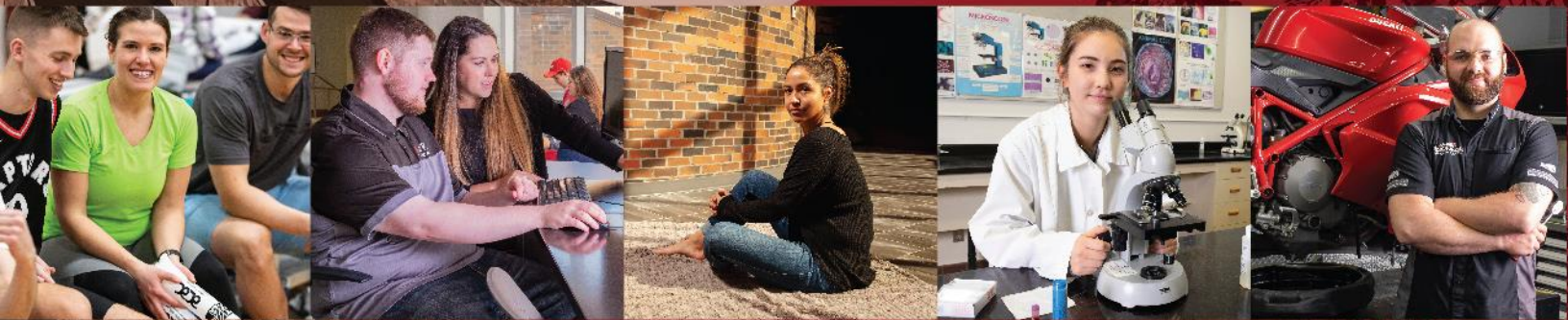




# GPRC

## ANNUAL REPORT 2019-2020



**GPRC**



THINK  
**BIG**

The ThinkBIG program at GPRC combines industry leading education with on-the-job experience, providing technically skilled graduates who are ready to work.

**FIND OUT MORE**  
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## ACCOUNTABILITY STATEMENT

The Grande Prairie Regional College (GPRC) Annual Report for the year ended June 30, 2020, was prepared under the Board's direction in accordance with the *Fiscal Planning and*

*Transparency Act* and ministerial guidelines established pursuant to the *Post-Secondary Learning Act*. All material economic, environmental or fiscal implications of which we are aware have been considered in the preparation of this report.

Original signed by  
**Bridget Hennigar,**  
*Chair, Board of Governors*

## MANAGEMENT'S RESPONSIBILITY FOR REPORTING

GPRC's management is responsible for the preparation, accuracy, objectivity and integrity of the information contained in the Annual Report, including the financial statements, performance results and supporting management information. Systems of internal control are designed and maintained by management to produce reliable information to meet reporting requirements. The system is designed to provide management with reasonable assurance that transactions are properly authorized, are executed in accordance with all relevant legislation, regulations and policies, reliable financial records are maintained, and assets are properly accounted for and safeguarded.



The Annual Report has been developed under the oversight of the institution audit committee, approved by the Board of Governors and is prepared in accordance with the *Fiscal Planning and Transparency Act* and the *Post-Secondary Learning Act*.

The Auditor General of Alberta, the institution's external auditor, appointed under the *Post-Secondary Learning Act* performs an annual independent audit of the consolidated financial statements which are prepared in accordance with Canadian public sector accounting standards.

Original signed by  
**Dr. Robert Murray,**  
*President and CEO*



## **VISION, MISSION, AND MANDATE**

**VISION:** GPRC is recognized by its learning communities for leadership in educational excellence.

**MISSION:** Creating and connecting to knowledge, experience and community one life at a time.

### **MANDATE:**

Grande Prairie Regional College is a public, board-governed college operating as a comprehensive community institution under the *Post-Secondary Learning Act* of Alberta. The College offers regional learners instruction and support services that are learner-centred and responsive to the lifelong educational needs of full-time and part-time students of diverse, multicultural and Aboriginal backgrounds.

As a comprehensive community institution, Grande Prairie Regional College is committed to expanding access to post-secondary education in its service area by responding to community and regional demand for both credit and non-credit programming. The College has developed a portal access delivery model that encourages other post-secondary institutions to deliver programming on site, enabling the establishment of collaborative partnerships that rapidly and effectively meet the varied needs of regional learners.

The College offers university transfer, diploma and certificate programs; apprenticeship and pre-employment training; and adult high school completion. Credit programs are offered in the areas of Liberal Arts, Education, Health and Wellness, Human Services, Fine Arts, Business, Technology, Academic Upgrading, Trades and Technical training, Agriculture and Environmental Sciences. The College also offers baccalaureate degrees, primarily as collaborative degrees.

In response to regional, community and industry demand, Grande Prairie Regional

College provides a range of customized non-credit pre-employment programming, skills development, safety, English as a Second Language and community interest courses. The College meets community and industry demand for responsive and specific industry training through the provision of customized programming.

As an educational facility in northwest Alberta, Grande Prairie Regional College helps meet the cultural, recreational, athletic and conferencing needs of the region in partnership with service area, community and regional stakeholders. The College offers athletic, music, art and science summer camps, and the Douglas J. Cardinal Performing Arts Centre is frequently the site of community music festivals, dance recitals, speakers' series and industrial seminars.

The College encourages and supports applied research and scholarly activities, and innovation activities that complement and enhance teaching and learning in program areas and in industry sectors where its academic expertise enables such a contribution.

Grande Prairie Regional College is dedicated to providing learners in northwest Alberta with access to high quality and diverse lifelong learning opportunities, and to the responsible educational, fiscal and environmental stewardship of resources.

Approved by the Minister of Advanced Education (2008)

## **PUBLIC INTEREST DISCLOSURE (WHISTLEBLOWER PROTECTION) ACT**

GPRC is committed to providing a supportive environment where employees can disclose, make enquiries about, or seek advice regarding potential wrongdoing and cooperate in an investigation of wrongdoing without fear of reprisal.

GPRC does not have anything to report for the 2019-2020 academic year.

## MESSAGE FROM THE PRESIDENT

### EMBRACING CHANGE

It is an honour to represent GPRC as its 9th President. In my first year serving as President, the College has undergone immense change. The creation of GPRC's first ever Presidential Transition Committee has provided support in helping create partnerships and connections that allow connection to my new community. I thank the Board, the Transition Committee members, and the community for their support as we continue to strive towards GPRC becoming the northern centre of post-secondary excellence.

The future of GPRC is that of a modern and innovative institution that contributes to the economic growth and success of the region while delivering academic excellence and exceptional student-centred services. In moving forward, the college will focus on five key priorities: modernization and efficiency, academic excellence and degree granting, economic and community development, inclusion and student services, and innovation and partnership.

In modernizing the college to meet the demands of a 21st-century student, GPRC has signed an agreement with Athabasca University to expand our online platform through an important inter-institutional collaboration. In furthering our commitment to accessibility and innovation, the college has signed a Memorandum of Understanding with Golden Hills School Division to create collaborative online and virtual trades training and connectivity for K-12 and GPRC students.

GPRC has also created innovative tools to increase the quality of programming and academic excellence by designing a new Centre for Teaching and Learning focused on pedagogical excellence for our faculty, and creating the new Learning Commons model for our libraries.

As we were finishing the winter term, we were faced with a global pandemic and the realities of COVID-19. The College acted swiftly to ensure the safety of our students, faculty, staff and community by creating and implementing a COVID management and mitigation plan. We also utilized our services to help support the community in this challenging time by launching the GPRC Cares Initiative. As a college, we took leadership provincially through the Alberta Colleges Economic Recovery Taskforce to leverage the expertise our province's colleges bring to assist with Alberta's economic recovery. In meeting this new reality, GPRC had to create a balanced budget by mitigating the largest budget reduction in the college's history while strategically re-investing for the college's future growth.

GPRC is embracing our new reality by placing our students, staff and community at the forefront of our work, and planning for a college of the future. We are grateful for the community's ongoing support, and while further challenges lay ahead, we will remain relentless in our pursuit of excellence.

**Original signed by  
Dr. Robert Murray,  
President and CEO**



## OPERATIONAL OVERVIEW

Grande Prairie Regional College is undergoing profound changes in its quest to become the northern centre of excellence for post-secondary education in Alberta. The installation of a new President began the transition to a modern and innovative institution that contributes to the economic growth and success of the region while delivering academic excellence and unparalleled experiences for all students. The successful preparation of a balanced budget, in light of Provincial cuts to post-secondary institutions and other economic realities in the region, reoriented GPRC towards a more resilient and sustainable future and provided the determination to modernize its infrastructure by increasing both effectiveness and efficiency. The pandemic, which caused deep disruptions in the lives of our students, staff and community, was an opportunity to foster stronger connections, to enhance our online learning platform through collaboration with Athabasca University, to widen our collaboration with regional high schools and industry partners, and to expand access and enhance the quality of education. Over the past year, GPRC embraced change. We continue to demonstrate a deep commitment to our role as regional stewards and to our mandate as a comprehensive community institution.

### EXPANDING ACCESS AND ENHANCING THE QUALITY OF EDUCATION

The College continued to increase access to quality programming. It remained responsive to the emerging labour market needs of the region and attentive to the labour market outcomes of our students. For the academic year 2019-2020, we have increased access to the Nursing program, attended to Fine Arts and the Drama program, as stated in the Comprehensive Institutional Plan, and expanded our unique state-of-the-art Trades programming.

#### EXPANDING ACCESS TO NURSING

The completion of the construction of the new Grande Prairie Regional Hospital brings about labour market demands in the region. The *Economic Impact & Gap Analysis of the Grande Prairie Regional Hospital* report requested by the Grande Prairie Chamber Regional Economic Development Group outlines critical employment gaps in trained Bachelor of Science Nursing (BScN) graduates (2020-2025). In the same vein, the *Alberta Health Services Physician Workforce Plan and Forecast, 2018-2028*, underlines the necessity to provide additional capacity for currently unmet needs for the new Grande Prairie hospital. These new labour market demands have impacted student demand for the Bachelor of Science in Nursing program. Enrolment in this program continues to increase substantially, from 134.586 FLE in 2018-2019 to 165.959 FLE in 2019-2020, a 23% increase year over year.

#### EXPANDING ACCESS TO FINE ARTS

The GPRC Fine Arts Department continues to build the Drama program. The hiring of Misha Albert, a drama instructor, was an initial step to recreating drama productions on the GPRC campus. He continued to make valuable connections with the community and the school districts in 2019-2020. Drama students and

drama faculty joined forces with the Grande Prairie Live Theatre and the local theatre community to produce the musical *La Cage aux Folles* (unfortunately cut short due to COVID-19). Music and drama students and Fine Arts faculty members collaborated in the presentation of *The Lawrence Welk Show*. Drama continues to grow and establish its footing at GPRC with an enthusiastic and robust following.

The Music Performance Diploma continues to evolve to meet the needs of the community and demand of the region, with the recommendation of expansion of programming in musical theatre (in connection with drama), guitar and music technology. The Music Technology diploma was suspended in 2015; therefore, there is no enrolment to report. Graduates of the music division successfully transfer to institutions across Canada, including provincially to the University of Alberta, the University of Lethbridge, and MacEwan University.

The GPRC Conservatory instructors are mainly alumni of our music program, including Breanna Girvan, Bachelor of Music graduate (U of A), newly hired in September 2020. The GPRC Concert Choir, Jazz and Wind Ensembles serve both our university transfer music students and our community members by enriching the cultural fabric and adult learning experiences in Grande Prairie.

Visual Arts continues to build its programs for the diploma and Bachelor of Fine Arts, and its graduates are finding employment in Grande Prairie, the Peace Region and nationally in gallery positions. The senior visual arts independent student's art show continues to be a professional partnership with the Art Gallery of Grande Prairie (presented as a virtual show in spring 2020 due to COVID-19).

The Fine Arts Department supports many students in their programs, including Indigenous learners and learners with disabilities. The Department continues to be a vibrant and vital economic and cultural driver in the Peace Region.

### **EXPANDING ACCESS TO TRADES**

GPRC School of Trades, Agriculture and Environment is the largest Trades training institution in Northern Alberta and the fourth-largest training institution in Alberta. We host Alberta's only Motorcycle Training and Apprenticeship program, which will celebrate 40 years of training in 2021. Additionally, GPRC has delivered Canada's only Harley Davidson training Certificate for the past 30 years, attracting students from all over the world. Our successful partnership with Finning Canada for the ThinkBig Finning Caterpillar diploma continues to be the only one of its kind in Canada, bringing students who are accepted to the program from all over the country.

Dedicated instructors continue to be creative in order to promote student learning. GPRC's Fairview Campus includes a fully functioning farm. This farm is a great asset not only for the operation of the Animal Health program but also as a promotion/recruitment tool allowing prospective Animal Health Technology students to be part of an operating farm with a variety of livestock. The functioning farm could be part of future Agricultural programming.

### **INCREASING COLLABORATIONS AND ENGAGING COMMUNITIES**

In 2019-2020, GPRC signed several Memoranda of Understanding (MOU) with regional high schools and other governmental agencies to enhance our role as a community builder.

GPRC completed a Memorandum of Understanding with Golden Hills School Division to provide an innovative and transformational learning experience for students by developing the Acme High School Tri-Campus Community Innovation Centre. It is designed to provide a modern virtual learning opportunity to expand the vision and scope of rural technical and trades training within Alberta.

Agreements were reached with the Peace River School Division and the regional school divisions to offer various Career and Technology Studies courses and credit Trades instruction for Junior and Senior High students. The GPRC School of Trades, Apprenticeships and Environment also has signed a Memorandum of Understanding with Correctional Service Canada for the delivery of vocational programming located at the Grande Cache Correctional Institute.

### **MODERNIZATION AND EFFICIENCY**

In the wake of COVID-19, GPRC saw an opportunity to extend currently available online services by digitizing its infrastructure to better serve our student population in a more timely, up-to-date, cost-effective and efficient manner. This digitization initiative is a long-term commitment for GPRC. For the academic year 2019-2020, GPRC focused on recruitment services and Continuing Education marketing and communication strategies.

### **IMPROVED ACADEMIC SUPPORT**

The GPRC Recruitment team has been focused on the modernization of recruitment initiatives. On the website, inquiries can now be made from any program page, allowing students to communicate with the Recruitment team quickly and efficiently. The Recruitment team is also running a pilot project to test an online chat feature, enabling team members to engage with prospective students in real-time. Also, GPRC's Recruitment team has created online webinars for prospective students and is working to create videos with program information for recruitment initiatives in Fall 2020.

GPRC is continuing to investigate, research and grow the use of the Infosilem scheduling software capabilities. This initiative includes room bookings, course and section timetabling and changes that affect students' schedules and is expected to be completed by Fall 2021 with updates being implemented as the software develops.

GPRC's Advising team is working on creating an Academic Advising Chat Day once a week with access through an online platform, available for registered students at GPRC with completion anticipated by January 2021.

To ensure that we offer the most up to date information to our students living in residence, GPRC has moved to electronic communication on both campuses.

### **IMPROVED MARKETING AND COMMUNICATIONS STRATEGIES**

This past year, Continuing Education utilized social media, strategic distribution of print materials, email marketing campaigns and radio advertising to reach audiences consistently. By doing so, the Department has been able to quantify our efforts, with an increase of website traffic by 18%, increased newsletter subscribers by 10% and reached over 1,323,998 potential applicants through Facebook advertising, which is double from last year.



Additional interdepartmental collaboration over this past year with GPRC's Student Recruitment bolstered our efforts to increase capacity and decrease event expenses. Together, Continuing Education and Student Recruitment attended The GP Women's Show, Mommylicious, and the Horse Lake Career Fair. Additionally, the Department worked with the recruitment division to measure the demand for Continuing Education programming at all events attended this past year, to strategically plan future attendance at community events based on quantifiable demand.

## **INSTITUTIONAL REALITIES AND CHALLENGES**

A promising outlook for the academic year 2019-2020 was quickly put to the test when the pandemic struck early March, along with the further decline of oil prices and post-secondary provincial budget adjustments. GPRC successfully put into motion a sustainable fiscal budget in light of these changes, but not without some structural changes to its operations. Low enrolments and costs of operations were the impetus for closing all West Yellowhead locations and the move to online learning. Two programs, Engineering and Perioperative Nursing were also suspended for the same reasons. In addition, several positions were eliminated. Although difficult decisions had to be made, and a more resilient and sustainable institution is emerging, the impact of these structural changes should not be underestimated.

The most significant change within the College's institutional environment includes the instalment of a new President in December 2019, and the search for a new Vice-President Academic and Research, and Vice-President External Relations. The new President ushered in new directions for GPRC outlining five priorities for the next five years. This new direction inevitably impacted the relevance of the CIP 2019-2022. Moreover, the turnover at the executive level will bring additional changes in culture and priorities. These shifts in priorities only strengthen the institution's commitment

to its mandate and the Principles of the Adult Learning System.

The uncertainty surrounding the implementation of the new Investment Management Agreement, put on hold last June, added to the demise of the CIP 2019-2022. We look forward to implementing the new vision for post-secondary institutions of the Government of Alberta.

Regardless of these changes, many CIP stated initiatives were already underway during the academic year 2019-2020. This report outlines progress for many of these and also speaks to the priorities of the new President.

## **ENTERPRISE RISK MANAGEMENT INITIATIVES**

Enterprise Risk Management (ERM) is integral to GPRC's physical and financial stability. There was a significant change within the College's institutional environment due to the COVID-19 Pandemic. In 2019-2020 the ERM unit supported the above initiatives through the following undertakings:

- ▶ Activated a COVID-19 Emergency Response Team to lead GPRC's response to the pandemic.
- ▶ Worked collaboratively with our provincial partners to develop guidelines and pandemic protocols on campus to protect the College community.
- ▶ Worked with local municipal emergency preparedness, and safety organizations on improving shared knowledge and pandemic response processes.
- ▶ Assisted with the unprecedented task of transitioning our students to online learning and shifted services online in a matter of days to respond to the COVID-19 pandemic.
- ▶ Provided campus tours to external emergency responders to create awareness of the properties.
- ▶ Hosted influenza immunization clinics open to the GPRC Community and members of the public.



## GOALS, PRIORITY INITIATIVES, EXPECTED OUTCOMES AND PERFORMANCE MEASURES

In accordance with the stated goals and priority initiatives in the 2019-2022 Comprehensive Institutional Plan (CIP), the following initiatives and the progress made in the last twelve months are presented.

Note: The expected completion date for all initiatives was originally reported in the CIP as ongoing work.

