

Information Release Form

Northwestern Polytechnic (NWP) collects and protects personal information under the authority of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act for the purposes of operating the programs and services of Northwestern Polytechnic.

If you require the disclosure of your personal information to another person, designated agent or agency, legal counsel or for other purposes, please complete the following informed consent document as required under

Student Information			
Last Name	First Name	Student ID Number	
Student Signature		Date (expires June 30 th of academic year)	
I (print full name), _____ authorize NWP to disclose the personal information listed below to (name of person/organization) _____ for the _____ Academic Year.			
Release Information			
I voluntarily authorize the Registrar's Office to disclose/release (check all that apply):			
	Transcripts		T2202
	Academic Performance		Verification Documents
	Academic Progress		Student Account Financial Details
	Academic Registration Details		
	Other (Please specify):		
Consents may be revoked at any time by so indicating in writing to the office seeking consent.			

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purpose of administering disclosure of personal information in student records. Questions concerning the collection, use and disposal of this information should be directed to the Registrar at (780) 539-2758.

This information will be retained and disposed of in accordance with approved records retention and disposal schedules of Northwestern Polytechnic.