIED

Program Changes

Veterinary Technology

MOVED by C. McLeod; **SECONDED** by M. Pack to recommend to the Board of Governors the approval of the proposed name change for the “Animal Health Technology” program to “Veterinary Technology” program, effective Fall 2024, pending Advanced Education approval.

CARRIED

2024-2025 Academic Schedule

C. McLeod presented the draft 2024-2025 Academic Schedule along with a Program Dates document for the 2024-2025 Academic Year for review and recommendation to the Board of Governors. The schedule was created in consultation with the Deans, Chairs and Students’ Association.

M. Pack noted that feedback will be sought from students in the Students’ Council end of semester survey regarding the timing of the fall break. V. Sheane also asked if students could be asked if they would prefer ending the fall semester earlier and not having a fall break.

MOVED by C. McLeod, **SECONDED** by M. Pack to recommend to the Board of Governors the approval of the 2024-2025 Academic Schedule as presented with the following changes:

- *With Provost and VPA approval, the total number of instructional days in the Fall Semester was updated from 65 to 64 as there was an error in the calculation of instructional days in December on the schedule presented.*

CARRIED

4235 ACADEMIC COUNCIL APPROVED ITEMS

Academic Policies

Academic Timetable Policy

Dr. McLeod presented the revised changes to the Academic Timetable Policy. This policy has been revised to align with the Credit Allocation Policy.

MOVED by C. McLeod, **SECONDED** by W. Anthony to approve the Academic Timetable Policy as presented with the following change:

Change the policy responsibility from “Director of Student Experience” to “Provost and Vice-President Academic”.

CARRIED

Course Changes

MOVED by C. McLeod **SECONDED** by W. Anthony that Academic Council approve the course changes to the following courses as recommended at the November 9 and 16, 2023 Curriculum Committee meetings:

- TA1234 The Role of the Educational Assistant
- TA2100 Supporting Inclusion in the Classroom
- TA2102 Neurodiversity in Schools
- TA1232 Exploring the Fetal Alcohol Spectrum (retire course)
- TA1235 Practicum I (retire course)
- TA1237 Exploring the Autism Spectrum (retire course)
- TA1239 Introduction to Mental Health in Schools (retire course)
- BA2550 Strategic Digital Marketing
- BA2910 Small Business Entrepreneurship
- EC2810 Microeconomic Analysis I
- MG2000 Principles of Business
- MG3120 Applied Statistics for Business and Economics II
- OT3010 Introduction to Strategic Entrepreneurial Management
- NS1230 Health and Wellness Across the Lifespan
- NS3210 Advanced Acute Care Nursing Practice I
- NS3250 Advanced Acute Care Nursing Practice II
- NS2005 Innovation, Systems Thinking and Leadership in Health Care (retire course)
- DA1050 Early Dance History (retire course)
- DA1100 Contemporary Dance I (retire course)
- DA1105 Contemporary Dance II (retire course)
- DA1200 Ballet I (retire course)

- DA1250 Dance Aesthetics and Criticisms (retire course)
- PW1401 Process and Power Systems I
- PW1402 Process and Power Systems II
- PW1498 Power Engineering Work Experience
- TT1401 Industrial Trades I
- TT1402 Industrial Trades II

CARRIED

New Courses

MOVED by C. McLeod **SECONDED** by H. Ezzeddine that Academic Council approve the following new courses as recommended at the November 9 and 16, 2023 Curriculum Committee meetings:

- PS2100 Human Physiology I
- PS2110 Human Physiology II
- EM1000 Anatomy I
- EM1020 Paramedic Foundations I
- EM1600 Personal Health and Wellness
- EM1800 Ambulance Placement
- EM1900 Clinical Placement
- EM2020 Paramedic Foundations II
- EM2030 Paramedics in Special Populations
- EM2100 Physiology I
- EM2200 Physiology II
- EM2300 Pharmacotherapeutics for Health Professionals
- EM2400 Physical Examination and History Gathering
- EM2500 Professional Paramedics
- WR1100 Communications for Health Professionals
- MA2301 Technical Mathematics II
- PC2301 Applied Engineering Mechanics and Thermodynamics II
- PW1499 Applied Research, Capstone Project
- PW2301 Process and Power Systems III
- PW2302 Process and Power Systems IV
- PW2320 Industrial Safety, Legislation, and Codes II
- PW2330 Thermal-Fluid Systems II
- TT2301 Industrial Trades III
- TT2302 Industrial Trades IV

CARRIED

Program Changes

MOVED by C. McLeod **SECONDED** by W. Anthony that Academic Council approve the changes to the following programs as recommended at the November 9 and 16, 2023 Curriculum Committee meetings:

- Educational Assistant
- Commerce/Management, University Transfer
- Practical Nurse
- Nursing, Degree Completion
- Primary Care Paramedic
- Business Administration Diploma (Indigenous Leadership Emphasis)

CARRIED

Nominating Committee

Vice-Chair

The Chair asked for nominations for the Vice-Chair position. Ms. Hala Ezzeddine was the sole nominee and accepted the position.

The Chair thanked Ms. Ezzeddine for stepping forward.

Student Representatives on Academic Council

The Chair welcomed the following new student representatives to Academic Council:

- Kanin Boese
- Megan Morrison
- Zander Noppibul
- Cecily Phelps
- Jake Rakestraw
- Deep Singh

4236 TRENDING EDUCATION TOPIC

Dr. Carly McLeod provided a presentation on NWP Governance. The Presentation highlighted the following:

- Alberta Post-Secondary Learning Act and its application to Polytechnics
- Powers and Duties of Academic Council
- Academic Division Organizational Structure

- Overview of NWP Councils and Committees
- Process for making changes to academic programs
- Process for new program approval

Topic for Next Meeting

The topic for the next meeting will be Strategic Enrolment Management (SEM) Governance with members from the SEM Governance Committee presenting.

A suggested topic for the April meeting was a discussion on philosophy with Dr. Strasbourg agreeing to present.

4237 OPEN DISCUSSION

Nothing to report.

4238 NEXT MEETING

The next meeting is scheduled for February 1, 2024.

4239 ADJOURNMENT

The meeting adjourned by consensus at 5:40 pm.

Julia Dutove

Dr. Julia Dutove, Chair

Wanda Moen

Ms. Wanda Moen, Records






2023-11-23 Academic Council Minutes

Final Audit Report

2024-03-01

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