### THE STUDENT EXPERIENCE THROUGH QUALITY PROGRAMMING AND SUPPORT SERVICES

Alignment of Adult Learning System Principles: Quality, Accountability, and Coordination

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Power Engineering – Boiler Time accreditation from Alberta Boilers' Safety Association	Completed Winter 2020	<ul style="list-style-type: none"> <li>Curriculum changes were approved and are currently in place. This new curriculum resulted in a reduction of the required work practicum component of the 4<sup>th</sup> class program.</li> </ul>	
Develop Occupational /Physical Therapy Assistant Diploma program	In progress	<ul style="list-style-type: none"> <li>An MOU was signed in 2017 between GPRC and Medicine Hat College (MHC) to explore collaborative opportunities within the School of Health, Wellness and Career Studies (GPRC) and Division of Science and Health (MHC) with GPRC interested in offering the MHC OT/PTA diploma program</li> <li>The program was on hold until the GPRH space opened, and then further discussions would take place.</li> </ul>	Fall 2022
Develop the Oil and Gas Process Operator program	On hold Spring 2020	<ul style="list-style-type: none"> <li>Needs assessment indicates a low graduate demand until increased activity in the oil and gas industry is experienced. Will continue to monitor industry demand and complete curriculum development, including the approval process of the program.</li> </ul>	
Continue with the refinement of the Culinary Arts Program proposal for Jasper	Suspended Fall 2019	<ul style="list-style-type: none"> <li>Not supported by GOA</li> </ul>	
Reinstate and rebuild the Drama Program	In progress	<ul style="list-style-type: none"> <li>GPRC Fine Arts department continues to build the Drama program by hiring a new full-time drama instructor and new productions.</li> </ul>	Winter 2022
Develop a student communication policy and plan	In progress	<ul style="list-style-type: none"> <li>Increased student awareness of academic changes, enhances response time through an Academic Advising Chat online platform.</li> </ul>	January 2021
Revise the current recruitment and retention strategic plan to support goals in departmental strategic plans	In progress	<ul style="list-style-type: none"> <li>Increased recruitment initiatives with prospective students by establishing an online chat, online live webinars, and program information videos.</li> </ul>	Winter 2022

**ACCESSIBLE EDUCATIONAL OPPORTUNITIES AND RESOURCES FOR ALL LEARNERS**

Alignment of Adult Learning System Principles: Accessibility, Affordability, and Accountability

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Launch Cooperative Trades Orientation in the West Yellowhead region	Suspended Winter 2020	<ul style="list-style-type: none"> <li>▶ Closure of West Yellowhead campus and transfer to online programming</li> </ul>	
Introduction and implementation of new certificate programs and courses	In progress	<ul style="list-style-type: none"> <li>▶ Submitted for review AST (automotive service technician) certificate program</li> </ul>	Fall 2021
Align with Class1 Professional Mandatory Entry-Level Training (MELT) standards to achieve and maintain a competitive advantage in the GPRC stewardship region	In progress	<ul style="list-style-type: none"> <li>▶ The Class 1 MELT training has been in progress since August 2019. Instructors are currently using Parking Lot D as a temporarily approved lot for the program. Twenty-four students completed the program this past year.</li> <li>▶ Fall 2020 is expected to have a training lot that meets the determined Department of Transportation standard.</li> </ul>	Winter 2022
Apply, be awarded, and sustain provincial, federal and external stakeholder funding resources in the Continuing Education department	In progress	<ul style="list-style-type: none"> <li>▶ Students and businesses have been applying for the Canada-Alberta Job Grant to supplement employee training costs. The grant is predominantly used for Class 1 Driver's training and Management training.</li> <li>▶ Funding Grants applied for: The Community and Regional Economic Support program; Occupational Health and Safety Grant; Talent Advisory Council on Technology Initiative; TD Bank Funding.</li> </ul>	Winter 2022
Establish new programming and courses that meet the needs of the community in the Continuing Education department	In progress	<ul style="list-style-type: none"> <li>▶ Develop Office Administration micro-credentials and implement stacked online, asynchronous offerings throughout the calendar year</li> <li>▶ Introduced new online and face-to-face courses that meet the diversified need of the community, e.g. Situational Leadership, Xceptional Productivity, Excel 2016 PowerPivot, Outlook Online, Skills for the Administrative Assistant, Skid Steer Re-Certification, Sage 50 Accounting Level 1.</li> </ul>	Fall 2021
Partner with Indigenous communities and organizations in Continuing Education department	In progress	<ul style="list-style-type: none"> <li>▶ Introduced multiple new Continuing Education programs serving the Indigenous communities: Introduction to Health Careers training program, customized Pipeline Construction Readiness training program, Aboriginal Student Job Shadow Project-Dinosaur Museum, and customized offerings of courses to Horse Lake First Nation and Aseniwuche Winewak Nation.</li> </ul>	Winter 2022

## RESEARCH AND ENTREPRENEURSHIP OPPORTUNITIES IN ACADEMIC PROGRAMMING AND OUR STEWARDSHIP REGION COMMUNITIES

Alignment of Adult Learning System Principles: Quality and Accountability

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Nursing – Palliative Care	In progress	<ul style="list-style-type: none"> <li>Memorandum of Agreement signed in 2019 between GPRC and the Grande Prairie Palliative Care Society to increase end-of-life care resources</li> </ul>	Fall 2023
Assess opportunities and develop as appropriate trades and technology programming to meet regional demands	In progress	<ul style="list-style-type: none"> <li>Partnership with Women Building Futures to offer the Journeywoman Start Program.</li> </ul>	Winter 2022
Assess opportunities and develop as appropriate health and health sciences programming to meet regional demands	In progress	<ul style="list-style-type: none"> <li>Develop and implement Practical Nurse Diploma</li> <li>Apply for the Provincial Health Care Aide program through the Ministry of Health</li> <li>Contract with Western Cree to offer the Introduction to Health Careers 16-week program.</li> </ul>	Winter 2022

## COMMUNITY ENGAGEMENT AND PARTNERSHIPS

Alignment of Adult Learning System Principles: Quality, Accountability, and Coordination

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Communication and marketing builds capacity to achieve GPRC communication and marketing goals	In progress	<ul style="list-style-type: none"> <li>Enhancement to the GPRC brand both internally and externally.</li> <li>A continued focus of marketing efforts online to have a wider reach.</li> <li>Increased accuracy and sustainability of GPRC content on the website, internal communication tools and social media.</li> </ul>	Winter 2022
Strategic communication advice provided to support internal communication	In progress	<ul style="list-style-type: none"> <li>Provided marketing and communication leadership to different areas, including the COVID-19 Response Team, Experience GPRC Recruitment Team, Student Experience, Continuing Education, Athletics, Sport, Fitness and Wellness, Learning Commons, and Research and Innovation.</li> </ul>	Winter 2022
GPRC communications policies updated	In progress	<ul style="list-style-type: none"> <li>Communication policy updates were delayed due to staffing changes; policy review and update are expected to resume in Fall 2020.</li> </ul>	Winter 2022

<b>PRIORITY INITIATIVES</b>	<b>STATUS</b>	<b>PROGRESS MADE IN THE LAST 12 MONTHS</b>	<b>REVISED EXPECTED COMPLETION DATE</b>
Engaging, accurate and timely content developed that supports GPRC's strategic direction	In progress	<ul style="list-style-type: none"> <li>▶ GPRC's digital presence continued to grow with new and enhanced social media that was timely and consistent.</li> <li>▶ New initiatives were launched, which allowed GPRC students to share their experiences directly with GPRC social media followers.</li> </ul>	Winter 2022
Marketing campaigns to support GPRC recruitment initiatives, community engagement and recognition events and activities.	In progress	<ul style="list-style-type: none"> <li>▶ Secured funding for recruitment initiatives.</li> </ul>	Winter 2022
Increase revenue to the College	In progress	<ul style="list-style-type: none"> <li>▶ A new revenue generation model is currently being developed.</li> </ul>	Winter 2022
Secure \$20M in grants, investments, donations and pledged support.	Completed Winter 2020	<ul style="list-style-type: none"> <li>▶ Vital Campaign concluded having achieved its target.</li> </ul>	
Increase the Development team's level of service to the institution and restructure as appropriate.	In progress	<ul style="list-style-type: none"> <li>▶ Wolves College Classic was cancelled due to COVID-19.</li> <li>▶ A proposal was presented to various community sponsors to support our "Awards" program in lieu of Sponsorships.</li> <li>▶ Several sponsors were transitioned to donors.</li> </ul>	Winter 2022
Increase planning capacity of the development team	In progress	<ul style="list-style-type: none"> <li>▶ Cross-functioning with Finance to increase efficiency of funds management, fund tracking, and fund usage.</li> </ul>	Winter 2022
Increase accountability of development team	In progress	<ul style="list-style-type: none"> <li>▶ Accountability, compliance, and revenue-generating fundraising goals currently under review; delays encountered due to staffing changes; expected to resume in the Fall 2020.</li> </ul>	Winter 2022
Increase Industry Partnerships	In progress	<ul style="list-style-type: none"> <li>▶ Established an Industry Discussion Forum to increase the partnerships for Class 1 training and possible relationships for truck donations.</li> </ul>	Winter 2022
Increase the number of valid Alumni contacts.	In progress	<ul style="list-style-type: none"> <li>▶ Coordinating contact information systems between the Development Office and Student Services to increase valid alumni contacts.</li> </ul>	Winter 2022



**STAFF AND FACULTY ENGAGEMENT IN COLLEGE AND COMMUNITY INITIATIVES**

Alignment of Adult Learning System Principles: Quality and Accountability

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Partner with Alberta Health Services and Alberta Infrastructure on building the new hospital	In progress	<ul style="list-style-type: none"> <li>Working through operational agreements with AHS.</li> </ul>	Winter 2022
Comprehensive engagement of Regional Stewardship in collaboration with area school districts and Chamber of Commerce	In progress	<ul style="list-style-type: none"> <li>A new partnership developed with the Frontiersman (formerly NorthStar) to offer Class 1 Driver's training in the Whitecourt region.</li> <li>Offered one semester of Dual Credit safety courses to the school districts in the Grande Prairie area. Seven successful students.</li> </ul>	Winter 2022
Continue to hold the Employee Recognition Awards	In progress	<ul style="list-style-type: none"> <li>Human Resources continues to lead this initiative and have successfully made improvements over the last several years, to be more inclusive and not only recognize long service awards, but professional achievements.</li> <li>Moved recognition awards online; researching how others recognize employees and align to a norm within PSI</li> </ul>	Winter 2022

**ENTERPRISE RISK MANAGEMENT THROUGH ANTICIPATORY AND RESPONSIVE INITIATIVES**

Alignment of Adult Learning System Principles: Accountability

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Facility Access Control	In progress	<ul style="list-style-type: none"> <li>Grande Prairie campus and National Bee Diagnostic Centre (NBDC) key upgrade project scope is complete.</li> <li>Draft Facility Access Policy submitted for approval.</li> <li>Fairview key schedules were finalized. Implementation on-hold until further notice.</li> <li>Additional card readers were installed on the Grande Prairie campus.</li> </ul>	<p>Winter 2022</p> <p>Card reader additions to be complete Dec 2020.</p>
Update Enterprise Risk Management (ERM) Processes	In progress	<ul style="list-style-type: none"> <li>Draft ERM Policy submitted for approval.</li> <li>Risk management report provided to the Executive and the Board of Governors.</li> </ul>	Winter 2022

PRIORITY INITIATIVES	STATUS	PROGRESS MADE IN THE LAST 12 MONTHS	REVISED EXPECTED COMPLETION DATE
Update Emergency Preparedness Program	In progress	<ul style="list-style-type: none"> <li>▶ Crisis Communication plan presented to Executive. Planning surrounding training underway with Communications.</li> <li>▶ GPRC Pandemic Plan updated based on response to COVID-19. Providing leadership within the region and province based on our pandemic response.</li> <li>▶ Public emergency response procedures were created and posted throughout the Grande Prairie and Fairview campuses. The GPRC website was also updated.</li> <li>▶ GPRC Safety App registrations increased.</li> <li>▶ Fairview campus evacuation maps near completion, and Grande Prairie ongoing.</li> </ul>	<p>Winter 2022</p> <p>Campus evacuation maps to be finalized by December 2020.</p>
Ensure compliance with legislation	In progress	<ul style="list-style-type: none"> <li>▶ Legislative compliance was assessed quarterly—three non-compliant pieces of legislation outstanding with mitigating controls, including policy and procedures under development.</li> </ul>	<p>Winter 2022</p>
Viable Health, Safety, and Environmental Program	In progress	<ul style="list-style-type: none"> <li>▶ A draft health and safety manual was completed. The document is under review for quality control with an external vendor.</li> <li>▶ Joint worksite health and safety committees met quarterly.</li> <li>▶ Vehicle Use Policy was revised based on our response to COVID-19 to align with provincial re-launch guidelines.</li> </ul>	<p>Winter 2022</p> <p>December 2020 H&amp;S Manual</p>



## STUDENT MENTAL HEALTH

### Alignment of Adult Learning System Principles: Other Goals and Priority Initiatives

GPRC has made great strides forward in addressing the mental health needs of students. A full-time resident Psychologist, a Mental Health Counsellor, and a Mental Health Education Coordinator are all available to support, counsel, and guide to build greater resiliency and wellness in our student body and College community. GPRC has also partnered with Morneau Shepell to bring its students the new Student Support Program (My SSP) to enhance after-hours support for students. My SSP offers counselling services and mental health resources 24/7 on any mobile device.

During the 2019-2020 academic year, Student Services developed Student Suicide Prevention Workshops for staff and faculty to help identify students at risk and how suicide prevention fits within their professional role as faculty. Furthermore, a Student at Risk Committee, consisting of representation from throughout the College, was created to identify at-risk students early in order to

provide the support necessary to assist students and enhance their success.

GPRC is continuing to create opportunities for mental health awareness. Our Fall Workshop Series is currently being delivered remotely. We are also partnering with Calgary Counselling Centre in Fall 2020 for National Depression Screening Day aimed at promoting available supports for depression and raising awareness regarding depression symptoms. GPRC continues to participate in the nationwide event “Bell Let’s Talk”.

The *Make Some Noise for Mental Health* campaign, which includes the participation of seventeen Alberta Colleges Athletic Conference member institutions, was created to raise awareness and breakdown stigmas around mental health. GPRC, in conjunction with our student athletes, were proud to be a part of this campaign again in 2019-2020.





## FINANCIAL AND BUDGET INFORMATION

The following information should be read in conjunction with the Grande Prairie Regional College audited consolidated financial statements and accompanying notes for the year ended June 30, 2020.

GPRC's consolidated financial statements have been prepared in accordance with Canadian public sector accounting standards and represent the consolidated financial results of Grande Prairie Regional College and the Grande Prairie Regional College Alumni/Foundation. This discussion and analysis provide an overview of GPRC's:

- ▶ Financial Results
- ▶ Revenue and Expenses
- ▶ Capital Acquisitions
- ▶ Net Assets
- ▶ Areas of Significant Financial Risk
- ▶ Future Accounting Pronouncements

### FINANCIAL RESULTS

In May 2019, the Board of Governors approved a balanced operational budget for 2019-2020. GPRC ended the year with an annual surplus of \$2,375,990 (an annual surplus of \$3,039,792 in 2019), contributing to an increase in net assets to \$42.4 million (\$40.1 million in 2019). The annual operating surplus for 2019-2020 was \$2,198,725 (annual operating surplus of \$3,024,792 in 2019) as a result of endowment contributions received during the year.

### REVENUE AND EXPENSES

Revenue for the 2019-2020 fiscal year totalled \$70.8 million, a decrease of \$3.4 million from the prior year and \$2.8 million less than budgeted. Government of Alberta grants are the most significant source of revenue for

GPRC, with \$53.9 million recognized in 2019-2020, a decrease of \$2.1 million from the prior year and \$0.8 million less than budgeted.

The Government of Alberta grant revenue was lower than budgeted due to a reduction in the Campus Alberta Grant. Funding uncertainty and timing surrounding the Infrastructure Maintenance Program grant led to reduced spending on maintenance projects. Therefore, \$2.8 million less revenue was recognized from these grants in the fiscal year.

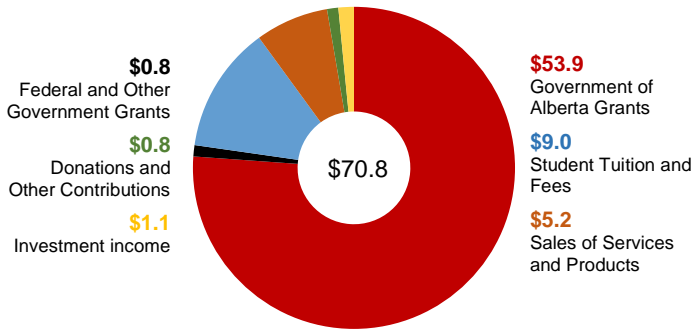
Federal and other government grants were on par with the budget and lower than 2018-2019. The decrease from last fiscal year is due to one-time funding previously received from Alberta Association in Higher Education for Information Technology. This funding supported the implementation of My Trade Secrets (MTS), a consolidated online application web portal now in use by trades students.

The COVID-19 pandemic significantly impacted revenue from sales of services and products and was down \$1.2 million from budget. Residence, bookstore, and fitness centre sales and reduced theatre rentals contributed significantly to the reduction in revenue.

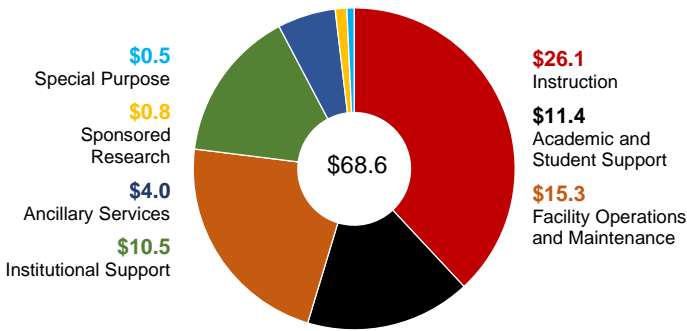
Expenses for the 2019-2020 fiscal year totalled \$68.6 million (\$71.2M in 2019), a decrease of \$2.6 million from the prior year and \$5.0 million less than budgeted.

Salaries and benefits were the largest expense at \$46.2 million (\$46.7M in 2019), representing 67% of total expenditures for 2019-2020. This was comparable to the budget. Materials, supplies and services were \$4.3 million less than budgeted primarily due to the reduction of research projects and delayed implementation of a new Student Management System. Savings were also recognized in general supplies and travel, due to the impact of COVID-19.

