

When registering at Northwestern Polytechnic, a student acknowledges the right of the Institute to collect information under the Freedom of Information and Protection of Privacy Act. Personal information that is maintained as part of the student record will be used for the purposes of issuing scholarships and awards and notifying donors of the recipients of their awards. Information on award applications may be shared with the donor.

**Valedictorian/Salutatorian:** A person who represents what is best about a graduating class. A Valedictorian/Salutatorian should have been involved in school leadership and/or community leadership. They should have a good understanding of the journey and how that relates to what the future graduates are about to embark upon. They should be a person who can articulate a positive message as they reflect on the recent past and the near future.

**INSTRUCTIONS** - Students will be selected based on:

- Expectation that student will graduate this academic year.
- Students must be registered in a minimum of 60% of a full course load.
- Student must have achieved a minimum GPA of 3.3 in the Fall semester prior to Convocation.
- To be considered for this award, The Registrar's Office must have an Application for Parchment on file.
  - **NWP Graduate? Apply Online for Graduation** - The ability to apply for either Graduation or Convocation for most current students is available through your myNWP account. Once you log in, the "My Courses" tab will take you to another page where you will find the "Graduation" menu item. Selecting this will open the application window. Please note that you will only be able to apply for the current year curriculum and once you submit your application, you will not be able to make any additional changes.
- In addition, students will be shortlisted based on their display of leadership qualities, their contribution to the Institute, and finally, judged on the outline of the valedictory address.

**If you would like to be considered for this award/honour, please submit this application, along with the following, to [Awards@NWPolytech.ca](mailto:Awards@NWPolytech.ca). on or before the deadline. Applicants MUST include the following to be considered:**

1. **Letter to the Selection Committee** informing them as to why you should be chosen to represent your graduating class. Your letter should also comment on:
  - Academic highlights (honours, achievements, etc.)
  - Demonstrated leadership: on-Campus (contribution to student life)
  - Demonstrated leadership: off-Campus (contribution to community)
  - Current program at NWP
  - Future education plans (if any)
  - Career goal
2. **Valedictorian/Salutatorian Speech**. Your speech should:
  - Be relevant to the situation.
  - Be thought-provoking.
  - Be general to graduating class (not all program specific)
  - Have a positive focus.
  - Be approximately 5 minutes in length.

## APPLICANT INFORMATION

Last Name	First	Middle
Social Insurance Number	NWP Student ID	Date of Birth
Telephone	Cell	Email Address

List Academic Highlights	
Honours, Achievements (Louise McKinney Scholarship, Jason Lang Scholarship, Alexander Rutherford Scholarship, NWP Scholarships)	Year Award Received
Demonstrated Leadership: On-Campus Contributions to Student Life – Minimum 1	
Activity	Name of NWP Instructor / Faculty to Confirm Activity
Demonstrated Leadership: Off-Campus Contribution to Community – Minimum 2	
Activity	Name and Telephone Number of Community Contact
Future Education Plans (if any)	
Activity	When
Career Goals	
Goal	When

## PROCESS TIMELINE

### Mid-April

- Deadline for application to be received by Financial Aid Office. The Registrar's Office will verify applicants meet graduation requirements.
- Selection Committee will meet to shortlist candidates based on submitted items. Select candidates will be contacted, and an interview will be scheduled.

### End of April

- Shortlisted applicants will meet with the Selection Committee for an interview and to present their proposed speech.
- The successful applicant will be notified, and our Communications Mentor will work with the recipients to polish their speeches for presentation to the graduates and guests at Convocation.

## DECLARATION OF APPLICANT

1. I accept that decisions made by the Selection Committee may involve subjectivity as qualitative aspects are considered with varying personal circumstances.
2. Further to the provisions of the Freedom of Information and Protection of Privacy Act, I give permission for the disclosure and/or exchange of information to internal or external bodies as required in determining my eligibility or suitability.
3. I accept that the donor of my award may have access to the information provided in this application and may wish to contact me.
4. I accept that a normal part of the Awards Program is the release of identifying information to the media as part of the community relations of the Institute.
5. I accept that Northwestern Polytechnic reserves the right to make whatever changes in the award criteria or value as are deemed necessary, without notice, including the cancellation of an award.
6. I accept that outstanding debt to Northwestern Polytechnic is the first charge against any monetary award offered to me.
7. All information I have given is true in all aspects.

**Signature of Applicant**

**Date**

**For more information, please contact the Financial Aid Team:**

Phone: **780.539.2845**

Email: [Awards@NWPolytech.ca](mailto:Awards@NWPolytech.ca)



## Receive Your Funds Faster!

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