

Grande Prairie Regional College
Department of Business Administration
Course Outline
BA 1110 (3)
Introduction to Accounting
Winter 2002

Instructor: Ken Riley
 Office: C307
 Office hours: Tues. & Thurs. 10 – 11:30 AM or by appointment
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Time and Place: Monday & Wednesday: 10:00 – 11:20AM A212
 Friday 9:00 – 10:50AM J201

Course Description:

This course, in conjunction with BA 1120, provides an **introduction** to accounting procedures and financial statements, and their underlying concepts and principles. Within this framework, accounting practice is integrated with the development of accounting information for effective decision-making.

Content Description:

The learning objectives for this course are:

- To develop an ability to analyze and record economic transactions in basic accounting format.
- To acquaint the student with the accounting process, its terminology, and the information that it generates.
- To introduce generally accepted accounting principles, standards and problems of valuation, income measurement and disclosure in financial statements.

Course Materials:

ACCOUNTING PRINCIPLES, Canadian Edition; Weygandt, Keiso, Trenholm; 1999, John Wiley & Sons Canada, Ltd.

Volume 1 will be used extensively in this course.

Evaluation:

The grading system employed in this course will be:

Attendance, participation	5%
Hand in assignments, quizzes	20%
Major Test I	20%
Major Test II	20%
Final Exam	<u>35%</u>
	100%

The Instructor reserves the right to modify this allocation as necessary.

Grande Prairie Regional College uses the Stanine Grading system. Refer to the *Calendar* for further information

The course will be offered as three hours instruction and two hours tutorial per week for a total of five hours per week. For each topic listed below, there will be a classroom lecture/discussion and a demonstration of related accounting procedures. Relevant textbook readings, exercises and problems will be assigned. Quizzes may be administered on each chapter. Your knowledge, understanding and application of the material will be tested in three written examinations.

Regular classroom attendance is expected. Please do not be late. Assigned reading materials should be studied both before and after it is discussed in class. Your understanding should be applied by performing the assigned homework problems. Ask questions in class, especially about any topics where you are confused or uncertain. The Instructors will be available during office hours to further assist students.

This course requires considerable time and effort on the part of students, so the adoption and adherence to effective learning habits is essential. It is difficult to catch up once a student falls behind in readings and problems.

Midterm Examinations:

Midterm examinations are scheduled for the weeks of Feb. 11th and March 18th.

Final Examination:

A final examination will be held with time and place to be announced.

COURSE TIMELINES:

Week of:

January 1:	General Introduction
January 7:	Chapter 1
January 14:	Chapter 2
January 21:	Chapter 3
January 28:	Chapter 4
February 4:	Chapter 4
February 11:	Mid Term #1 Chapter 5
February 18:	Chapter 5
February 25:	Reading Week
March 4:	Chapter 7
March 11:	Chapter 8
March 18:	Mid Term #2 Chapter 9
March 25:	Chapter 9/10
April 1:	Chapter 10
April 8:	Chapter 6 & Review

Note: Dates are approximate and may vary slightly.