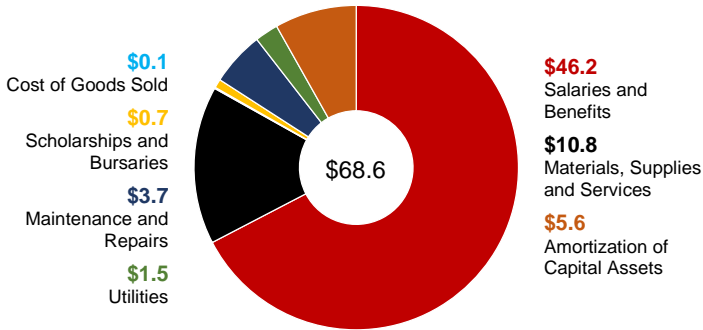
**2019-2020 REVENUE (IN MILLIONS)**



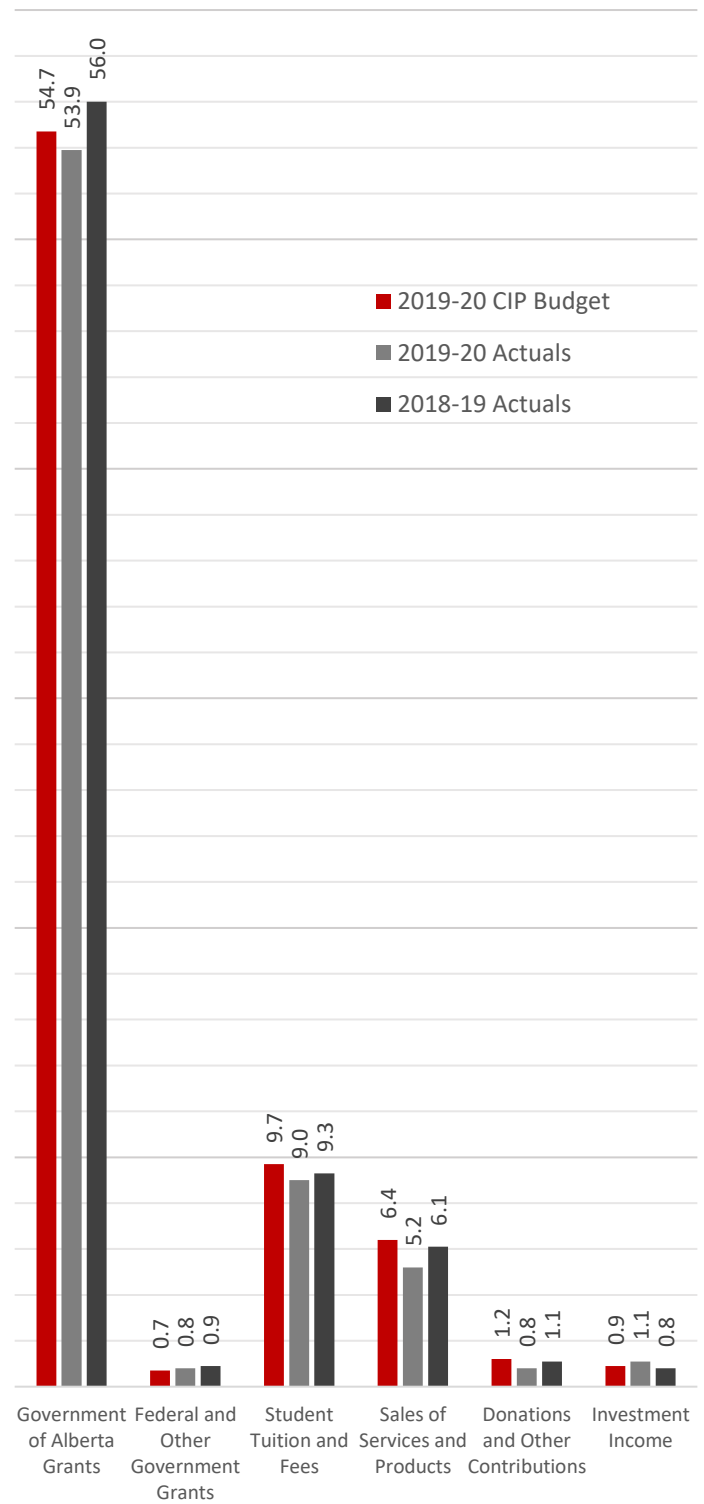
**2019-2020 EXPENSES BY FUNCTION (IN MILLIONS)**



**2019-2020 EXPENSES BY OBJECT (IN MILLIONS)**



**REVENUE BY SOURCE  
2018-2019 AND 2019-2020 ACTUALS AND BUDGET  
(IN MILLIONS)**



**EXPENSE BY OBJECT**  
2018-2019 AND 2019-2020 ACTUAL AND BUDGET  
(IN MILLIONS)



**CAPITAL ACQUISITIONS**

During the 2019-2020 fiscal year, acquisitions of tangible capital assets totalled \$2.2 million, of which \$1.3 million was funded internally. The most significant construction projects included HVAC upgrades and classroom restorations. Other significant acquisitions included computing equipment, various instructional equipment, fleet vehicles, and purchases of library materials.

**NET ASSETS**

The College ended the 2019-2020 fiscal year with a net asset balance of \$42.4 million, increasing from \$40.1 million at the end of 2018-2019. The increase was due to the annual surplus of \$2.3 million.

Net assets are comprised of (in millions):

Endowments	\$6.3
Internally restricted surplus	\$1.0
Investment in tangible capital assets	\$19.3
Accumulated surplus from operations	\$15.8
<b>Net assets</b>	<b>\$42.4</b>

Endowments consist of externally restricted donations received by the College and internal allocations by the College's Board of Governors, the principal of which is required to be maintained intact in perpetuity. During the year, \$177,265 of endowment contributions were received (\$15,000 in 2019).

Internally restricted surplus represents amounts set aside by the College's Board of Governors for specific reasons. During the year, \$0.07 million of operating expenses were funded from internally restricted surplus.

Investment in tangible capital assets represents the amount of the College's accumulated surplus that has been invested in capital assets. During the year, there was \$1.1 million of acquisitions and disposals, \$0.5 million of debt repayment and \$2.8 million of amortization relating to internally funded tangible capital assets.

**AREAS OF SIGNIFICANT FINANCIAL RISK**

**BUDGETARY PRESSURE**

In May 2020, management presented, and the Board of Governors approved, a 3-year balanced budget, incumbent on the assumption of continued reductions to base funding into 2023. However, since the provincial budget was released in February, Alberta has experienced an unprecedented economic impact from

the COVID-19 pandemic and global oil price crash. As Alberta's economy is expected to contract, base funding is expected to continue to decline. The College will need to work diligently to ensure operational efficiencies and costs savings continue to be achieved as budgeted. The College continues towards degree-granting, and there is a potential for a substantial cost for program and curriculum development and operational funding. As a result, budgetary pressure remains a significant risk for the College.

### FISCAL UNCERTAINTY

The Campus Alberta grant is the primary source of funding for the College's day-to-day operating activities. Government is under pressure given the economic outlook for the province. The impact on college revenue of a 1% change to the Campus Alberta base operating grant is \$449,213. Revenue generating activities such as the theatre, fitness center, and residences continue to be negatively impacted by the COVID-19 pandemic.

### COVID-19 IMPACT TO OPERATIONS

As part of the College's continuing efforts to minimize the spread of COVID-19, most campus buildings were closed to non-essential employees, students and the public beginning March 16, 2020. As of March 19, 2020, the College moved to a remote delivery model for classes. In-person events, including major fundraising events, convocation ceremonies and public bookings of facilities were cancelled as the COVID-19 pandemic evolved.

Most College employees successfully transitioned to working remotely during the COVID-19 pandemic. The College has been regularly monitoring its staffing needs throughout the pandemic and will continue to assess staffing needs.

The College is committed to mitigating risk and adhering to safety protocols, recommendations and guidelines of the Chief Medical Officer for the Province of Alberta. As such, public events, access to fitness facilities, and food services will continue to be suspended indefinitely, which will reduce the College's ability to generate ancillary revenue for the next fiscal year.

The College diligently planned and prepared for the Fall 2020 semester under a mixed delivery model. The mixed delivery model encompasses remote delivery for

most lecture and seminar course components, and in-person delivery for labs and practicum course components, where necessary and safe to do so.

### DEFERRED MAINTENANCE

The College estimates that deferred maintenance costs are approximately \$18.1 million over the next four years, including replacing capital assets nearing the end of their useful life. The Infrastructure Maintenance Program ("IMP") was suspended from the province's 2019-2020 budget. As a result, the College did not receive IMP funding from April 1, 2019, to March 31, 2020. IMP funding was reinstated in the 2020-2021 provincial budget at the previous level of \$3.4 million. If this program funding remains static over the next four-year period, there will be insufficient funds of \$4.5 million for deferred maintenance costs. As a result, the College is focusing on ensuring proper prioritization of deferred maintenance items in order to maximize benefit and minimize negative impact on the College and its students. However, the combination of budgetary pressure, as well as potentially unstable IMP funding, could impact the ability of the College to manage and address deferred maintenance risk appropriately.

### FUTURE ACCOUNTING PRONOUNCEMENTS

The Public Sector Accounting Board has extended the effective dates for adopting the accounting standards in response to the COVID-19 pandemic. The effective date of PS3280 Asset Retirement Obligations has been extended to April 1, 2022, and the effective date of PS 3400 Revenue has been extended to April 1, 2023. The College has not yet adopted these standards. Management is currently assessing the impact of these new standards on the consolidated financial statements.

#### PS 3280 Asset Retirement Obligations

This standard guides how to account for and report liabilities for the retirement of tangible capital assets.

#### PS 3400 Revenue

This standard guides how to account for and report on revenue. Specifically, it differentiates between revenue arising from exchange and non-exchange transactions.

## SELF-GENERATED REVENUES

Self-generated revenues are alternative sources of revenue that extend beyond the more traditional sources such as government grants and student tuition and fees. In accordance with the Government of Alberta’s self-generated revenue policy for public post-secondary institutions, this section will focus on three categories of self-generated revenues:

- ▶ Ancillary services
- ▶ Academic enterprises
- ▶ Commercial enterprises

Ancillary services, primarily serving students, staff and faculty, are modelled as cost-recovery enterprises. Academic enterprises are core activities of the College, not modelled as profit generators. Commercial enterprises exist primarily to generate profit. Taken together, these three services and enterprises are intended to support and complement our mission to students, staff, and the wider community. Below is a summary of net revenues for each self-generated revenue category:

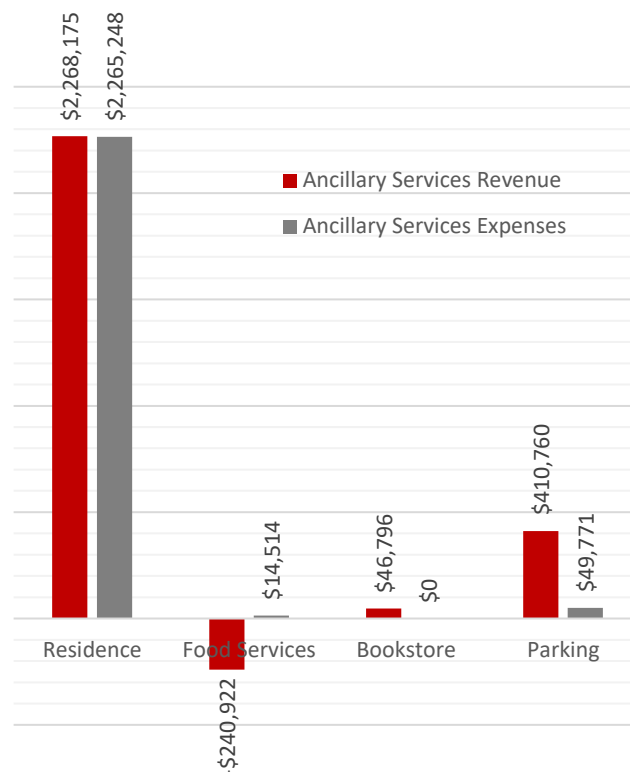
	ANCILLARY SERVICES	ACADEMIC ENTERPRISES	COMMERCIAL ENTERPRISES
Revenues	\$2,484,809	\$1,970,313	\$71,192
Expenses	\$2,329,533	\$4,047,817	\$31,696
Net	\$155,276	\$(2,077,504)	\$39,495

### ANCILLARY SERVICES

An auxiliary or ancillary enterprise furnishes service to students, faculty, or staff. It charges a fee at a minimum of cost recovery to ensure the cost is not subsidized by other sources such as government grants. While primarily serving our campus community, the public may be served incidentally by some auxiliary or ancillary enterprises. These services include the bookstore, student residences, parking lots, and food services.

Total revenues for the 2019-2020 fiscal year totalled \$2.48 million and expenses \$2.33 million. The net self-generating revenue for ancillary services at GPRC sums to \$155,276. Revenues were primarily derived from parking services and commissions collected from the bookstore. Food services, however, operated at a loss for the fiscal year 2019-2020: GPRC covers losses sustained by our food service provider, and with campus closures due to COVID-19, this loss has dramatically

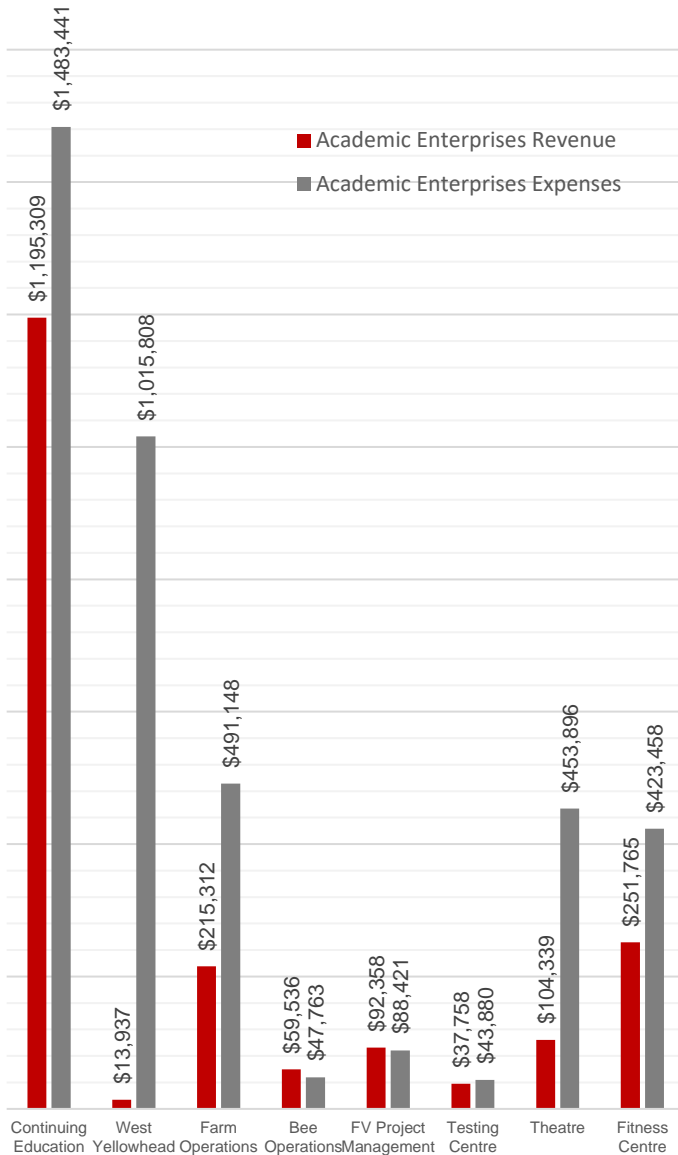
increased. A Request For Proposal has been issued for a new food services contract for the 2021-2022 school year. See the graph below for a full breakdown of revenues and expenses:



### ACADEMIC ENTERPRISES

This activity is deemed to be an integral part of the post-secondary institution’s educational, research, public service, and campus support functions, along with other educational and support activities. Profit is not the primary motivator. Academic enterprises include continuing education, farm operations, bee operations, Fairview project management, the testing centre, the theatre and the fitness centre.

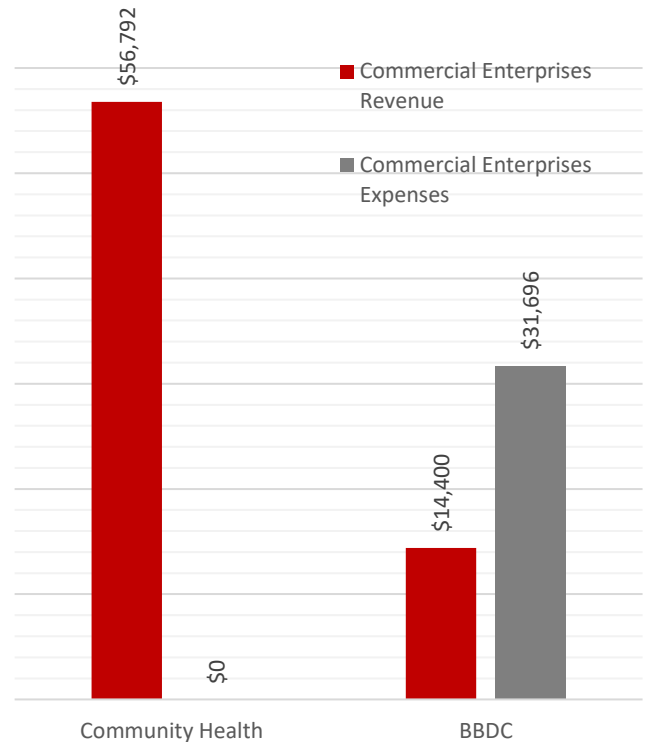
Total revenues for the 2019-2020 fiscal year totalled \$1.97 million and expenses \$4.05 million. The net self-generated revenue sums to \$(2.08) million. Incurred expenses were primarily within Continuing Education, West Yellowhead, farm operations, theatre operations, and the fitness centre. It should be noted that the suspension of regular academic activities during the Winter and Spring terms due to COVID-19 had a dampening effect on revenues. A full breakdown of revenues and expenses are shown below.



The College is leasing commercial space to the College and Community Health Centre. The Centre is a fully accessible clinic, delivering Health Services designed to encourage and support healthy lifestyles. Services include Nutrition Counselling - Pediatric Weight Management, sexually transmitted infection and birth control clinic, immunization and public health nursing.

The Building Blocks Day Care Centre (BBDC) is a fully accredited, caring, progressive daycare, focusing on high-quality childcare. The BBDC is equipped with six bright, clean and well-equipped rooms, providing easy and convenient access for parents to visit. The Centre is a well-maintained and inviting facility, with a fully fenced private playground, where our children enjoy fun outdoor play areas with plenty of equipment and grassy areas.

Total revenues for the 2019-2020 fiscal year totalled \$71,192, and expenses \$31,696. The net self-generated revenue for commercial enterprises at GPRC sums to \$39,495. Profits were realized from Community Health services. For the fiscal year 2019-2020, the BBDC was subsidized by the College. Negotiations are currently underway to model the BBDC as a cost-recovery service. A new service agreement is expected shortly. See the graph below for a full breakdown of revenues and expenses:



**COMMERCIAL ENTERPRISES**

Commercial enterprises are outside an institution’s primary education and research mandate and exist for revenue generation. The institution’s domestic students, faculty and staff are not directly served by, nor do they derive direct benefit from, the activity or enterprise. They are intended to support and complement the mission of the College. At GPRC, this means enabling a suite of services through our on-campus community services.

Two commercial enterprises are reported for this fiscal year. Both enterprises result in the provision of services available to GPRC students, staff and the community.

## ENROLMENT PLAN AND PROGRAM CHANGES

Detailed enrolment data appear in the Full Load Equivalent (FLE) tables captioned on pages 21 to 25 of this report. Notable enrolment patterns are remarked in the overview form below.

### CREDIT PROGRAMS FLE ENROLMENT

PROGRAMS	2019-2020 PROJECTIONS	2019-2020 ACTUALS	DIFF
Certificates	388.8	430.036	+41.2
Diploma	267.3	290.571	+23.3
University Transfers	552.8	562.030	+9.2
<b>TOTAL</b>	<b>1208.9</b>	<b>1282.637</b>	<b>+73.7</b>

1. Certificates do not include apprenticeship programs

FLE enrolments for the academic year 2019-2020 surpassed the projections articulated in the Comprehensive Institutional Plan (CIP) 2019-2022. Certificates were over by 41.2, diplomas by 23.3, and University Transfers by 9.2 when compared to the CIP FLE projections. Overall, GPRC had 1,282.637 full-load equivalents, 73.7 higher than projected. This positive trend can also be observed when comparing with 2018-2019 FLE enrolment numbers (not shown). There were 1,173.511 FLE enrolled in Certificates, Diplomas and University Transfers combined for 2018-19; a year over year increase of 109.126 FLE, or 9.3%.

