

MAJOR/MINOR ANIMAL USE PROTOCOL AMENDMENT REQUEST FORM

Animal Use Protocol Information
Animal Use Protocol Number: _____
Protocol Title: _____
Primary Instructor/Investigator (PI): _____
Department: _____
PI Phone: _____ PI E-mail: _____

Please indicate which changes you are requesting by an next to each category below. Describe the change(s) and reasons on page 3 of this form. Refer to NWP ACC Terms of Reference for details regarding the amendment process. Please e-mail **signed copy** of this form to the ACC Coordinator at tcholach@NWPolytech.ca

Major Amendments:

_____ **Modify Category of Invasiveness:** Please describe the changes that will affect the category of Invasiveness. If adding animals or procedures to category D or E for the first time, please include a description of what alternatives to procedures that may cause more than momentary or slight pain or distress have been considered and why no alternative was selected.

_____ **Modify Animal Species:** Indicate the new species that will be used.

_____ **Modify Procedures:** Provide a complete description and rationale for the proposed changes. Indicate if they will change the degree of invasiveness of a procedure or discomfort to the animal. (i.e., the withholding of analgesics; surgery; change in number, duration, or frequency of procedures performed on the animal, etc.).

_____ **Modify Animal Numbers – Increase in total animal numbers (from the original approved protocol) over 20% unless adding 1-2 animals to a protocol of 10 or less animals then go to minor amendment (page 2):** Indicate the number of animals you are requesting. Describe on page 3 why the increase is needed.

Minor Amendments:

1) Change in Lead Primary Instructor/Investigator:

ASSURANCES: *Statement to be signed by new Primary Investigator/Investigator*

- a) I assume responsibility for compliance with Northwestern Polytechnic and the Canadian Council on Animal Care policies and guidelines as applicable, for work carried out under this protocol.
- b) I understand that minor and major amendments, as defined in the NWP Animal Care Committee Terms of Reference, must be submitted to the NWP ACC for approval prior to their implementation.

**New Primary Instructor
/Investigator Signature:** _____ **Date:** _____

2) Change in Co-Instructor/Investigator

**New Primary Co-instructor
/Investigator Signature:** _____ **Date:** _____

_____ **Modify anesthetic or analgesic agents:** State the name of the agent, dose or dose range, route of administration and frequency range for any drug to be added. Previously approved agents will remain on the protocol. If you need to withhold analgesia, indicate the reasons why.

_____ **Modify Euthanasia:** Describe any changes in the method of euthanasia (be sure proposed method is in compliance with [CCAC guidelines on: euthanasia of animals used in science](#)).

_____ **Modify Surgical Procedures:** *Describe any changes to approved surgical procedures.*

_____ **Modify Radiation; or Radioactive, Infectious or Biohazardous Agent:** Provide rationale for adding this new agent, list all necessary safety precautions, and describe any modifications you plan to make to your currently approved procedures.

_____ **Modify Animal Numbers – Increase in total animal numbers (from the original approved protocol) 20% or less, unless adding 1-2 animals in a protocol that has 10 animals or less:** Indicate the number of animals you are requesting. Describe on page 3 why the increase is needed.

Other: *describe on page 3.*

Describe the requested change(s) (attach additional pages as necessary).

I understand that these changes must not be implemented until I receive approval for the changes from the Animal Care Committee.

PI Name: _____ PI Signature: _____ Date: _____

FOR ANIMAL CARE COMMITTEE USE ONLY

Minor Amendment Approval

ACC Chair's Signature: _____ Date: _____

Major Amendment Approval

ACC Chair's Signature: _____ Date: _____

Date Approved by Animal Care Committee: _____