

CONFIRMATION OF SPONSORSHIP

This document confirms that the student named below will be sponsored by your organization. By completing this form, your organization accepts full responsibility for all costs indicated below. Your organization will be responsible for the tuition deposit for the student named above. Please be aware that the tuition deposit is non-refundable and is required for students to register in courses.

STUDENT INFORMATION & RELEASE TO SPONSOR

Last Name	First Name	ID Number	
Program of Study	Full Time	Part Time	Academic Year
<p>Please be aware that as per the Freedom of Information and Protection of Privacy Act, Northwestern Polytechnic cannot release any information regarding the student, including academic records or financial information, unless the institution is provided with a Release of Information signed by the student. By signing you agree that NWP is authorized to release information to the sponsor noted on the form.</p>			
Student Signature		Date	

SPONSOR INFORMATION

<i>YOUR ORGANIZATION WILL BE INVOICED FOR THE FOLLOWING EDUCATION/RESIDENCE COSTS:</i>	<i>FALL</i>	<i>WINTER</i>	<i>SPRING/SUMMER</i>	<i>MAXIMUM IF APPLICABLE</i>
Tuition, Tuition Deposit & Mandatory Fees				
Health & Dental **				
Mandatory Books Only (invoiced by Follett of Canada)	Please contact the bookstore directly at 780.539.2880/0910mgr@follett.com			
Housing & Residence Rent				

SPONSOR INFORMATION - INVOICE WILL BE SENT TO THE ADDRESS BELOW AFTER THE LAST DAY TO ADD/DROP COURSES

Organization Name		GST Exempt?
Billing Address	Town/City/Province	Postal Code
Authorized by: Full Name	Phone	Email
Sponsor Signature		Date

SPONSORS must notify your student if there is a maximum tuition and fee limit as the student may be in jeopardy of being dropped for outstanding balances.

** Health & Dental fees are mandatory unless student has other coverage and provides proof to the Students' Association prior to the deadline to opt out each semester. Should the sponsor not provide coverage of the H & D, the student is required to pay in full before the fee payment deadline.

For Office Use Only	Finance emailed			H & R			PD Reg. Dep.		
Processed by				Date					

Personal information on this form is collected under the authority of the Post-Secondary Learning Act and protected under Alberta's Freedom of Information and Protection of Privacy Act for authorized purposes including administration of records and production of transcripts. For any questions concerning the collection and use of this information, call the Registrar at 780-539-2981.