There were, however, notable variances, some positive and some negative in FLE enrolment numbers for the academic year 2019-2020. There are substantial increases in Bachelor of Science in Nursing (BScN), Business Administration, and Early Learning and Child Care programs. This increase is partly due to an increase in international students attending GPRC and an increase in students admitted into Year 1 of the BScN program. The latter is a direct response to the completion of the construction of the new Grande Prairie Regional Hospital.

Additional notable exceptions include the Engineering program, which saw a significant drop in enrolment and Computing Science, which experienced the opposite. High enrolment numbers in Computing Science can be attributed to an increase in both domestic and international students. By providing the resources to accommodate the extra Computing Science students, the College and the Science Department have demonstrated their commitment to this growing area of employment.

### APPRENTICESHIPS FLE ENROLMENT

PROGRAMS	2019-2020 PROJECTIONS	2019-2020 ACTUALS	DIFF
Apprenticeships	289.6	180.656	-108.9

In early March, GPRC instituted a series of measures to protect students, staff, faculty and the community against the spread of the COVID-19 virus. GPRC worked closely with Apprenticeship and Industry Training (AIT) and provincial government officials on a direction for our trades and apprenticeship students. The AIT concluded that the March-April and May-June intakes for apprenticeship training were to be cancelled until further notice. As a result, registrations in apprenticeship programming at GPRC were suspended in March 2020. The lower than projected FLE actuals are a reflection of this program suspension due to the COVID-19 pandemic. Actuals for the academic year 2018-2019 were 268.545. There were no indications, prior to COVID-19, of any problematic trends in FLE enrolments.

While it is understood that apprenticeship enrolment is closely tied to the health of the economy, during this time of economic uncertainty and COVID-19 implications, currently, our September Trades training enrollment has stayed at a steady fill rate; on par with 2019's enrollment numbers for the same period.

### NON-CREDIT PROGRAMS FLE ENROLMENT

PROGRAMS	2019-2020 PROJECTIONS	2019-2020 ACTUALS	DIFF
Non-credential	246.3	205.839	-40.5

Non-credential programs, namely Academic Upgrading and Open Studies, fell below projections for the academic year 2019-2020. The Academic Upgrading program is currently running mostly daytime weekday courses using a traditional synchronous delivery paradigm. In response to the changing needs of the learners, the Department of Academic Upgrading is working on modernizing its course offerings and delivery mechanism. The decline in Open Studies is attributable, in part, to an increase in students choosing specific programming and degree options.

## FLE ENROLMENT BY DEMOGRAPHIC PROFILE

STUDENT	2019-2020 PROJECTIONS	2019-2020 ACTUALS	DIFF
Indigenous	208.485	196.422	-12.1
International	83.837	160.632	+76.8

The 2019-2022 CIP was projecting a year-over-year 2% increase in Indigenous enrolment. This projection was not met for the academic year 2019-2020. During that same academic year, GPRC engaged multiple stakeholders in creating a suite of academic programming and services for our Indigenous students and communities, as outlined in the Regional Stewardship section of this report. None of these efforts would have had time to impact enrolments within 2019-2020. We will continue to work with all stakeholders to

ensure greater accessibility for all Indigenous students in our region and beyond.

International enrolments were much higher than projected. This increase is elaborated further in the internationalization section of this report.

## PROGRAM CHANGES

Low enrolment combined with Provincial budget adjustments to post-secondary institutions led to the cancellation of the Perioperative Nursing Program and the University Transfer Engineering program, with a loss of four full-time faculty positions. In addition, the Dental Office Clerk program was cancelled at the beginning of Fall 2019 due to low enrolment. Aboriginal Administration did not run in 2019-2020.





## CREDIT PROGRAMS FULL LOAD EQUIVALENT (FLE) ENROLMENT

Below are summary tables detailing enrolment projections for credentialed programs as stated in the 2019-2022 CIP, and enrolment actuals for the academic year 2019-2020. Enrolments in non-credentialed programs are tallied in a separate section below. The following tables must be read in conjunction with the explanatory text provided at the beginning of this section.

### CERTIFICATE PROGRAMS FLE ENROLMENT

PROGRAM NAME	SPECIALIZATION NAME	2019-2020 PROJECTION	2019-2020 ACTUALS	FLE DIFFERENCES
Business Administration	Business Administration Certificate	134.2	159.683	25.483
Computer Systems Technology	Computer Systems Technology Certificate	18.6	30.000	11.400
Dental Office Clerk	Dental Office Clerk	3.5	0.000	-3.500
Early Learning and Child Care	Early Learning and Child Care Certificate	85.9	104.065	18.165
Educational Assistant	Educational Assistant Certificate	17.9	17.821	-0.079
Harley-Davidson Technician	Harley-Davidson Technician	8.0	6.000	-2.000
Motorcycle Mechanic	Motorcycle Mechanic	10.9	9.577	-1.323
Office Administration	Basic Bookkeeping	11.4	13.017	1.617
	Legal	5.0	7.800	2.800
	Office Administration	10.8	16.050	5.250
	Oil & Gas	7.0	12.000	5.000
Parts & Materials Technician	Parts & Materials Technician Certificate	4.9	7.332	2.432
Perioperative Nursing	Perioperative Nursing	14.4	6.134	-8.266
Power Engineering	Fourth Class	15.9	10.000	-5.900
	Third Class	6.0	3.634	-2.366
Pre-Employment	Welding	6.6	3.500	-3.100
Unit Clerk	Unit Clerk	27.8	23.423	-4.377
<b>CERTIFICATE TOTAL</b>		<b>388.8</b>	<b>430.036</b>	<b>41.236</b>

### DIPLOMA PROGRAMS FLE ENROLMENT

PROGRAM NAME	SPECIALIZATION NAME	2019-2020 PROJECTION	2019-2020 ACTUALS	FLE DIFFERENCES
Aboriginal Administration	Aboriginal Administration	0.0	2.000	2.000
Animal Health Technology	Animal Health Technology	53.5	56.422	2.922
Business Administration	Accounting	17.0	12.900	-4.100
	Accounting and Investment Management	1.0	0.300	-0.700
	Financial Services	5.0	4.700	-0.300
	General	10.4	13.500	3.100
	Management	6.1	6.800	0.700
	Marketing	2.0	4.400	2.400
Computer Systems Technology	Computer Systems Technology Diploma	4.3	2.600	-1.700
Early Learning and Child Care	Early Learning and Child Care	22.8	24.000	1.200

<b>PROGRAM NAME</b>	<b>SPECIALIZATION NAME</b>	<b>2019-2020 PROJECTION</b>	<b>2019-2020 ACTUALS</b>	<b>FLE DIFFERENCES</b>
Kinesiology	Kinesiology	16.9	26.900	10.000
Music	Performance	6.1	9.200	3.100
Personal Trainer	Personal Trainer	19.9	20.800	0.900
ThinkBIG Service Technician	ThinkBIG Service Technician	76.5	83.315	6.815
Visual Arts and Design	Visual Arts and Design	25.8	22.734	-3.066
<b>DIPLOMA TOTAL</b>		<b>267.3</b>	<b>290.571</b>	<b>23.271</b>

**UNIVERSITY TRANSFERS AND COLLABORATIVE DEGREES FLE ENROLMENT**

<b>PROGRAM NAME</b>	<b>2019-2020 PROJECTION</b>	<b>2019-2020 ACTUALS</b>	<b>FLE DIFFERENCES</b>
Bachelor of Arts	116.1	98.480	-17.620
Bachelor of Commerce	29.8	31.101	1.301
Bachelor of Education	132.2	111.638	-20.562
Bachelor of Engineering	16.8	9.983	-6.817
Bachelor of Fine Arts	5.0	3.400	-1.600
Bachelor of Kinesiology	38.4	46.734	8.334
Bachelor of Music	3.0	7.068	4.068
Bachelor of Science	67.5	72.167	4.667
Bachelor of Science in Computing Science	9.8	15.500	5.700
Bachelor of Science in Nursing	134.2	165.959	31.759
<b>UNIVERSITY TRANSFERS TOTAL</b>	<b>552.8</b>	<b>562.030</b>	<b>9.230</b>

**APPRENTICESHIP PROGRAMS FLE ENROLMENT**

<b>PROGRAM NAME</b>	<b>2019-2020 PROJECTION</b>	<b>2019-2020 ACTUALS</b>	<b>FLE DIFFERENCES</b>
Automotive Service Technician	23.2	10.146	-13.054
Carpenter	14.4	8.277	-6.123
Electrician	65.7	42.297	-23.403
Gasfitter	5.5	5.073	-0.427
Heavy Equipment Technician	79.6	54.201	-25.399
Instrumentation and Control Technician	2.0	0.000	-2.000
Millwright	25.9	17.622	-8.278
Motorcycle Mechanic	14.5	8.203	-6.297
Parts Technician	13.7	10.006	-3.694
Plumber	8.4	4.005	-4.395
Sheet Metal Worker	1.3	0.000	-1.300
Steamfitter/Pipefitter	10.7	5.340	-5.360
Welder	24.7	15.486	-9.214
<b>APPRENTICESHIPS TOTAL</b>	<b>289.6</b>	<b>180.656</b>	<b>-108.944</b>

**NON-CREDENTIAL PROGRAMS FLE ENROLMENT**

<b>PROGRAM NAME</b>	<b>2019-2020 PROJECTION</b>	<b>2019-2020 ACTUALS</b>	<b>FLE DIFFERENCES</b>
Academic Upgrading	98.5	82.349	-16.151
Co-Operative Trades Orientation	3.0	1.599	-1.401
Open Studies	144.8	121.891	-22.909
<b>NON-CREDENTIAL TOTAL</b>	<b>246.3</b>	<b>205.839</b>	<b>-40.461</b>

## **RESEARCH, APPLIED RESEARCH AND SCHOLARLY ACTIVITIES**

Over the 2019-2020 reporting year, GPRC Research and Innovation (GPRC RI) continued to realign activities to match regional industry needs better. Student engagement and the integration of applied research with training programs for regional talent development and retention was the primary strategic focus.

### **THE NATIONAL BEE DIAGNOSTIC CENTRE**

The National Bee Diagnostic Centre (NBDC), GPRC's flagship genetics and microbiological laboratory, entered into the first year of a second five-year cycle as an NSERC Technology Access Centre. The NBDC continued to work closely with an extensive national network of producer associations, provincial and federal agencies, universities, and other entities. As the Canadian bee industry continued to suffer high overwintering losses, low honey prices, challenging market accessibility, and intense international competition, commercial beekeepers relied on the NBDC to help mitigate pathogenic threats through access to apicultural innovation and advanced diagnostic facilities and equipment.

Additionally, the NBDC continued to provide pathogen diagnostic services directly to producers in six provinces, as well as undertaking several contracts for genetics and microbiological work for four provincial governments and one university.

### **STARTUP PARTNERSHIP**

A notable highlight for 2019-2020 included partnering with an Internet of Things startup company to develop innovative in-hive sensor equipment. This particular partnership marked a milestone in a deliberate strategy to pivot the NBDC's core activities from diagnostic services to more active participation in applied research and innovation. The project is an example of GPRC RI's interest in developing capacity in digital sensors and control systems, rural and remote data telemetry, machine learning, and artificial intelligence.

### **AGRICULTURAL PRODUCTION AND ANIMAL HEALTH PROJECTS**

In a move to improve applied research and innovation access to the broader agricultural sector, GPRC RI is pursuing new agreements with regional and province-wide producer associations. The partnerships aim to move GPRC beyond its primary service focus on the

honey industry into new projects in crop and forage pollination, forage production, and livestock nutrition.

Through a realignment of its Fairview campus farm operations, GPRC is now able to offer its excellent animal handling and health science facilities to regional and province-wide producer groups looking to partner on controlled animal health projects. GPRC is excited to be in a position to make its Beaverlodge laboratory and Fairview animal facilities available to address regional producer needs.

GPRC has been an active participant in the Results Driven Agriculture Research consultations process and looks forward to contributing to addressing Alberta's agricultural research priorities through its seat on the advisory committee.

### **CLEAN TECHNOLOGIES**

Following consultation with regional industry and federal government funders, GPRC RI implemented a repositioning plan for its clean technology applied research activities. As environmental and economic challenges mount for Alberta's energy industry, GPRC is pursuing a long-term, collaborative research initiative to develop sustainable solutions for lower-impact oil and gas operations and alternative energy generation in northern Alberta.

In direct response to emerging regulatory and investment challenges posed to regional extractive industries, GPRC has initiated two new projects in clean power generation for remote worksites and low-impact off-highway vehicles. These new projects represented a pivot away from the multi-year carbon capture projects previously pursued by GPRC towards ones that more explicitly serve the region's industry and will provide trades and technology students with the opportunity to gain new skills in emerging fields.

### **CENTRE FOR INDUSTRIAL CLEAN TECHNOLOGY RESEARCH AND TRAINING**

As part of this re-envisioning of clean technology research and innovation, GPRC is pursuing a near-term goal to establish a Centre for Industrial Clean Technology Research and Training. The model for the Centre is based on providing small to medium-sized enterprises with repurposed, program-integrated facilities along with technical and scientific expertise to develop, test, refine, and market new technologies.

A pilot of the innovation support model took place over the reporting period.

## **GRANDE PRAIRIE REGIONAL INNOVATION NETWORK**

Through its participation in the Grande Prairie Regional Innovation Network, GPRC entered into a partnership with the County of Grande Prairie No.1 / Town of Bezanson, a local engineering firm, and Natural Resources Canada.

Dr. Sean Irwin, a GPRC faculty member and students, are testing and refining an innovative wastewater treatment system. The GPRC component of the work centred on controlled, independent verification of biological processes. From this work, GPRC was contracted by a small to medium size enterprise to undertake independent testing, contributing to that company's development of an innovative inline wastewater sampling and monitoring technology. The initial results of this small-scale project are showing great potential for increased monitoring efficiency and public safety in small rural and northern communities.

## **SOCIAL INNOVATION**

Social Innovation continued to be an area of particular strength for GPRC, one in which the institution takes a leading role within the Cultural and Creative Industries sector. GPRC social researchers and students continued work in the second year of a Social Sciences Research Council (SSHRC) funded major initiative to investigate Youth Civic Engagement in Northwest Alberta. Of note, the project's use of a Youth Participatory Action Research (YPAR) strategy facilitated the successful collection of valuable data. In this approach, college students worked alongside previously street engaged and other disaffected youth to discern underlying causes of youth disengagement in Grande Prairie and Jasper. The students' work with partnered community-based organizations (CBOs) has yielded valuable training skills-building opportunities and has contributed valuable data to the initiative. As the project moves into its final year, it is expected to generate new social support and intervention tools for partnered service providers, including; Alberta Health Services, the City of Grande Prairie, the Town of Jasper, Parks Canada, the Royal Canadian Mounted Police, and multiple regional CBOs.

## **NEW STRATEGIC DIRECTIONS FOR RESEARCH AND INNOVATION**

The applied research and innovation highlights mark a deliberate shift for GPRC RI. In the past, GPRC has focused on a small number of high-profile activities; the strategic direction is now firmly oriented towards providing regional industry, government, and CBOs with expertise and facilities needed to meet the innovation needs of northwest Alberta. As GPRC continues this strategy, the Northwest will see a robust innovation hub develop. This will help SMEs build the regional and provincial economy, provide learners with new skills and valuable work-integrated experience, and be a regional access point for support with emerging technologies.

## **SCHOLARLY ACTIVITIES**

Visual Arts Instructor Tina Martel was the winner of the Whistler Independent Book Award 2019 non-fiction category for her graphic narrative *Not in the Pink* (October 2019). The book documents the events following Martel's 2011 breast cancer diagnosis and features stunning illustrations, sketches and paintings Martel completed while on bed rest in between her treatments.

Several faculty members were involved in research or research-related activities during the 2019-2020 academic year:

Dr. Ubaid Abbasi has several research interests, including the "Internet of Things," "Smart Building," and video content delivery in 6G networks. He has one paper published in the online journal *Electronics* and one paper accepted for review in the online journal *Institute of Electrical and Electronics Engineers Access* this year.

GPRC nursing instructors Deena Honan, Vanessa Sheane, Tamara VanTassell, and Elizabeth Richards collaborated with researchers from Dalhousie University and Red River College to research evaluative tools for undergraduate nursing students. Their findings were published in the *International Journal of Nursing Education Scholarship* (November 2019).

Elena Voskvoskaia (Instructor in French) pursued research in modern French linguistics, and was selected to present her paper « *Fonctionnement linguistique des mots composés N-N et N-A dans la littérature française du 17e au 20e siècle* » at the prestigious *International Symposium of Morphology*, Université Paris-Diderot, France.

# REGIONAL STEWARDSHIP, FOUNDATIONAL LEARNING, AND UNDERREPRESENTED LEARNERS

## REGIONAL STEWARDSHIP

Grande Prairie Regional College's regional stewardship is extensive and multi-faceted. Our institutional leadership includes providing greater access to academic programming, as noted in the Operational Overview. It includes extending collaboration with industry and research partners as indicated in the Research, Applied Research and Scholarly Activities. It includes, as this section denotes, the provision of adult learning opportunities, the development of needs-based programming to better serve our underrepresented populations, and the leveraging of our resources to build capacity in our region.

The GPRC Cares campaign is an example of our steadfast commitment to our community through information sharing and community outreach opportunities during the COVID-19 pandemic. The primary objective of the campaign was to foster a connection between the public and the College. Video seminars on mental health, Fine Arts students, performing and sharing music online, and at-home workouts from our Sport, Fitness and Wellness Department were some of the activities shared with our community. As a secondary goal, the campaign also intended to share expertise and resources: community organizations were contacted to see where support can be provided, whether it was staff volunteering their time or using fleet vehicles to deliver groceries and medication.

GPRC also leveraged partnerships with local businesses and organizations to create an educational network throughout our community. Our Animal Health Technology program readily partners with our local humane organizations to support and care for animals. We are proud of our Animal Health Technology students for tending to animals evacuated from northwestern Alberta due to wildfires.

The annual GPRC Business Conference is put on by second-year Business Administration students allowing these students to gain team-building skills, leadership abilities, and networking connections. The conference is attended by GPRC Business and Office Administration students with business professionals from around the Peace Region invited to come to present, interact, and bond with GPRC students. Over the past 31 years, there have been countless people who have been involved or attended Business Conference events.

Their contribution has brought much success to each annual event, giving them a unique theme, different keynote speakers, and ensuring attendance is maintained.

GPRC's Business Co-op program enhances student's learning by integrating a productive work experience with academic terms. Throughout the Co-op work experience, students have the opportunity to progress from routine operations to more challenging and complex assignments within a professional setting. The success of this program is dependent upon its three partners: GPRC, our students, and local employers. The Co-op program creates a strong relationship between GPRC and its community partners. This program allows employers to directly participate in the educational process by providing Co-op faculty with suggestions on enhancing GPRC's current curriculum and providing students with real-world experience to supplement their GPRC education.

