

12/16

GRANDE PRAIRIE REGIONAL COLLEGE

BUSINESS ADMINISTRATION

COURSE OUTLINE

BA 1380 ORGANIZATIONAL BEHAVIOUR I

Fall 1996

INSTRUCTOR: Sharon Bell

OFFICE: C 413

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TEXT: Canadian Organizational Behaviour, McShane, Steven.
Irwin, Toronto, 1995.

COURSE DESCRIPTION: The course reviews the organization of human productive energy. The themes stressed include: balancing task and relationship requirements, the needs of the organization with those of the person and order and freedom. Specific topics include: motivation, stress, group dynamics, leadership and the management of change.

- COURSE OBJECTIVES:**
1. Gain an appreciation of and some understanding of human behaviour within organizations.
 2. Provide opportunity for students to examine situations, relating concepts and principles studied to real-life settings.
 3. Discover personal attitudes and presuppositions in the area of organizational behaviour, re-evaluating and refining them.
 4. Give students opportunity to experience, in a limited manner, behaviours discussed.

GRADING:	Group Dramatic Presentations and	10%
	Personal Evaluations of Presentations	5%
	Project Within an Organization	15%
	Tests (3x10%)	30%
	Final Exam	20%
	Attendance and Effort	20%

Conversion from percentages to stanines as follows:

90 - 100%	9
80 - 89%	8
72 - 79%	7
65 - 71%	6
57 - 64%	5
50 - 56%	4
45 - 49%	3
26 - 44%	2
0 - 25%	1

COURSE CONTENT:

September 5 - 17	Introduction	Chapters 1, 2
September 19, 24	Motivation	Chapter 3
September 26	TEST 1	
October 1, 3	Motivation	Chapter 4
October 8, 10	Stress Management	Chapter 5
October 15 - 22	Group Dynamics	Chapter 10, 11
October 24	TEST 2	
October 29	Dramatic Presentations - Groups 1 and 2	
October 31	Dramatic Presentations - Groups 3 and 4	
November 5	Dramatic Presentations - Groups 5 and 6	

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November 7, 12	Leadership	Chapter 14
November 14, 19	Management of Change	Chapters 15, 17
November 21	TEST 3	
November 26, 28	Careers	Chapter 16
December 3, 5	REVIEW	
December 9 - 17	FINAL EXAM	

PROJECT REPORTS: Throughout September, October and November, each student/group may request any class date for their Project Report to the class. Usually this request should be made at least one week in advance. Requests will be accommodated if at all possible, although it should be kept in mind that other reports may already be booked. *December is too late!

GUESTS: As guests are available they will be brought into the class setting. If you have a suggestion regarding someone you would like to hear from, please make your suggestion known. An attempt will be made to match class interests with guests, as well.

ATTENDANCE: Two absences will be accepted with no questions asked. **HOWEVER**, it is in your best interest to explain the reason for your absence. Three or more absences will affect your mark. If you are absent, it is your responsibility to copy notes and handouts of one of your classmates. You are responsible for what you have missed.

LATE ASSIGNMENTS: 3% per day will be deducted for late assignments.

MAILBOX: Faculty can receive mail at the Cashier's office. Please mark it clearly.