Building capacity in our region also means enticing high-school students to consider post-secondary education. Our Technology and Trades Camp, through a generous donation from Shell Canada, gives students in Grades 9 - 12 the chance to explore trades and technology training opportunities at GPRC. Students can select three trades out of a dozen options offered each year. It is a fun way of exploring a potential career path in the trades.

## FOUNDATIONAL LEARNERS

During the 2019-2020 academic year, the Department of Academic Upgrading continued to offer foundational learning opportunities to adult learners in the region. The Department serves a critical educational need in the community and acts as a bridge for students wishing to pursue post-secondary education but lacking the required foundational courses. It is an inclusive, welcoming place for learners from diverse backgrounds.

A high proportion of students successfully continue their post-secondary education at GPRC in other programs after completing their foundational studies in the Department of Academic Upgrading. As such, the Department plays a crucial role in recruitment and retention at the College.

In response to the changing needs of learners and in response to the COVID-19 pandemic, the Department of Academic Upgrading is working on modernizing its

course offerings and delivery mechanisms. This work is key as the Department works to serve the needs of the region better and expand its virtual presence in Alberta and beyond.

To further serve the region, Grande Prairie Regional College Fairview Campus has entered into a collaborative agreement with North West Community Adult Learning Council (CALP), a non-profit organization providing adult literacy and preparatory education opportunities to all Albertans. There has been a historical tie between GPRC and CALP to ensure that non-competitive and reciprocal programming is delivered throughout Northern Alberta.

## SERVING UNDERREPRESENTED LEARNERS

### FINANCIAL SUPPORTS

GPRC is committed to supporting students with financial barriers to achieving their educational goals. To improve access to quality education for those with financial barriers, GPRC awarded \$336,385 in internal awards and \$350,600 in provincial government scholarships in the 2019-2020 academic year. GPRC has a strong Financial Aid team that provides supports to students in navigating funding their education, whether it be through scholarships, awards, bursaries, sponsorships or student loans.

### LEARNING COMMONS

During the academic year 2019-2020, GPRC restructured its Academic Success, Accessibility, and Library Services under a best-in-class comprehensive Learning Commons model. The Learning Commons is a centralized and collaborative space, offering services and resources to aid learning, teaching and researching GPRC. All library services, academic coaching, testing accommodation, research support, technology assistance, accessibility services and tutor supports will be provided within this new cohesive model. As part of the transition to the Learning Commons, GPRC has hired two academic librarians to provide a more scholarly focus on collection development, student learning supports, and research data management. The new model will serve as the academic heart of our institution and be a place for students, faculty and community to engage, learn and discover together.

### INDIGENIZATION EFFORTS

GPRC is committed to advancing indigenization and Indigenous engagement regarding education. In the summer of 2020, GPRC facilitated the creation of the Indigenization Advisory Committee. The committee consists of community Elders and Knowledge Keepers,

community members, partners, stakeholders and leaders, as well as GPRC students, alumni and staff. By bringing key individuals together and creating space for discussion, collaboration, and guidance, GPRC will continue to move forward in the process of indigenization and remain on the path towards reconciliation.

The Hinton campus of GPRC established itself as a smudge-friendly campus in the spring of 2019. Although it is a non-smoking campus, all use of sacred medicines and ceremonies is supported by the College anywhere at this campus location with signage that reflects that. Hinton welcomed Kelly Benning, leader of GPRC's main campus Indigenous Initiatives, for a campus visit in the fall of 2019. When the staff of the West Yellowhead campus travelled to Grande Prairie in late summer for training, they also met with the Elder in Residence. The Regional Development Manager smudged with the Elder in Residence, Loretta Parenteau-English, at the beginning of her journey with GPRC. Incorporating Indigenous practices and ways of knowing significantly strengthens students and staffs experience at the College.

### INDIGENOUS PROGRAMMING

GPRC is a signatory institution of the Indigenous Education Protocol. Providing a wide array of programming tailored to the needs of the Indigenous learners and communities is one step in recognizing and reaffirming the importance of making Indigenous education a priority. For the academic year 2019-2020 GPRC focused on enhancing its programming in the School of Trades, Agriculture and Environment, and the Department of Continuing Education.

School of Trades, Agriculture and Environment and the Canadian Welding Foundation collaborated on a five-day Trades Camp using GPRC Campuses and Instructors. Women of Steel Camps introduce Indigenous Women to the Welding Trade. The Mind Over Metal Camps provides an introduction to Welding for students grade 7-9 with emphasis on Indigenous and at-risk students.

The Continuing Education Department offered two very prominent programs this year to underrepresented learners. GPRC, Continuing Education partnered with Western Cree Tribal Council to provide a sixteen-week program preparing students for an entry-level position within Alberta Health Services. The program graduated 14 successful Indigenous students from the surrounding north. The program consisted of basic vocational training, Medical Terminology, Infectious Control and Human Anatomy.

For the 12<sup>th</sup> year, The Aboriginal Job Shadow Program was offered in the summer of 2019 to students 15-17 years of age. The six-week program combined two weeks of job readiness training with a four-week practicum at the Phillip J. Currie Dinosaur Museum. Five students completed the program. The program included a vital Indigenous cultural awareness component offering the students much appreciated time at the on-campus Friendship Centre, time with an Elder and other evening activities.

Relationships remained strong this year with Sturgeon Lake, Horse Lake and Aseniwuche Winewak Nation. Customized courses were offered in safety, management and computer training. A Customer Service Certificate was created and developed for the Aseniwuche Winewak Nation. This week-long program was delivered to 11 students in February 2020.

GPRC has partnered with the PACE Centre to offer the Crisis-Response Management certificate. The certificate provides training designed for community members, professionals, students, first responders, including law enforcement, medical, fire, and frontline workers in our region. The certificate involves a range of topics such as Crisis Intervention & Communication Skills, Cross-Cultural Awareness, First Responders to Sexual Assault & Sexual Abuse, Applied Suicide Intervention Skills, and Children & Trauma, Grief and Loss and Mental Health First Aid. The Crisis Response Management program was offered to fifteen students as a customized offering in partnership with the Western Cree Tribal Council in July 2020. The program had already received 293-course registrations during the 2019-2020 Academic year.





## INTERNATIONALIZATION

For the fiscal year 2019-2020, a working group with key stakeholders, in conjunction with the International Student Liaison, formulated a preliminary international enrolment strategy. We are reviewing the Internationalization plan put forth by the Government of Alberta last Winter. We are looking forward to incorporating its priorities for global talent attraction and smart and sustainable growth.

Our international enrolment increased by 59% from the previous year, for a total of 213 international students enrolled. The proportion of international students to the overall student composition has also steadily increased. This increase is related, in part, to our competitive tuition pricing model for international students.

### INTERNATIONAL STUDENT ENROLMENT HEADCOUNTS, 3 YEARS ACTUALS<sup>1</sup>

HEADCOUNT	2017-2018	2018-2019	2019-2020
International Students	67	134	213
% of Total Students	2.0%	4.2%	7.2%

1. Unduplicated counts; full-time, part-time only

There are a few key programs where international students have the potential to impact access for Alberta learners. In 2019-2020, international students were primarily registered in the Business Administration Certificate, Computer Systems Technology Certificate, Early Learning and Child Care Certificate, and Kinesiology diploma. All eligible domestic students were given the opportunity to register in their chosen programs.

### 2019-2020 INTERNATIONAL ENROLMENT HEADCOUNTS<sup>1</sup> BY PROGRAM OF STUDY

PROGRAM	INTERNATIONAL STUDENTS	% OF TOTAL STUDENTS
Business Administration Certificate	130	28.6%
Early Learning and Child Care Certificate	73	14.9%
Kinesiology Diploma	36	53.7%
Computer Systems Technology Certificate	26	31.0%

1. Unique students at each category listed. International students may be enrolled in more than one category; full-time, part-time only.

## INTERNATIONAL EXCHANGE

The School of Health, Wellness & Career Studies welcomed two nursing students from Holmesglen Institute in Melbourne, Australia, for three weeks in September 2019 as part of a student exchange. These two students were buddying with GPRC BScN students and spent time in the classroom, lab, and clinical settings. They were able to learn about the differences between Canadian and Australian healthcare and nursing education. The Collaborative BScN at GPRC is the only collaborative site with an international exchange program for nursing students. GPRC planned to send two students to Melbourne, Australia, in May 2020, but these plans were postponed indefinitely due to the COVID-19 pandemic. A steering committee comprised of faculty and staff from both institutions meets regularly throughout the year to discuss and plan faculty and student exchanges, opportunities for collaborative scholarship activities, and nursing education internationally.

## INTERNATIONALIZATION INITIATIVES

The College's International Student Liaison helps international students navigate the pathways to become a student at GPRC. Increased support was provided by the Academic Success Centre to help international students integrate on campus and in residence. Plans to offer a 3-day orientation, a mentorship program, and events and activities through Campus Rec that encourage more international students to participate in the daily life of the College were cancelled due to the COVID-19 pandemic.

Moreover, GPRC became an institutional member of the Canadian Bureau for International Education. Faculty and staff were encouraged to create accounts and take advantage of professional development to enhance their competencies and qualifications in international education. Our liaison officer, Charlene MacIntyre, completed the 12-week International Students and Immigration Education Program and passed the RISIA (Regulated International Student Immigration Advisor) exam in March.

## INFORMATION TECHNOLOGY

### INFORMATION TECHNOLOGY ADVANCEMENTS

Almost 30 Information Technology projects were completed in 2019-2020, benefiting all departments at GPRC. These initiatives collectively helped to improve the delivery of learning, enable and enhance collaboration, reduce personal effort through automation, and enhance the flow of information. During 2019-2020, IT re-prioritized and modified initiatives to better prepare our technology environment for changes, or expected changes, resulting from COVID-19.

#### 2019-2020 PROJECTS:

The following summarizes some of the major projects undertaken or completed in 2019-2020:

#### CYBERSECURITY AWARENESS AND MONITORING

In addition to our mobile device management system and increased cybersecurity testing, GPRC staff and faculty were provided access to multi-stage cybersecurity awareness training. As a result of the training, organizational susceptibility to phishing attacks has decreased by over 80%.

#### CLASSROOM RESTORATION

While our focus shifted towards remote delivery, IT continued to update the technology in several technology rooms. Priority in this area moved towards a project to double the number of video-conference capable classrooms in Grande Prairie, preparing for the ongoing future needs of remote students. While our primary focus for Fall 2020 continues to be course delivery to remote students, renovations in several technology rooms continue into 2020-2021 in preparation for a return to on-campus delivery.

#### LEARNING MANAGEMENT SYSTEM (LMS)

In partnership with Athabasca University, GPRC is migrating our Learning Management System to a new cloud-hosted platform. This initiative also increases our capacity to develop new online content, benefitting future students through a new delivery model. The new platform will be used by students in the Fall 2020 semester, enabling GPRC students to experience the new services quickly.

#### DESKTOP COMPUTER EVERGREENING

2019-2020 saw a marked shift towards increased work from home and a shift to desktop computer initiatives. For several years, GPRC has been focused on reducing

costs through thin clients and virtual desktops. This focus changed in 2019-2020 as we shifted to increased laptop provisioning to enable work from home for GPRC staff and faculty. Additionally, our remote desktop and virtual desktop infrastructure were refocused to allow staff, faculty, and student remote access to College resources.

#### INFRASTRUCTURE MAINTENANCE / EVERGREENING

GPRC IT infrastructure is continually updated to ensure it can support the future needs of our students while reducing administrative overhead. In 2019-2020 our maintenance and capital replacement schedule enabled the scheduled replacement of UPS, network, and servers, along with an expansion of our video conferencing equipment.

#### INNOVATION AND AUTOMATION

Several innovation and automation projects were completed in 2019-2020, including the deployment of electronic signature software, automation of course configurations in our LMS, and a new version of the GPRC App. New features support the reduction of paper utilization, to support COVID-19 protocols, and to replace GPRC Student IDs with an electronic version within the App. Collectively, these projects enabled significant improvements to administrative efficiency.

#### ROOM SCHEDULING

Effective and efficient allocation and scheduling of GPRC learning spaces continue to be a priority for the College. Working with Student Services, phase two of the room scheduling project was completed in 2019-20, successfully increasing the utilization and effectiveness of the software and has the potential to increase the effective utilization and the capacity of our facilities. While the return on investment of this system was delayed due to remote delivery models, it will provide significant benefits to the College in future years.

#### STUDENT INFORMATION SYSTEM

In 2016-2017, GPRC started a new project to migrate our student management software, consolidating all major business applications onto the Unit4 platform. To allow time for the product to mature, the project has been placed on hold while product development continues. Efforts in this area have shifted towards enhancing our existing system.

## CAPITAL PLAN

GPRC has embarked on an exciting journey to become the Northern Centre of Post-Secondary Excellence in Alberta. To realize this vision, the institution has developed a robust institution-wide strategy with well-defined goals, outlining our path forward. This strategy will guide the institution on the next step in its evolution to become a degree-granting institution. The continued offering of certificates, diplomas and trades programs that meet the needs of industry, the community and the learner will guide capital investment to ensure GPRC realizes its vision.

New strategic direction has required GPRC to re-evaluate its capital priorities. Three overarching principles will be applied to all capital infrastructure investments at GPRC moving forward. First, investment in new and expansion projects will be fully aligned with the college's strategic vision and our Investment Management Agreement with the Government of Alberta. Second, GPRC will remain focused on the preservation and maintenance of the existing infrastructure that adds value for the learner. Finally, the disruptive nature of COVID-19 within our industry will drive evidence-based decision-making related to capital investment within our institution.

Key projects highlighted within this capital plan include:

- ▶ The expansion of trades, certificate and diploma program offerings that best align with our service region
- ▶ The decanting of the Cardinal building in Grande Prairie following the transfer of health studies programs to the new regional hospital, with planning work continuing into 2020-2021
- ▶ The refurbishment of building exteriors for GPRC infrastructure

Capital development in 2019-2020 primarily focused on strategic planning and deferred maintenance. Identifying priority capital projects that will help GPRC realize its vision required management to revisit capital priorities. The expansion of trades, certificates and diploma program offerings on the Grande Prairie campus has become our highest capital priority to meet the demand of learners within our region. Early conceptual planning indicates that this project will consist of repurposing existing infrastructure and expanding our physical footprint within Grande Prairie. Detailed planning and stakeholder consultation will be ongoing throughout 2020–2021.

Construction of the Grande Prairie Regional Hospital reached substantial completion on June 30, 2020. The final completion is expected in late Fall 2020, solidifying expectations that teaching and learning space for our health-related programming will be available for the Fall of 2021 as planned. The initial phase of decanting the Cardinal building will move forward upon relocation of these programs to the new hospital.

GPRC has several outlying buildings that are utilized to deliver and support programming on its campuses. Many are past due for envelope refurbishment that would improve energy efficiency, reduce maintenance, increase durability, enhance the aesthetic quality and extend service life. The College remains focused on its efforts to reduce deferred maintenance and ensure assets that provide value to the institution are preserved. This project also offers an opportunity to reduce operating costs, which is relevant, given recent reductions to our operating grant.

Summary information for these priority projects and others are provided in the tables below.

## TYPE OF PROJECTS AND FUNDING SOURCES

### PRIORITY PROJECTS

PROJECT TYPE	PROJECT DESCRIPTION	TOTAL PROJECT COST	FUNDING SOURCES	FUNDING RECEIVED TO DATA AND SOURCE	REVISED FUNDING SOURCES
Proposed	Expansion of Trades, Certificates and Diploma programs	\$75.3 million	66% GoA 27% foundation 7% PSI funds	No funds received to date	No change.
Proposed	Cardinal Building Decant	\$31.5 million	78% GoA 13% foundation 9% PSI funds	No funds received to date	No change.
Proposed	Building Exterior Refurbishment	\$11.1 million	100% GoA	Project pending funding approval	No change.

### OTHER PROJECTS

PROJECT TYPE	PROJECT DESCRIPTION	TOTAL PROJECT COST	FUNDING SOURCES	FUNDING RECEIVED TO DATA AND SOURCE	REVISED FUNDING SOURCES
New	Health Education Centre	Incorporated into the hospital project budget	100% GoA	Funding approved	No change.
New	Health Education Centre Parking	\$1.0 million	100% PSI funds	\$100K approved internally	No change.
Maintenance	Classroom Restoration	\$1.2 million	100% PSI funds	\$250K approved internally	No change.
Maintenance	Cardinal Building Partial Glazing Replacement	\$1.0 million	100% GoA	Allocated in approved IMP funding	No change.
Maintenance	Cardinal Building Boiler Replacement	\$1.0 million	100% GoA	Project pending IMP funding approval	No change.
Proposed	Centre for Teaching and Learning	\$500 thousand	100% PSI funds	Project pending funding approval and space availability	No change.
Proposed	Commercialization Incubator	TBD	TBD	TBD	TBD

## PROJECT TIMELINES AND STATUS

PROJECT DESCRIPTION	PROJECT TIMELINES	EXPECTED PROJECT START	EXPECTED PROJECT COMPLETION	PROJECT STATUS	PROGRESS MADE IN LASTS 12 MONTHS
Expansion of Trades, Certificates and Diploma programs	June 2020 – June 2025	June 2020	June 2025	Planning phase	Program review ongoing
Cardinal Building Decant	July 2019 – June 2024	July 2019	June 2024	Planning phase	Space planning ongoing
Building Exterior Refurbishment	Estimated May 2021 – August 2024	Estimated May 2021	Estimated August 2024	Project pending funding approval	Study completed outlining design and cost estimate
Health Education Centre	July 2011 – October 2020	July 2011	October 2020	Substantially complete	Construction reached substantial completion
Health Education Centre Parking	October 2020 – July 2021	October 2020	July 2021	Funding approved for design	Design planned for Fall 2020
Classroom Restoration	July 2019 – September 2021	July 2019	September 2021	Partial funding approved for ThinkBIG	Shop space increased internally with technology upgrade
Cardinal Building Partial Glazing Replacement	May 2020 – October 2020	May 2020	October 2020	In progress	Demolition phase in progress
Cardinal Building Boiler Replacement	Estimated June 2021 – August 2021	Estimated June 2021	Estimated August 2021	Project pending IMP funding approval	N/A
Centre for Teaching and Learning	Estimated May 2021 – August 2021	Estimated May 2021	Estimated August 2021	Project pending funding approval and space availability	N/A
Commercialization Incubator	TBD	TBD	TBD	TBD	TBD

# **Grande Prairie Regional College**

## **CONSOLIDATED FINANCIAL STATEMENTS**

**June 30, 2020**

# Grande Prairie Regional College

## Consolidated Financial Statements

Year Ended June 30, 2020

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## Independent Auditor's Report

To the Board of Governors of Grande Prairie Regional College

### Report on the Consolidated Financial Statements

#### Opinion

I have audited the consolidated financial statements of Grande Prairie Regional College (the Group), which comprise the consolidated statement of financial position as at June 30, 2020, and the consolidated statements of operations, remeasurement gains and losses, change in net financial assets, and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Group as at June 30, 2020, and the results of its operations, its remeasurement gains and losses, its changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of my report. I am independent of the Group in accordance with the ethical requirements that are relevant to my audit of the consolidated financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

Management is responsible for the other information. The other information comprises the information included in the *Annual Report*, but does not include the consolidated financial statements and my auditor's report thereon. The *Annual Report* is expected to be made available to me after the date of this auditor's report.

My opinion on the consolidated financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.

In connection with my audit of the consolidated financial statements, my responsibility is to read the other information identified above and, in doing so, consider whether the other information is materially inconsistent with the consolidated financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I will perform on this other information, I conclude that there is a material misstatement of this other information, I am required to communicate the matter to those charged with governance.



**Responsibilities of management and those charged with governance for the consolidated financial statements**

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of the consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless an intention exists to liquidate or to cease operations, or there is no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Group's financial reporting process.

**Auditor's responsibilities for the audit of the consolidated financial statements**

My objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the consolidated financial statements. I am responsible for the direction, supervision and performance of the group audit. I remain solely responsible for my audit opinion.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

[Original signed by W. Doug Wylie FCPA, FCMA, ICD.D]  
Auditor General

August 27, 2020  
Edmonton, Alberta



## Grande Prairie Regional College

Statement of Management Responsibility  
Year Ended June 30, 2020

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The consolidated financial statements of Grande Prairie Regional College have been prepared by management in accordance with Canadian Public Sector Accounting Standards. The consolidated financial statements present fairly the financial position of the College as at June 30, 2020 and the results of its operations, remeasurement gains and losses, changes in net financial assets and cash flows for the year then ended.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has developed and maintains a system of internal controls designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of the consolidated financial statements.

The Board of Governors is responsible for reviewing and approving the consolidated financial statements, and overseeing management's performance of its financial reporting responsibilities.

The Board of Governors carries out its responsibility for review of the consolidated financial statements principally through its Audit Committee. With the exception of the President, all members of the Audit Committee are not employees of the College. The Audit Committee meets with management and the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Audit Committee, with and without the presence of management.

These consolidated financial statements have been reported on by the Auditor General of Alberta, the auditor appointed under the *Post-secondary Learning Act*. The Independent Auditor's Report outlines the scope of the audit and provides the audit opinion on the fairness of presentation of the information in the consolidated financial statements.

*Original signed by*  
Robert W. Murray, PhD  
President and CEO

*Original signed by*  
Angela Logan, MBA, CPA, CA  
Vice-President Finance and Administration

## Grande Prairie Regional College

Consolidated Statement of Financial Position  
As at June 30, 2020

	2020	2019
<b>Financial assets excluding portfolio investments restricted for endowments</b>		
Cash	\$ 8,320,813	\$ 4,018,780
Portfolio investments - non-endowment (Note 3)	27,336,529	26,955,227
Accounts receivable	697,490	1,810,061
Inventories held for sale	256,758	235,969
	<u>36,611,590</u>	<u>33,020,037</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	7,429,913	6,915,525
Employee future benefit liabilities (Note 5)	1,578,963	1,763,361
Debt (Note 6)	12,523,011	13,056,336
Deferred revenue (Note 7)	11,502,302	11,645,761
	<u>33,034,189</u>	<u>33,380,983</u>
<b>Net assets (debt) excluding portfolio investments restricted for endowments</b>		
Portfolio investments - restricted for endowments (Note 3)	3,577,401	(360,946)
	<u>6,331,365</u>	<u>6,178,290</u>
<b>Net financial assets</b>		
	<u>9,908,766</u>	<u>5,817,344</u>
<b>Non-financial assets</b>		
Tangible capital assets (Note 8)	70,143,920	73,773,815
Inventories of supplies	38,005	25,575
Prepaid expenses	686,300	775,757
	<u>70,868,225</u>	<u>74,575,147</u>
<b>Net assets before spent deferred capital contributions</b>		
Spent deferred capital contributions (Note 9)	80,776,991	80,392,491
	<u>(38,355,398)</u>	<u>(40,300,101)</u>
<b>Net assets (Note 10)</b>		
	<u>\$ 42,421,593</u>	<u>\$ 40,092,390</u>
<b>Net assets is comprised of:</b>		
Accumulated surplus	\$ 42,517,438	\$ 40,141,448
Accumulated remeasurement losses	(95,845)	(49,058)
	<u>\$ 42,421,593</u>	<u>\$ 40,092,390</u>
Contingent assets and contractual rights (Notes 11 and 13)		
Contingent liabilities and contractual obligations (Notes 12 and 14)		

Original signed by  
Robert W. Murray, PhD  
President and CEO

Original signed by  
Bridget Hennigar, B.Comm., FCPA, FCA, ICD.D  
Chair, Board of Governors

The accompanying notes are an integral part of these consolidated financial statements.

## Grande Prairie Regional College

Consolidated Statement of Operations  
Year Ended June 30, 2020

	Budget (Note 20)	2020	2019
<b>Revenues</b>			
Government of Alberta grants (Note 17)	\$ 54,671,801	\$ 53,944,323	\$ 56,047,525
Federal and other government grants (Note 17)	703,882	749,741	912,885
Student tuition and fees	9,704,500	9,041,634	9,257,762
Sales of services and products	6,370,227	5,172,307	6,110,010
Donations and other grants	1,285,271	840,865	1,098,398
Investment income	897,000	1,095,427	844,248
	<u>73,632,681</u>	<u>70,844,297</u>	<u>74,270,828</u>
<b>Expenses (Note 18)</b>			
Instruction	29,316,395	26,147,153	26,377,391
Academic and student support	10,546,112	11,423,260	10,836,567
Facility operations and maintenance	15,645,819	15,283,962	15,840,022
Institutional support	12,623,282	10,462,707	11,577,135
Ancillary services	3,001,445	4,005,444	4,489,052
Sponsored research	1,351,677	805,710	1,401,851
Special purpose	1,147,951	517,336	724,018
	<u>73,632,681</u>	<u>68,645,572</u>	<u>71,246,036</u>
<b>Annual operating surplus</b>	-	2,198,725	3,024,792
Endowment contributions (Note 10)	-	177,265	15,000
		<u>2,375,990</u>	<u>3,039,792</u>
<b>Annual surplus</b>	-	2,375,990	3,039,792
Accumulated surplus, beginning of year	40,141,448	40,141,448	37,101,656
		<u>40,141,448</u>	<u>40,141,448</u>
<b>Accumulated surplus, end of year</b>	\$ 40,141,448	\$ 42,517,438	\$ 40,141,448

The accompanying notes are an integral part of these consolidated financial statements.

**Grande Prairie Regional College**  
Consolidated Statement of Change in Net Financial Assets  
Year Ended June 30, 2020

	Budget (Note 20)	2020	2019
<b>Annual surplus</b>	\$ -	\$ 2,375,990	\$ 3,039,792
Acquisition of tangible capital assets (Note 8)	(2,900,000)	(2,182,604)	(4,241,511)
Proceeds from sale of tangible capital assets	-	105,493	42,714
Amortization of tangible capital assets (Note 8)	5,838,690	5,637,689	5,903,289
Loss (gain) on disposal of tangible capital assets	-	69,317	(35,374)
Change in inventories of supplies	8,917	(12,430)	(880)
Change in prepaid expenses	(43,668)	89,457	130,209
Change in spent deferred capital contributions	(1,574,425)	(1,944,703)	(1,014,816)
Change in accumulated remeasurement losses	-	(46,787)	(132,997)
<b>Increase in net financial assets</b>	1,329,514	4,091,422	3,690,426
<b>Net financial assets, beginning of year</b>	5,817,344	5,817,344	2,126,918
<b>Net financial assets, end of year</b>	<u>\$ 7,146,858</u>	<u>\$ 9,908,766</u>	<u>\$ 5,817,344</u>

The accompanying notes are an integral part of these consolidated financial statements.

**Grande Prairie Regional College**  
 Consolidated Statement of Remeasurement Gains and Losses  
 Year Ended June 30, 2020

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	2020	2019
<b>Accumulated remeasurement (losses) gains, beginning of year</b>	<b>\$ (49,058)</b>	<b>\$ 83,939</b>
Unrealized losses attributable to:		
Quoted in active market financial instruments:		
Portfolio investments - non-endowment	(54,130)	(121,997)
Amounts reclassified to consolidated statement of operations:		
Quoted in active market financial instruments:		
Portfolio investments - non-endowment	7,343	(11,000)
<b>Accumulated remeasurement losses, end of year</b>	<b>\$ (95,845)</b>	<b>\$ (49,058)</b>

The accompanying notes are an integral part of these consolidated financial statements.

## Grande Prairie Regional College

### Consolidated Statement of Cash Flows Year Ended June 30, 2020

	2020	2019
<b>Operating transactions</b>		
Annual surplus	\$ 2,375,990	\$ 3,039,792
Add (deduct) non-cash items:		
Amortization of tangible capital assets (Note 8)	5,637,689	5,903,289
Gain on sale of portfolio investments	(67,283)	(67,673)
Loss (gain) on disposal of tangible capital assets	69,317	(35,374)
Expended capital recognized as revenue (Note 9)	(2,837,214)	(2,795,588)
(Decrease) increase in employee future benefit liabilities	(184,398)	14,908
Decrease in accounts receivable	1,112,571	157,154
(Increase) decrease in inventories held for sale	(20,789)	6,664
Increase (decrease) in accounts payable and accrued liabilities	514,388	(3,405,691)
Increase in deferred revenue	(143,459)	75,439
Increase in inventories of supplies	(12,430)	(880)
Decrease in prepaid expenses	89,457	130,209
<b>Cash provided by operating transactions</b>	<b>6,533,839</b>	<b>3,022,249</b>
<b>Investing transactions</b>		
Purchase of portfolio investments	(8,825,592)	(7,383,281)
Proceeds on sale of portfolio investments	8,311,711	6,741,662
<b>Cash applied to investing transactions</b>	<b>(513,881)</b>	<b>(641,619)</b>
<b>Financing transactions</b>		
Debt - repayment	(533,325)	(545,217)
Increase in spent deferred capital contributions, less expended capital recognized as revenue, less in kind donations	892,511	1,773,273
<b>Cash provided by financing transactions</b>	<b>359,186</b>	<b>1,228,056</b>
<b>Capital transactions</b>		
Acquisition of tangible capital assets, less in-kind donations	(2,182,604)	(4,234,011)
Proceeds on sale of tangible capital assets	105,493	42,714
<b>Cash applied to capital transactions</b>	<b>(2,077,111)</b>	<b>(4,191,297)</b>
<b>Increase (decrease) in cash</b>	<b>4,302,033</b>	<b>(582,611)</b>
<b>Cash, beginning of year</b>	<b>4,018,780</b>	<b>4,601,391</b>
<b>Cash, end of year</b>	<b>\$ 8,320,813</b>	<b>\$ 4,018,780</b>

The accompanying notes are an integral part of these consolidated financial statements.



# Grande Prairie Regional College

## Notes to the Consolidated Financial Statements Year Ended June 30, 2020

### 1. Authority and Purpose

The Board of Governors of Grande Prairie Regional College is a corporation which manages and operates Grande Prairie Regional College ("the College") under the *Post-secondary Learning Act (Alberta)*. All members of the Board of Governors are appointed by either the Lieutenant Governor in Council or the Minister of Advanced Education, with the exception of the President, who is an *ex officio* member. Under the *Post-secondary Learning Act*, Campus Alberta Sector Regulation, the College is a comprehensive community college offering mandated credentials and programs. The College is a registered charity, and under section 149 of the *Income Tax Act (Canada)*, is exempt from the payment of income tax.

### 2. Summary of Significant Accounting Policies and Reporting Practices

#### a. General - Canadian Public Sector Accounting Standards (PSAS) and Use of Estimates

These consolidated financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards.

The measurement of certain assets and liabilities is contingent upon future events; therefore, the preparation of these consolidated financial statements requires the use of estimates, which may vary from actual results. Management uses judgment to determine such estimates. Employee future benefit liabilities, amortization of tangible capital assets and the revenue recognition for expended capital are the most significant items based on estimates. In management's opinion, the resulting estimates are within reasonable limits of materiality and are in accordance with the significant accounting policies summarized below. These significant accounting policies are presented to assist the reader in evaluating these consolidated financial statements and, together with the following notes, should be considered an integral part of the consolidated financial statements.

#### b. Valuation of Financial Assets and Liabilities

The College's financial assets and liabilities are generally measured as follows:

<u>Financial Statement Component</u>	<u>Measurement</u>
Cash	Cost
Portfolio investments	Fair value
Inventories held for sale	Lower of cost or net realizable value
Accounts receivable	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost
Debt	Amortized cost

Unrealized gains and losses from changes in the fair value of unrestricted financial assets and liabilities are recognized in the consolidated statement of remeasurement gains and losses. When the restricted nature of a financial instrument and any related changes in fair value create a liability, unrealized gains and losses are recognized as deferred revenue.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the consolidated statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial assets and liabilities measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value. Investment management fees are expensed as incurred. The purchase and sale of portfolio investments are accounted for using trade-date accounting.

The College does not use foreign currency contracts or any other type of derivative financial instruments for trading or speculative purposes.

Management evaluates contractual obligations for the existence of embedded derivatives and elects to either designate the entire contract for fair value measurement or separately measure the value of the derivative component when characteristics of the derivative are not closely related to the economic characteristics and risks of the contract itself. Contracts to buy or sell non-financial items for the College's normal purchase, sale or usage requirements are not recognized as financial assets or liabilities. The College does not have any embedded derivatives that require separate measurement in the financial statements.

# Grande Prairie Regional College

## Notes to the Consolidated Financial Statements Year Ended June 30, 2020

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### 2. Summary of Significant Accounting Policies and Reporting Practices (continued)

#### c. Revenue Recognition

All revenues are reported on the accrual basis of accounting. Cash received for which goods or services have not been provided by year end is recognized as deferred revenue.

##### i. Government grants, non-government grants and donations

Government transfers are referred to as government grants.

Restricted grants and donations are recognized as deferred revenue if the terms for the use, or the terms along with the College's actions and communications as to the use, create a liability. These grants and donations are recognized as revenue as the terms are met. If the grants and donations are used to acquire or construct tangible capital assets, revenue will be recognized over the useful life of the tangible capital assets.

Government grants without terms for the use of the grant are recognized as revenue when the College is eligible to receive the funds. Unrestricted non-government grants and donations are recognized as revenue in the year received or in the year the funds are committed to the College if the amount can be reasonably estimated and collection is reasonably assured.

In-kind donations of services, materials and tangible capital assets are recognized at fair value when such value can reasonably be determined. Transfers of tangible capital assets from related parties are recognized at the carrying value.

##### ii. Grants and donations related to land

Grants and donations for the purchase of land are recognized as deferred revenue when received, and recognized as revenue when the land is purchased.

The College recognizes in-kind contributions of land as revenue at the fair value of the land when a fair value can be reasonably determined. When the College cannot determine the fair value, it recognizes such in-kind contributions at nominal value.

##### iii. Endowment donations

Endowment donations are recognized as revenue in the consolidated statement of operations in the year in which they are received, and are required by donors to be maintained intact in perpetuity.

##### iv. Investment income

Investment income includes dividends, interest income, and realized gains or losses on the sale of portfolio investments. Investment income from restricted grants and donations is recognized as deferred revenue when the terms for use create a liability, and is recognized as investment income when the terms of the grant or donation are met. The endowment spending allocation portion of investment income earned by endowments is recognized as deferred revenue when the terms for the use by the endowment create a liability. Realized investment income allocated to endowment balances for the preservation of endowment capital purchasing power is recognized in the statement of operations.

#### d. Endowments

Endowments consist of externally restricted donations received by the College and internal allocations by the College's Board of Governors, the principal of which is required to be maintained intact in perpetuity.

Investment income earned on endowments must be used in accordance with the various purposes established by the donors or the Board of Governors. Benefactors, as well as College policy, stipulate that the economic value of the endowments must be protected by limiting the amount of income that may be expended.

Under the *Post-secondary Learning Act*, the College has the authority to alter the terms and conditions of endowments to enable:

- income earned by the endowment to be withheld from distribution to avoid fluctuations in the amounts distributed and generally to regulate the distribution of income earned by the endowment.
- encroachment on the capital of the endowment to avoid fluctuations in the amounts distributed and generally to regulate the distribution of income earned by the endowment if, in the opinion of the Board of Governors, the encroachment benefits the College and does not impair the long term value of the fund.

#### e. Inventories

Inventories held for sale are valued at the lower of cost and expected net realizable value and are determined using the first-in first-out basis. Inventories of supplies are valued at cost.

# Grande Prairie Regional College

## Notes to the Consolidated Financial Statements Year Ended June 30, 2020

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### 2. Summary of Significant Accounting Policies and Reporting Practices (continued)

#### f. Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets and costs associated with asset retirement obligations. Cost includes overhead directly attributable to construction and development, as well as interest costs that are directly attributable to the acquisition or construction of the asset. Work in progress, which includes facilities and improvement projects and development of information systems, is not amortized until after the project is complete and the asset is in service.

Leases of tangible capital assets which transfers substantially all the benefits and risks of ownership are accounted for as leased tangible capital assets. Capital lease obligations are recognized at the present value of the future minimum lease payments at the inception of the lease, excluding executor costs (e.g. insurance, maintenance costs, etc.). The discount rate used to determine the present value of lease payments is the lower of the College's rate for incremental borrowing or the interest rate implicit in the lease.

The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight-line basis over the estimated useful lives as follows:

Buildings and site improvements	25 - 40 years
Furnishings, equipment and systems	5 - 15 years
Learning resources	10 years

Tangible capital asset write-downs are recognized when conditions indicate that they no longer contribute to the College's ability to provide services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. Net write-downs are recognized as expenses in the consolidated statement of operations.

Intangible assets, works of art, historical treasures and collections are expensed when acquired and not recognized as tangible capital assets because a reasonable estimate of the future benefits associated with such property cannot be made.

#### g. Asset Retirement Obligations

Asset retirement obligations are recognized for statutory, contractual or legal obligations, associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related asset. In subsequent periods, the liability is adjusted for the accretion of discount and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and the discount accretion is included in determining the results of the operations.

#### h. Employee Future Benefits

##### i. Pension

The College participates with other employers in the Local Authorities Pension Plan (LAPP). This pension plan is a multi-employer defined benefit pension plan that provides pensions for the College's participating employees based on years of service and earnings.

The College does not have sufficient plan information on the LAPP to follow the standards for defined benefit accounting, and therefore follows the standards for defined contribution accounting. Accordingly, pension expense recognized for the LAPP is comprised of employer contributions to the plan that are required for its employees during the year, which are calculated based on actuarially predetermined amounts that are expected to provide the plan's future benefits.

##### ii. Supplementary retirement plans (SRP)

The College provides a non-contributory defined benefit supplementary retirement plan for executive based on years of service and earnings. The expense for this plan is actuarially determined using the projected benefit method prorated on service. Actuarial gains or losses on the accrued benefit obligation are amortized over the expected average remaining service life.

##### iii. Accumulating non-vesting sick leave liability

Sick leave benefits are provided by the College to all employee groups and accumulate with employee service as defined by employment agreements to cover illness related to absences that are outside of long-term disability coverage. The maximum accumulated sick leave is up to 81 days depending on the employee group. The liability for the accumulated non-vested sick pay benefit is actuarially determined using two models: excess utilization model and disability model. The cost of the accumulating non-vesting sick leave benefits are expensed as the benefits are earned.

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

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#### 2. Summary of Significant Accounting Policies and Reporting Practices (continued)

##### h. Employee Future Benefits (continued)

###### iv. Long-term disability (LTD)

The cost of providing non-vesting and non-accumulating employee future benefits for compensated absences under the College's long-term disability plans is charged to expense in full when the event occurs which obligates the College to provide the benefits. The cost of these benefits is actuarially determined using the accumulated benefit method, a market interest rate and administration's best estimate of the retirement ages of employees, expected health care costs and the period of employee disability. Actuarial gains or losses on the accrued benefit obligation are amortized over the average expected period the benefits will be paid.

###### v. Leave plans

The leave plans allow employees to make contributions of their salary towards a year of leave. In the year of leave, the College makes a one-time contribution of a portion of the employee's salary and continues to pay the employee's benefits. The cost of these benefits is based on actual costs once the leave plan is approved and commences. The employee's contributions and interest are held by the College and recorded as a liability until the leave period when they are paid to the employee, along with the College contributions.

###### vi. Maternity and parental leave

The College offers a Supplemental Employment Insurance Benefits (SEIB) plan to all employee groups. During the leave, the College makes supplemental payments for a portion of the employee's salary and continues to pay the employee's benefits. The cost of these benefits is based on actual costs once the employee's SEIB plan is approved.

###### vii. Early retirement

The cost of providing accumulating postemployment benefits under the College's early retirement and supplemental pension plans is charged to expense over the period of service provided by the employee. The cost of these benefits is actuarially determined using the projected benefit method prorated on services, a market interest rate and administration's best estimate of expected health care, dental care, life insurance costs and the period of benefit coverage. The excess of net actuarial gains or losses over 10% of the benefit obligation is amortized over the average remaining service period of active employees expected to receive benefits under the plans.

##### i. Basis of Consolidation

The consolidated financial statements are prepared on a line by line consolidated basis and include the financial results of the controlled entity: Grande Prairie Regional College Alumni/Foundation (the "Foundation").

The Foundation operates under the *Alberta Companies Act* and is a registered charity for income tax purposes. The Foundation's activities are directed to the support and advancement of the College. All transactions between the College and the Foundation are eliminated upon consolidation.

##### j. Funds and Reserves

Certain amounts, as approved by the Board of Governors, are set aside in accumulated surplus for future operating and capital purposes. Transfers to or from funds and reserves are an adjustment to the respective fund when approved.

# Grande Prairie Regional College

## Notes to the Consolidated Financial Statements Year Ended June 30, 2020

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### 2. Summary of Significant Accounting Policies and Reporting Practices (continued)

#### k. Liability for Contaminated Sites

Contaminated sites are a result of contamination of a chemical, organic or radioactive material or live organism that exceeds an environmental standard, being introduced into soil, water or sediment. Contaminated sites occur when an environmental standard exists and contamination exceeds the environmental standard.

A liability for remediation of contaminated sites from an operation(s) that is in productive use is recognized net of any expected recoveries when all of the following criteria are met:

- i. The College has a duty or responsibility to others, leaving little or no discretion to avoid the obligation;
- ii. the duty or responsibility to others entails settlement by future transfer or use of assets, or a provision of services at a specified or determinable date, or on demand; and
- iii. the transaction or events obligating the College have already occurred.

A liability for remediation of contaminated sites from operations no longer in productive use, and/or an unexpected event occurs resulting in contamination, is recognized net of any expected recoveries when all of the following criteria are met:

- i. The College is directly responsible or accepts responsibility;
- ii. it is expected that future economic benefits will be given up; and
- iii. a reasonable estimate of the amount can be made.

#### l. Expense by Function

The College uses the following categories of functions on its consolidated statement of operations:

##### **Instruction**

Expenses relating to the academic functions of the College both directly and indirectly.

##### **Academic and student support**

Expenses relating to activities directly supporting the academic functions of the College. This includes items such as libraries and galleries and expenses for Deans. Academic and student support also includes expenses for centralized functions that support individual students or groups of students.

##### **Facility operations and maintenance**

Expenses relating to maintenance and renewal of facilities that house the teaching, research and administrative activities within the College. These include utilities, facilities administration, building maintenance, custodial services, landscaping and grounds keeping, as well as major repairs and renovations.

##### **Institutional support**

Expenses for centralized College-wide administration including executive management, public relations, alumni relations and development, corporate insurance premiums, corporate finance, human resources, centralized and core computing and network and data communications.

##### **Ancillary services**

Expenses relating to services and products provided to the College community and to external individuals and organizations. Services include the College bookstore, parking services, food services and student residences.

##### **Sponsored research**

Expenses for all sponsored research activities specifically funded by restricted grants and donations.

##### **Special purpose**

Expenses for fundraising and donations related to the Foundation, and other programs specifically funded by restricted grants and donations.

# Grande Prairie Regional College

## Notes to the Consolidated Financial Statements

Year Ended June 30, 2020

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### 2. Summary of Significant Accounting Policies and Reporting Practices (continued)

#### m. Future Accounting Changes

The Public Sector Accounting Board has extended the effective dates for the adoption of the accounting standards in response to the COVID-19 pandemic. The effective date of PS3280 Asset Retirement Obligations has been extended to April 1, 2022, and the effective date of PS 3400 Revenue has been extended to April 1, 2023. The College has not yet adopted these standards. Management is currently assessing the impact of these standards on the consolidated financial statements.

##### *PS 3280 Asset Retirement Obligations*

This standard provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

##### *PS 3400 Revenue*

This standard provides guidance on how to account for and report on revenue, and specifically, it differentiates between revenue arising from exchange and non-exchange transactions.

## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

### 3. Portfolio Investments

	2020	2019
Portfolio investments - non-endowment	\$ 27,336,529	\$ 26,955,227
Portfolio investments - restricted for endowments	6,331,365	6,178,290
	<u>\$ 33,667,894</u>	<u>\$ 33,133,517</u>

The composition of portfolio investments measured at fair value is as follows:

	2020			
	Level 1	Level 2	Level 3	Total
Portfolio investments at fair value				
Fixed income				
Canadian bonds	\$ -	\$ 8,400,998	\$ -	\$ 8,400,998
Preferred shares	1,853,086	-	-	1,853,086
GICs	-	21,316,664	-	21,316,664
Equities				
Canadian equities	1,116,201	-	-	1,116,201
Foreign equities	980,945	-	-	980,945
Total portfolio investments	<u>\$ 3,950,232</u>	<u>\$ 29,717,662</u>	<u>\$ -</u>	<u>\$ 33,667,894</u>
	12 %	88 %	-	100 %

	2019			
	Level 1	Level 2	Level 3	Total
Portfolio investments at fair value				
Fixed income				
Canadian bonds	\$ -	\$ 7,967,285	\$ -	\$ 7,967,285
Preferred shares	1,949,432	-	-	1,949,432
GICs	-	20,724,792	-	20,724,792
Equities				
Canadian equities	1,279,080	-	-	1,279,080
Foreign equities	1,212,928	-	-	1,212,928
Total portfolio investments	<u>4,441,440</u>	<u>28,692,077</u>	<u>-</u>	<u>33,133,517</u>
	13 %	87 %	-	100 %

The fair value measurements are those derived from:

Level 1 – Quoted prices in active markets for identical assets;

Level 2 – Fair value measurements are those derived from inputs other than quoted prices included with level 1 that are observable for the assets, either directly (i.e. as prices) or indirectly (i.e. derived from prices);

Level 3 – Fair value measurements are those derived from valuation techniques that include inputs for the assets that are not based on observable market data (unobservable inputs).

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

#### 4. Financial Risk Management

The College is exposed to a variety of financial risks, including market price risk, foreign currency risk, liquidity risk, credit risk, and interest rate risk. To manage investment risks, the College invests in a diversified portfolio of investments that is guided by established investment policies that outline risk and return objectives. The long term objectives of the College's investment policies are to achieve a long term real rate of return in excess of fees and expenses and maintain the real value of the fund. To manage debt risks, the College utilizes fixed-rate agreements.

##### Market price risk

The College is exposed to market price risk - the risk that the value of a financial instrument will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual security, its issuer, or general market factors affecting all securities. To manage this risk, the College has established an investment policy with a target asset mix that is diversified by asset class with individual issuer limits and is designed to achieve a long-term rate of return that in real terms equals or exceeds total endowment expenditures with an acceptable level of risk.

The College assesses the sensitivity of the shares component in its portfolio to a percentage increase or decrease in the market prices. At June 30, 2020, if the common share component market value increased or decreased by 10% (2019 - 10%) with all other variables held constant, the increase or decrease in market value of the endowment net assets would be a total of \$210,011 (2019 - \$249,220).

In the fixed income asset class, if the preferred share component market value increased or decreased by 10% (2019 - 10%) with all other variables held constant, the increase or decrease in market value of the total portfolio net assets would be \$185,309 (2019 - \$194,943).

The market value of bonds and guaranteed investment certificates (GICs) fluctuate in direct relationship to interest rates. As such, specifically in the fixed income asset class, the sensitivity of the portfolio to a change in interest rate levels across the yield curve would have the following effect on the value of the total portfolio at June 30, 2020:

- 1% rise in interest rates = 2.74% (2019 - 2.35%) decrease in market value of bonds and GICs in the portfolio - \$865,124 (2019 - \$675,017)
- 1% drop in interest rates = 2.74% (2019 - 2.43%) increase in market value of bonds and GICs in the portfolio - \$865,124 (2019 - \$698,145)

##### Foreign currency risk

Foreign currency risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The College is exposed to foreign exchange risk on investments that are denominated in foreign currencies and uses foreign currency investment limits to manage this risk. The College does not use foreign currency forward contracts or any other type of derivative financial instruments for trading or speculative purposes. The College's exposure to foreign exchange risk is very low due to minimal business activities conducted in a foreign currency.

##### Liquidity risk

Liquidity risk is the risk that the College will encounter difficulty in meeting obligations associated with its financial liabilities. The College maintains a portfolio of investments with rolling maturity dates to manage short-term cash requirements.

##### Credit risk

Counterparty credit risk is the risk of loss arising from the failure of a counterparty to fully honour its financial obligations with the College. The College is exposed to credit risk on investments and has established an investment policy with required minimum credit quality standards and issuer limits to manage this risk. The credit risk from accounts receivable is low as the majority of balances are due from government agencies and corporate sponsors.

The credit risks on investments held as bonds are as follows:

Credit Rating	2020		2019	
	\$	%	\$	%
AA	\$ 6,873,003	81.81	\$ 6,798,457	85.33
A	1,527,995	18.19	1,168,828	14.67
	<b>\$ 8,400,998</b>	<b>100.00</b>	<b>\$ 7,967,285</b>	<b>100.00</b>



## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

#### 4. Financial Risk Management (continued)

##### Interest rate risk

Interest rate risk is the risk to the College's earnings that arise from the fluctuations in interest rates and the degree of volatility of these rates. This risk is managed by investment policies that limit the term to maturity of certain fixed income securities that the College holds. If interest rates increased by 1%, across all points of the yield curve and all other variables are held constant, the potential loss in fair value to the College would be approximately 2.44% of total investments (2019 - 2.03%). Interest risk on the College's debt is managed through fixed-rate agreements with Ministry of Treasury Board and Finance (Note 6).

The maturity and effective market yield of interest bearing investments are as follows:

	Less than 1 year	1 - 5 years	Greater than 5 years	Average effective market yield
Canadian bonds	\$ 510,703	\$ 7,890,295	\$ -	1.16 %
GICs	\$ 5,566,195	\$ 15,750,469	\$ -	2.60 %

#### 5. Employee Future Benefit Liabilities

Employee future benefit liabilities are comprised of the following:

	2020			2019		
	Academic	Support	Total	Academic	Support	Total
	staff	staff		staff	staff	
Long-term disability	\$ 332,231	\$ 500,105	\$ 832,336	\$ 303,285	\$ 456,135	\$ 759,420
Sick leave	-	247,042	247,042	-	246,267	246,267
Supplementary retirement plans	-	287,144	287,144	-	377,530	377,530
Leave plans	177,394	35,047	212,441	310,345	22,372	332,717
Maternity and parental leave	-	-	-	-	47,427	47,427
	<b>\$ 509,625</b>	<b>\$ 1,069,338</b>	<b>\$ 1,578,963</b>	<b>\$ 613,630</b>	<b>\$ 1,149,731</b>	<b>\$ 1,763,361</b>

##### a. Defined benefit accounted for on a defined benefit basis

###### Long-term disability (LTD)

The College provides non-vesting and non-accumulating employee future benefits for compensated absences under the College's long-term disability plan. An actuarial valuation for these benefits was carried out as at June 30, 2020. Benefits for all employees approved by the group benefits provider for long-term disability include the payment of monthly benefits until approval ceases or the age of 65, and employee and employer Local Authority Pension Plan (LAPP) contributions for a total of five years for members of the Academic Staff Association (ASA).

###### Sick leave

Sick leave benefits are provided by the College to all employee groups and accumulate with employee service, as defined by employment agreements, to cover illness related to absences that are outside of long-term disability coverage. The maximum accumulated sick leave is up to 81 days depending on the employee group. An actuarial valuation of these benefits was carried out as at June 30, 2020.

###### Supplementary retirement plans (SRP)

The College provides non-contributory defined benefit supplementary retirement benefits to executives. An actuarial valuation of these benefits was carried out as at June 30, 2020.

## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

### 5. Employee Future Benefit Liabilities (continued)

The expense and financial position of these defined benefit plans are as follows:

	2020				2019			
	LTD <sup>(1)</sup>	Sick leave <sup>(1)</sup>	SRP <sup>(1)</sup>	Total	LTD <sup>(1)</sup>	Sick leave <sup>(1)</sup>	SRP <sup>(1)</sup>	Total
<b>Expense</b>								
Current service cost	\$ 165,930	\$ 27,487	\$ 38,088	\$ 231,505	\$ 188,125	\$ 30,736	\$ 47,092	\$ 265,953
Interest cost	18,274	5,179	9,725	33,178	24,124	6,181	12,129	42,434
Amortization of net actuarial loss (gain)	(12,352)	(6,130)	1,096	(17,386)	9,980	(4,000)	1,240	7,220
<b>Total expense</b>	<b>171,852</b>	<b>26,536</b>	<b>48,909</b>	<b>247,297</b>	<b>222,229</b>	<b>32,917</b>	<b>60,461</b>	<b>315,607</b>
<b>Financial Position</b>								
Balance, beginning of year	596,641	190,967	383,358	1,170,966	681,847	206,000	343,032	1,230,879
Current service cost	165,930	27,487	38,088	231,505	188,125	30,736	47,092	265,953
Interest cost	18,274	5,179	9,725	33,178	24,124	6,181	12,129	42,434
Benefits paid	(98,936)	(25,761)	(139,295)	(263,992)	(89,764)	(30,650)	(17,976)	(138,390)
Actuarial (gain) loss	(51,651)	(34,362)	40,861	(45,152)	(207,691)	(21,300)	(919)	(229,910)
<b>Balance, end of year</b>	<b>630,258</b>	<b>163,510</b>	<b>332,737</b>	<b>1,126,505</b>	<b>596,641</b>	<b>190,967</b>	<b>383,358</b>	<b>1,170,966</b>
Unamortized net actuarial gain (loss)	202,078	83,532	(45,593)	240,017	162,779	55,300	(5,828)	212,251
<b>Accrued benefit liability</b>	<b>\$ 832,336</b>	<b>\$ 247,042</b>	<b>\$ 287,144</b>	<b>\$ 1,366,522</b>	<b>\$ 759,420</b>	<b>\$ 246,267</b>	<b>\$ 377,530</b>	<b>\$ 1,383,217</b>

<sup>(1)</sup> The College plans to use its working capital to finance these future obligations.

The significant actuarial assumptions used to measure the accrued benefit obligation are as follows:

	2020			2019		
	LTD	Sick leave	SRP	LTD	Sick leave	SRP
<b>Accrued benefit obligation:</b>						
Discount rate	2.9%	2.6%	2.4%	2.9%	2.7%	3.1%
Long-term average compensation increase <sup>(1)</sup>	N/A	3.0%	3.0%	N/A	3.0%	3.0%
<b>Benefit cost:</b>						
Discount rate	2.9%	2.6%	2.4%	2.9%	2.7%	3.1%
Long-term average compensation increase <sup>(1)</sup>	N/A	3.0%	3.0%	N/A	3.0%	3.0%
Alberta inflation (long-term)	N/A	N/A	2.0%	N/A	N/A	2.0%
Estimated average remaining service life	9.7 years	9.9 years	21.4 years	9.3 years	10 years	6.4 years

<sup>(1)</sup> Assumptions relating to long-term average compensation increase for SRP has fluctuated due to changes in government legislation and regulation.

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

#### 5. Employee Future Benefit Liabilities (continued)

##### b. Defined benefit plan accounted for on a defined contribution basis

###### Local Authority Pension Plan (LAPP)

The Local Authority Pension Plan (LAPP) is a multi-employer contributory defined benefit pension plan for support staff members and is accounted for on a defined contribution basis. At December 31, 2019, the LAPP reported an actuarial surplus of \$7,913,261,000 (2018 - surplus of \$3,469,347,000). An actuarial valuation of the LAPP was carried out as at December 31, 2018 and was then extrapolated to December 31, 2019. The pension expense recorded in these financial statements is \$3,181,278 (2019 - \$3,296,157). Other than the requirement to make additional contributions, the College does not bear any direct benefit or risk related to the LAPP surplus or deficit.

##### c. Defined contribution

###### Leave plans

The College provides two leave plans, one for the Academic Staff Association (ASA) employees, and one for the Employee Association (EA) employees.

The ASA Four for Five leave plan allows the employee to make contributions up to 14% of their salary to the plan for 4 years. In the year of leave, the College will make a one-time contribution of 24% of the employee's annual salary and will continue to pay the College's normal premium costs for employee's benefits.

The EA self-initiated leave plan allows the employee to make contributions of their salary to the plan. In the year of leave, the College will make a one-time contribution of 15% of the employee's annual salary and will continue to pay the College's normal premium costs for employee's benefits.

	2020	2019
Employee's contributions held by the College	\$ 206,259	\$ 320,458
Interest held on employee's contributions	6,182	12,259
Balance, end of year	<u>\$ 212,441</u>	<u>\$ 332,717</u>

###### Maternity and parental leave

The College offers a Supplemental Employment Insurance Benefits (SEIB) plan to all employee groups; Academic Staff Association (ASA), Alberta Union of Provincial Employees (AUPE), Employee Association (EA) and Administrative group (Admin).

The SEIB plan offered to the ASA, AUPE and EA groups allows eligible employees to receive a supplemental salary payment from the College during an eight week period for two weeks prior to delivery and six weeks following delivery. The employee will receive 95% of their regular salary during the one-week waiting period for Employment Insurance (EI) benefits. Thereafter, the employee will receive the difference between the EI benefit payments and 95% of their regular salary. The College will continue to pay its portion of benefits premiums during the time the employee is receiving SEIB plan payments.

The SEIB plan offered to the Admin group allows eligible employees to receive a supplemental salary payment from the College during a twenty-seven week period for one week prior to delivery or adoption and twenty-six weeks following delivery or adoption. The employee will receive 100% of their regular salary during the one-week waiting period for EI benefits. Thereafter, the employee will receive the difference between the EI benefit payments and 75% of their regular salary. The College will continue to pay its portion of benefits premiums during the time the employee is receiving SEIB plan payments.

The College's SEIB plan expense was \$2,189 (2019 - \$69,121).

## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

### 6. Debt

Debt is measured at amortized cost and is comprised of the following:

	2020		2019	
	Maturity	Interest Rate (%)	Amortized Cost	Amortized Cost
Debentures payable to Alberta Capital Finance Authority:				
Loan #1500775	Nov 2026	6.0	\$ 112,000	\$ 128,000
Loan #1500778	Jul 2027	6.1	160,000	180,000
Loan #3500015	Sep 2030	4.4	1,299,353	1,394,924
Loan #4000180	Dec 2036	4.4	4,081,021	4,246,034
Loan #4000464	Mar 2038	4.7	3,240,843	3,353,349
Loan #4000728	Jun 2038	5.1	3,629,794	3,741,583
			<b>12,523,011</b>	<b>13,043,890</b>
Liability under capital lease			-	12,446
			<b>\$ 12,523,011</b>	<b>\$ 13,056,336</b>

Collateral for all loans is the title to student residence land and buildings.

Principal and interest repayments in each of the next five years and thereafter are as follows:

	Principal	Interest	Total
2021	\$ 543,576	\$ 584,110	\$ 1,127,686
2022	567,340	558,162	1,125,502
2023	592,219	531,097	1,123,316
2024	618,267	502,865	1,121,132
2025	645,538	473,408	1,118,946
Thereafter	9,556,071	3,127,451	12,683,522
	<b>\$ 12,523,011</b>	<b>\$ 5,777,093</b>	<b>\$ 18,300,104</b>

Interest expense on debt is \$609,029 (2019 - \$628,578) and is included in the consolidated statement of operations.

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

#### 7. Deferred Revenue

Deferred revenues are set aside for specific purposes as required either by legislation, regulation or agreement:

	2020			2019
	Unspent externally restricted contributions	Tuition and other fees	Total	Total
Balance, beginning of year	\$ 9,664,391	\$ 1,981,370	\$ 11,645,761	\$ 11,570,322
Grants, tuition, donations received during the year	8,867,057	1,356,496	10,223,553	11,051,885
Investment income	277,213	-	277,213	350,659
Unrealized losses	(314,671)	-	(314,671)	(90,222)
Transfers to spent deferred capital contributions	(892,511)	-	(892,511)	(1,780,773)
Recognized as revenue	(7,455,673)	(1,981,370)	(9,437,043)	(9,456,110)
Balance, end of year	<u>\$ 10,145,806</u>	<u>\$ 1,356,496</u>	<u>\$ 11,502,302</u>	<u>\$ 11,645,761</u>

#### 8. Tangible Capital Assets

	2020				2019	
	Land	Buildings and site improvements (a)	Furnishings, equipment and systems (a,b)	Learning resources (c)	Total	Total
<b>Cost</b>						
Balance, beginning of year	\$ 2,719,233	\$ 162,069,720	\$ 41,733,647	\$ 1,344,498	\$ 207,867,098	\$ 204,423,694
Acquisitions <sup>(d)</sup>	-	541,054	1,583,231	58,319	2,182,604	4,241,511
Disposals, including write downs	-	(1,356,217)	(842,102)	-	(2,198,319)	(798,107)
	<u>2,719,233</u>	<u>161,254,557</u>	<u>42,474,776</u>	<u>1,402,817</u>	<u>207,851,383</u>	<u>207,867,098</u>
<b>Accumulated Amortization</b>						
Balance, beginning of year	\$ -	\$ 100,225,007	\$ 32,839,376	\$ 1,028,900	\$ 134,093,283	\$ 128,980,762
Amortization expense	-	3,554,825	2,014,593	68,271	5,637,689	5,903,289
Effects on disposals, including write downs	-	(1,348,800)	(674,709)	-	(2,023,509)	(790,768)
	<u>-</u>	<u>102,431,032</u>	<u>34,179,260</u>	<u>1,097,171</u>	<u>137,707,463</u>	<u>134,093,283</u>
<b>Net book value at June 30, 2020</b>	<u>\$ 2,719,233</u>	<u>\$ 58,823,525</u>	<u>\$ 8,295,516</u>	<u>\$ 305,646</u>	<u>\$ 70,143,920</u>	
Net book value at June 30, 2019	<u>\$ 2,719,233</u>	<u>\$ 61,844,713</u>	<u>\$ 8,894,271</u>	<u>\$ 315,598</u>		<u>\$ 73,773,815</u>

(a) Cost includes work-in-progress at June 30, 2020, totaling \$3,211,040 (2019 - \$2,879,225) comprised of buildings and site improvements of \$2,852,665 (2019 - \$2,748,099), and furnishings, equipment and systems of \$358,375 (2019 - \$131,126).

(b) Furnishings, equipment and systems include vehicles, heavy equipment, office equipment, computer and electronic equipment, instruction equipment, furniture and other equipment.

(c) Learning resources consists of library holdings.

(d) Acquisitions include in kind donations in the amount of nil (2019 - \$7,500).

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

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#### 9. Spent Deferred Capital Contributions

Spent deferred capital contributions is comprised of restricted grants and donations spent on tangible capital acquisitions (not yet recognized as revenue).

	2020	2019
Balance, beginning of year	\$ 40,300,101	\$ 41,314,916
Transfers from unspent externally restricted grants and donations	892,511	1,780,773
Expended capital recognized as revenue	(2,837,214)	(2,795,588)
Balance, end of year	<u>\$ 38,355,398</u>	<u>\$ 40,300,101</u>

## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

### 10. Net Assets

The composition of net assets is as follows:

	Accumulated surplus from operations	Investment in tangible capital assets (a)	Internally restricted surplus (b)	Endowments	Total accumulated surplus
<b>Net assets as at June 30, 2018</b>	\$ 9,536,725	\$ 20,526,463	\$ 959,117	\$ 6,163,290	\$ 37,185,595
<b>Annual surplus</b>	3,039,792	-	-	-	3,039,792
<b>Endowments</b>					
New donations	(15,000)	-	-	15,000	-
<b>Tangible capital assets</b>					
Amortization of internally funded tangible capital assets	3,107,701	(3,107,701)	-	-	-
Internally funded acquisition of tangible capital assets	(2,460,738)	2,460,738	-	-	-
Debt - repayment	(545,217)	545,217	-	-	-
Net book value of tangible capital asset disposals	7,340	(7,340)	-	-	-
<b>Operating expenses funded from internally restricted surplus</b>	56,943	-	(56,943)	-	-
<b>Change in accumulated remeasurement gains</b>	(132,997)	-	-	-	(132,997)
<b>Net assets as at June 30, 2019</b>	\$ 12,594,549	\$ 20,417,377	\$ 902,174	\$ 6,178,290	\$ 40,092,390
<b>Annual surplus</b>	2,375,990	-	-	-	2,375,990
<b>Endowments</b>					
New donations	(177,265)	-	-	177,265	-
<b>Tangible capital assets</b>					
Amortization of internally funded tangible capital assets	2,800,475	(2,800,475)	-	-	-
Internally funded acquisition of tangible capital assets	(1,290,094)	1,290,094	-	-	-
Debt - repayment	(533,325)	533,325	-	-	-
Net book value of tangible capital asset disposals	174,809	(174,809)	-	-	-
<b>Operating expenses funded from internally restricted surplus</b>	(66,877)	-	66,877	-	-
<b>Change in accumulated remeasurement (losses) gains</b>	(46,787)	-	-	-	(46,787)
<b>Net assets as at June 30, 2020</b>	\$ 15,831,475	\$ 19,265,512	\$ 969,051	\$ 6,355,555	\$ 42,421,593
<b>Net assets are comprised of:</b>					
Accumulated surplus	\$ 15,927,320	\$ 19,265,512	\$ 969,051	\$ 6,355,555	\$ 42,517,438
Accumulated remeasurement losses	(95,845)	-	-	-	(95,845)
	\$ 15,831,475	\$ 19,265,512	\$ 969,051	\$ 6,355,555	\$ 42,421,593

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

#### 10. Net Assets (continued)

(a) Investment in tangible capital assets represents the amount of the College's accumulated surplus that has been invested in the College's capital assets.

(b) Internally restricted surplus represent amounts set aside by the College's Board of Governors for specific purposes. Those amounts are not available for other purposes without the approval of the Board and do not have interest allocated to them. Internally restricted net assets with significant balances include:

	2020	2019
College appropriations for operating activities	\$ 429,307	\$ 490,539
Foundation	539,744	411,635
Total	<u>\$ 969,051</u>	<u>\$ 902,174</u>

#### 11. Contingent Assets

The College has knowledge of contingent assets that will be confirmed by future events not wholly within the College's control. The College was named as a residual benefactor in a donor's will, pending probate and clarification of restrictions on the gift. In addition, the College is a claimant in an ongoing insurance claim, pending a settlement. The minimum likely amount of assets as a result of both situations is \$730,600. The amount may be higher, depending on the result of future legal proceedings.

#### 12. Contingent Liabilities

The College has identified potential asset retirement obligations related to the existence of asbestos in a number of its facilities. Although not a current health hazard, upon renovation or demolition of these facilities, the College may be required to take appropriate remediation procedures to remove the asbestos. As the College has no legal obligation to remove the asbestos in these facilities as long as the asbestos is contained and does not pose a public health risk, the fair value of the obligation cannot be reasonably estimated due to the indeterminate timing and scope of the removal. The asset retirement obligations for these assets will be recorded in the period in which there is certainty that the capital project will proceed and there is sufficient information to estimate fair value of the obligation.

#### 13. Contractual Rights

Contractual rights are rights of the College to economic resources arising from contracts or agreements that will result in both assets and revenues in the future when the terms of those contracts or agreements are met.

Estimated amounts that will be received or receivable for each of the next three years are as follows:

	Operating Leases	Other Contracts	Total
2021	\$ 82,163	\$ 80,575	\$ 162,738
2022	59,598	78,825	138,423
2023	11,100	20,225	31,325
Total at June 30, 2020	<u>\$ 152,861</u>	<u>\$ 179,625</u>	<u>\$ 332,486</u>
Total at June 30, 2019	<u>\$ 230,952</u>	<u>\$ 236,260</u>	<u>\$ 467,212</u>



## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

#### 14. Contractual Obligations

The College has contractual obligations which are commitments that will become liabilities in the future when the terms of the contracts or agreements are met. The estimated aggregate amount payable for the unexpired terms of these contractual obligations are as follows:

	Service Contracts	Capital Projects	Information Systems and Technology	Long-term Leases	Total
2021	\$ 3,235,320	\$ 707,734	\$ 565,904	\$ 25,001	\$ 4,533,959
2022	70,535	-	99,508	25,000	195,043
2023	23,360	-	97,716	25,000	146,076
2024	1,820	-	87,754	25,000	114,574
2025	-	-	89,391	25,000	114,391
Thereafter	-	-	-	425,000	425,000
<b>Total at June 30, 2020</b>	<b>\$ 3,331,035</b>	<b>\$ 707,734</b>	<b>\$ 940,273</b>	<b>\$ 550,001</b>	<b>\$ 5,529,043</b>
Total at June 30, 2019	\$ 5,982,970	\$ 593,416	\$ 366,321	\$ 1,367,969	\$ 8,310,676

#### 15. Funds Held on Behalf of Others

The College holds the following funds on behalf of others over which the Board has no power of appropriation. Accordingly, these funds are not included in the consolidated financial statements.

	2020	2019
Academic Staff Association Professional Growth	\$ 1,046,290	\$ 908,402
Alberta Union of Public Employees Staff Development	30,885	34,097
Other	71,703	117,979
	<b>\$ 1,148,878</b>	<b>\$ 1,060,478</b>

#### 16. Related Parties

The College is a related party with organizations within the Government of Alberta reporting entity. Key management personnel of the College and their close family members are also considered related parties. The College may enter into arm's length transactions with these entities and individuals.

The College has debt with Alberta Capital Finance Authority as described in Note 6.

During the year, the College leased space for a nominal amount from the Ministry of Infrastructure to operate its Edson learning center.

## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

### 17. Government transfers

	2020	2019
<b>Government of Alberta grants</b>		
Advanced Education:		
Operating	\$ 44,921,274	\$ 46,814,385
Apprenticeship	2,407,910	2,508,335
Capital	3,434,804	3,434,804
Advanced Education Special Funds Agreement	-	349,154
Other	849,380	533,532
<b>Total Advanced Education</b>	<b>51,613,368</b>	<b>53,640,210</b>
Other Government of Alberta departments and agencies:		
Children's Services	145,045	353,979
Alberta Sport Connection	125,000	125,800
Economic Development, Trade and Tourism	-	75,000
Other	193,518	333,263
<b>Total other Government of Alberta departments and agencies</b>	<b>463,563</b>	<b>888,042</b>
<b>Total contributions received</b>	<b>52,076,931</b>	<b>54,528,252</b>
Restricted expended capital recognized as revenue	2,268,069	2,233,115
Restricted contributions deferred	(400,677)	(713,842)
	<b>\$ 53,944,323</b>	<b>\$ 56,047,525</b>
<b>Federal and other government grants</b>		
Natural Sciences and Engineering Research Council	\$ 950,000	\$ 325,000
Social Sciences and Humanities Research Council	-	118,957
Other	137,363	184,163
<b>Total contributions received</b>	<b>1,087,363</b>	<b>628,120</b>
Restricted expended capital recognized as revenue	376,782	380,200
Restricted contributions deferred	(714,404)	(95,435)
	<b>\$ 749,741</b>	<b>\$ 912,885</b>

## Grande Prairie Regional College

Notes to the Consolidated Financial Statements  
Year Ended June 30, 2020

### 18. Expense by Object

The following is a summary of expense by object:

	2020		2019
	Budget	Actual	Actual
Salaries and benefits	\$ 46,521,247	\$ 46,183,675	\$ 46,720,144
Materials, supplies and services	15,138,802	10,789,236	11,733,610
Cost of goods sold	87,238	53,347	80,554
Scholarships and bursaries	664,000	686,987	577,598
Maintenance and repairs	3,680,328	3,709,671	4,557,849
Utilities	1,702,376	1,584,967	1,672,992
Amortization of tangible capital assets	5,838,690	5,637,689	5,903,289
	<u>\$ 73,632,681</u>	<u>\$ 68,645,572</u>	<u>\$ 71,246,036</u>

### 19. Salary and Employee Benefits

	2020				2019
	Base salary <sup>(a)</sup>	Other cash benefits <sup>(b)</sup>	Other non-cash benefits <sup>(c)</sup>	Total	Total
<b>Governance</b>					
Chair of the Board of Governors	\$ -	\$ 7,078	\$ 241	\$ 7,319	\$ 8,243
Members of the Board of Governors	-	41,250	601	41,851	35,199
<b>Executive</b>					
President <sup>(d)</sup>	137,141	27,500	10,732	175,373	-
Former President <sup>(d)</sup>	268,500	375,774	24,325	668,599	747,943
<b>Vice-Presidents:</b>					
Academics and Research <sup>(e)</sup>	191,572	27,263	30,239	249,074	328,232
Finance and Administration <sup>(f)</sup>	190,182	5,400	36,623	232,205	242,374
External Relations <sup>(g)</sup>	126,788	55,036	20,326	202,150	227,525
<b>Total</b>	<u>\$ 914,183</u>	<u>\$ 539,301</u>	<u>\$ 123,087</u>	<u>\$ 1,576,571</u>	<u>\$ 1,589,516</u>

(a) Base salary includes pensionable base pay.

(b) Other cash benefits include supplementary retirement plan payout the year of retirement for the former President and Vice-President, External Relations. Other earnings include honoraria, moving allowance, car allowance, and severance.

(c) Other non-cash benefits include the College's share of all employee benefits and contributions or payments made on behalf of employees including pension, supplementary retirement plan, group life insurance, employee family assistance program, supplementary health care, long-term disability plans, dental coverage, accidental death and dismemberment, flexible health and wellness spending accounts, professional memberships and tuition.

(d) This position was occupied by two individuals at different times during the fiscal year. The occupancy of this position changed on December 1, 2019. The former President continued to be paid in accordance with the employment contract until March 31, 2020.

(e) This position was occupied by two individuals during the fiscal year. The occupancy of this position changed on February 1, 2020.

(f) This title changed during the fiscal year to Vice-President Finance and Administration, formerly titled Vice-President Administration.

(g) This position was occupied until February 29, 2020. It was vacant until the end of the fiscal year.

## Grande Prairie Regional College

### Notes to the Consolidated Financial Statements Year Ended June 30, 2020

#### 19. Salary and Employee Benefits (continued)

Under the terms of the supplementary retirement plan (SRP), executive members may receive supplemental retirement payments. Retirement arrangement costs as detailed below are not cash payments in the period but are period expenses for rights to future compensation. Costs shown reflect the total estimated cost to provide annual pension income over an actuarially determined post employment period. The SRP provides future pension benefits to participants based on years of service and earnings. The cost of these benefits is actuarially determined using the projected benefit method pro-rated on services, a market interest rate, and management's best estimate of expected costs and the period of benefit coverage. Net actuarial gains and losses of the benefit obligation are amortized over the average remaining service life of the employee group. Current service cost is the actuarial present value of the benefits earned in the current year. Prior service and other costs include amortization of past service costs on plan initiation, amortization of actuarial gains and losses, and interest accruing on the actuarial liability. The current service cost and accrued obligation for each executive member under the SRP is outlined in the following table.

	Accrued Obligation June 30, 2019	Service cost	Interest cost	Benefit Payments	Actuarial Loss (Gain)	Accrued Obligation June 30, 2020
President	\$ 273,189	\$ 27,739	\$ 7,386	\$ (69,883)	\$ 26,379	\$ 264,810
Vice-Presidents:						
Former Academics and Research	66,723	-	1,790	(17,976)	849	51,386
Academics and Research	1,705	5,843	52	-	(7,600)	-
Finance and Administration	9,321	3,657	289	-	3,274	16,541
External Relations	32,420	849	208	(51,436)	17,959	-
	<u>\$ 383,358</u>	<u>\$ 38,088</u>	<u>\$ 9,725</u>	<u>\$ (139,295)</u>	<u>\$ 40,861</u>	<u>\$ 332,737</u>

The significant actuarial assumptions used to measure the accrued benefit obligation are disclosed in Note 5.

#### 20. Budget Figures

Budgeted figures have been provided for comparison purposes and have been derived from the College's Comprehensive Institutional Plan as approved by the Board of Governors.

#### 21. Approval of Financial Statements

The consolidated financial statements were approved by the Board of Governors of Grande Prairie Regional College.

#### 22. Comparative Figures

Certain comparative figures have been reclassified to conform to current year presentation.

The logo for GPRC features a white square on the left containing a stylized white 'G'. To the right of the square, the letters 'PRC' are written in a large, white, serif font. The entire logo is centered on a dark red background.

# GPRC

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